

James City County Electoral Board

Meeting of Tuesday, October 12, 2021
Voter Registration and Elections Office
5300 Palmer Lane Williamsburg VA

Call to Order - Tom Gee, Chair, called the meeting to order at 10:09 A.M. Others attending were Perry DePue, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, General Registrar/ Director of Elections; and Shiela Lohr, Deputy Director of Elections.

Minutes –Mr. DePue moved approval of the draft minutes of the Regular Meeting of September 23, 2021. Ms. Cheves seconded the motion that was approved by unanimous vote.

November 2, 2021 General Election Update

- Vote Center
 - As of this morning, 6,022 people have voted on the machine at the Vote Center.
 - There is a Site Supervisor who is the link between the Elections Office and the Vote Center.
 - The Site Supervisor prepared and confirmed the Election Officer (EO) schedule which is balanced by party affiliation.
- Election Officer Training Schedule
 - The training classes are going well. Approximately 75% of the sessions have been completed.
 - A make-up class is scheduled for Tuesday, October 19 at the Elections Office; another session may be added for returning EOs.
 - Forty new people will serve as Election Officers.
- Absentee Ballots (AB)
 - On-Calls have been helping to prepare absentee ballots for mailing and to cure returned ABs, as needed.
 - Approximately 100 ABs are being mailed out each day.
- Other
 - Ms. Moorman reported that she and staff have been working many weekend hours.
 - Ballot Drop Boxes will be available at the JCC Government Center and the JCC Library in Norge, beginning next Monday, October 18, until Friday, October 29. Two people, one from each party, will be scheduled to receive the deposited ballots that will then be transported daily to the Elections Office.

Director of Elections/General Registrar's Monthly Report

- Staffing
 - Advertising for the vacant Senior Assistant Registrar position has begun.
 - There is a good team currently working in the Elections Office, with the exception of the one vacant position.

- Space Update
 - It is very important for the new building to be ready when early voting begins in May.
 - There was a discussion about a recent Virginia Gazette article based on questioning from the Board of Supervisors discussing the use of private facilities versus public schools for voting.
 - Ms. Moorman pointed out the 2021 General Assembly enacted legislation that moved the June primary from the second to the third Tuesday in June, so the school year should be over before the primary election.
 - The goal is to locate precincts in public schools rather than any private facility.
 - Mr. DePue moved we strongly suggest to the JCC Board of Supervisors that we use public facilities as much as possible. Ms. Cheves seconded the motion that was approved by unanimous vote.
 - After redistricting, the goal is to have fewer and larger precincts.
- Other
 - Different colored lanyards have been purchased for use by different categories of individuals involved in elections, e.g., Observers, EB members/staff members. This will enable EOs to readily identify precinct visitors.
 - Ms. Moorman has been elected the new 1st Vice President for VRAV.

Other Business – There was no other business.

Executive Session – Due to time constraints, the consideration of the Director's Goals for 2021-2022 has been postponed until a future EB regular meeting.

Next Meeting

- Canvass: November 3, 2021, 11 A.M., Vote Center
- Provisional Hearing: November 3, 2021, 1:30, Vote Center

Adjourn – The meeting was adjourned at 12:07 p.m.



Kay Cheves, Secretary