

**JAMES CITY COUNTY ELECTORAL BOARD**  
Regular Meeting of Monday Feb 6, 2023  
1<sup>st</sup> Floor Conference Room  
JCC Office of Elections, 4095 Ironbound Road  
Williamsburg, Virginia

**Call to Order-** Dot Matthews, Chair, called the meeting to order at 2:00 p.m. Others attending were Perry DePue, Vice Chair; Curtis Stoldt Secretary; Dianna Moorman, Director of Elections/General Registrar; One election office staff member, and one public observer

**Approval of Minutes-** Mr. DePue moved to approve the draft minutes of the Regular meeting of January 10, 2023. Ms. Matthews seconded the motion that was approved by unanimous vote. 3 yea 0 nay

**Appointment of Officers of Election pursuant to Virginia Code Sections 24.2-107 and 24.2-115.**

A list of 221 Election Officers was presented by the Director of Elections for reappointment. Vice Chair, Mr. DePue moved to reappoint all Election Officers on the list for a 3-year term. Chair, Ms. Matthews seconded the motion. The list of EO's was reappointed by a unanimous vote of the board. 3 yea 0 nay

Mr. DePue noted that party parity is a paramount objective.

**Director of Elections/GR Monthly Report-**

**a. Staffing and Space-**

-there is 1 full time staff vacancy which remains unfilled and unchanged since the last meeting.

-space needs and the planned utilization of the current election office and vote center remain in discussion with the County Administrator and BoS.

**b. 2023 Primary and General Election update-**

- With 45 days of early voting, the Election office will be continuously and simultaneously preparing for 5 elections between now and the November 2024 Presidential election
- Director of Elections Moorman has had conversations with both Democratic and Republican Party Chairs. Based on current candidate filings, there will not likely be a local Democratic Primary in June 2023. However, due to the merging of two incumbent Republican Senate Districts (District 26), there may be a Republican Party Primary in June. Final determination of a primary election will depend on candidates completing filings. The filing deadline is April 6, 2023.
- The 5 elections are:
  - June 20, 2023- Primary (if needed)
  - Nov 7, 2023- General
  - March 5, 2024- Presidential Primary
  - June 11, 2024 – Congressional Primary
  - Nov 5, 2024- Presidential

- Local Office Candidate filings and signature petitions are still coming in and have been in good order. Deadline for primary filings and signature petitions is April 6, 2023 for the Primary and June 20, 2023 for the General Election.

**c. Planned Presentation before US Election Assistance Commission-** Ms. Moorman has been distinctly honored by the U.S. Election Assistance Commission (US EAC) for her part in Election Officer recruitment. She has been asked to speak/testify at a meeting of the US EAC in Washington DC on February 8, 2023, an honor recognizing James City County recruitment methods.

**d. Other General Registrar business/GR report-** none

## **5. Other Business**

Use of Drop boxes was discussed.

- Motion by Ms. Matthews that the use of absentee ballot drop boxes (other than those required by code 24.2-708.1, i.e. located at each precinct on election day and the single JCC vote center each day during the 45 days of early voting) is not cost effective and should be eliminated. Seconded by Secretary Stoldt. The final decision is up to the General Registrar/Director of Elections  
Unanimous vote 3 yea 0 nay

## **6. Public Comment-** None

## **7. Closed Session**

The Electoral Board then moved to a closed meeting in accordance with Virginia Code 2.2-3711 A (1) and 24.2-625.1 (B) for the purpose of discussing protocols for maintaining security of the election office and election processes.

## **8. Reconvene Open Session**

The Electoral Board then moved to reconvene an open session. Vice Chair Mr. DePue moved to certify the Rules of a closed session (IAW Virginia Code 2.2-3712) were followed. There were no motions made during closed session. No vote by the board is needed in the subsequent open session as no motions were made during closed session. The motion to certify a closed session was seconded by Chair Matthews and passed by a unanimous vote of the board, 3 yea 0 nay.

## **9. Next Meeting-** Tuesday March 14, 2023, at 1:00 p.m.

## **10. The meeting was adjourned by Chair Matthews at 3:56 p.m.**

Respectfully Submitted,

  
Curtis D. Stoldt DO, Secretary JCC Electoral Board