

MINUTES

James City County Electoral Board

Meeting of Wednesday - Tuesday, November 9-15, 2022

2nd Floor Conference Room

Office of Elections, 4095 Ironbound Road

Williamsburg, Virginia

The James City County Electoral Board (EB) met on Wednesday, November 9, 2022. Dot Matthews, Chair, called the meeting to order at 11:06 a.m. Others attending the meeting were Perry DePue, Vice Chair; Kay Cheves, Secretary; Sheila Lohr, Chief Deputy Director of Elections; Matthew Abell, Senior Elections Administrator, Virginia Department of Elections; and a representative of the James City County Republican Party.

The main purpose of this meeting, which stretched over four days, was a canvass of the results in the General Election held on November 8, 2022. The meeting began on Wednesday, November 9, and was completed on Tuesday, November 15, 2022. The canvass was carried out in accordance with Virginia law and election policy.

Wednesday, November 9, 2022 Canvass and Provisional Ballot Meeting

The main business of the Board on Wednesday was a canvass of the 19 precincts located throughout James City County. At 1:00 p.m. the EB recessed for lunch and reconvened at 1:44 p.m. The EB unanimously approved Mr. DePue's motion to go into closed session for the Provisional Voter Hearing. No one appeared for the hearing and the EB returned to open session. At 1:45 p.m., the EB unanimously approved Ms. Matthews' motion to recess the provisional ballot meeting until Monday, November 14, at 9 a.m. The EB resumed the Canvass of Results from the precincts until 2:15 p.m. when they recessed until Monday, November 14 at 9 a.m.

Monday, November 14, 2022 Reconvened Canvass and Provisional Ballot Meeting

On Monday, November 14, the meeting reconvened at 9:13 a.m. Present were Ms. Matthews, Mr. DePue, Ms. Cheves, Mr. Abell, Maureen Sadler, on-call worker in the JCC Office of Elections, and a representative of the James City County Republican Party. The EB unanimously approved Mr. DePue's motion to go into closed session for consideration of the 333 Provisional ballots cast in this election. The Board recessed for lunch at 12:30 p.m. and resumed the closed session at 1:10 p.m. At 4:45 p.m. they recessed until Tuesday, November 15, at 9 a.m.

Tuesday, November 15, 2022 Reconvened Canvass and Provisional Ballot Meeting

On Tuesday, November 15, the EB reconvened in closed session at 9:15 a.m. to continue consideration of provisional ballots. At 9:21 a.m. the provisional ballot meeting was closed and Mr. DePue moved the Board go into open session to continue the canvass of the CAP precinct results. The motion passed by unanimous vote. At 9:36 a.m. the Board approved Mr. DePue's motion to return to closed session

for consideration of the 165 Absentee Ballots postmarked by Election Day, November 8, and received by noon on Monday, November 14.

At 10:01 a.m. Mr. DePue moved the Board go into closed session to discuss a personnel matter. This motion was approved by the Board. At 10:18 a.m. Mr. DePue moved the EB return to open session. This motion was approved as well as Mr. DePue's motion that only personnel matters were discussed during the closed session. The Canvass continued until the EB recessed for lunch at 11:47 a.m. The EB reconvened at 1:07 p.m. and returned to closed session to complete their review of the 333 provisional ballots. The Board approved 316 provisional ballots that met the requirements for voting. Seventeen provisional ballots did not meet the requirements for voting in James City County.

Ms. Matthews moved the Electoral Board approve Matt Abell, Senior Advisor, Election Services, Virginia Department of Elections, as Acting Deputy James City County General Registrar. The motion passed with a unanimous vote.

With the official results in hand, the Acting Deputy General Registrar and JCC Office of Elections staff produced the final set of abstracts to file with the Virginia Board of Elections. After checking the abstracts to make sure the numbers were consistent with the official results, EB members signed the abstracts, completing the process.

The EB commended the JCC Office of Elections staff for their leadership and hard work and for conducting a successful election. The Chiefs Round Table will be held on Saturday, November 19, from 9-11 a.m. at the JCC Law Enforcement Center.

The meeting was adjourned at 2:25 p.m., Tuesday, November 15, 2019. A copy of the official statement of results is attached to these minutes.


Kay Cheves

Attachment