

**JAMES CITY COUNTY ELECTORAL BOARD Draft 10/17/23**  
Regular Meeting of Tuesday October 10, 2023  
1<sup>st</sup> Floor Conference Room  
JCC Office of Elections, 4095 Ironbound Rd, Williamsburg, Virginia

**Call to Order-** Dot Matthews, Chair, called the meeting to order at 1:45 pm. Others attending were Perry DePue, Vice Chair; Curtis Stoldt, Secretary; Dianna Moorman, Director of JCC Elections/General Registrar; Shiela Lohr, Chief Deputy Director of Elections JCC: One public Guest

**1. Approval of Minutes-** Vice Chair, Perry DePue moved to approve the minutes from the September 12, 2023 Electoral Board Meeting as written and presented to the board. Chair, Dot Matthews seconded the motion. Vote: 3 Yay and 0 nay Minutes Approved.

**2. Director of Elections/GR Monthly Report:**

**a. Staffing –**

The voter registration position remains open. The position is being advertised and should be filled soon.

**b. Voter Registration Status-**

There are currently 64,127 registered voters in James City County YTD ,down from 64,270 at the end of 2022.

**c. CAP and Early In-person Voting**

Early in-person voting is keeping pace with or slightly increased compared to last year's general election which is expected with the push for early voting. Mail in Absentee Ballots are also keeping pace with last year's general election.

**d. Official Sample Ballot Issue**

The yellow color Official Sample Ballots intended for voters were disappearing from the Demonstration table. In-order-to prevent misuse of the Official Sample Ballots. The Official Sample Ballots were changed to white which by code is the only color that cannot be used by candidates or parties. The GR also discussed the issue with the Party Chairs, tent workers and as many candidates as possible.

**e. Round Table for Post Election Discussion**

This year the Post Election Round Table will be held on Tues Nov 21<sup>st</sup> from 6-8 pm at the Election office, 4095 Ironbound Rd.

**f. Political Party and Candidate tents and signs**

There are continued violations of the sign policy established by James City County Admin. The county is responsible for sign enforcement. Sign violations not in accordance with Election Code and Virginia Code will be reported to ELECT.

**g. Board member precinct Assignments**

The Director/GR gave the board members precinct coverage assignments with the list of Chief and Assistant chief officers for each precinct to assist them in their rounds of the Precincts on Election Day.

**h. Candidate Filing –**

There are several candidates who are not keeping their financial filings up to date. Compliance letters with notification of penalty amounts have been sent.

**i. Presidential primary Ballot Order**

Director Moorman requested the Board approve the ordering of the ballots for the up coming Presidential Primary in March 2024 (early voting to start in January). She recommended the Board approve ordering ballots at rate of 110% of the number of registered voters.

**Motion:** Vice Chair DePue moved to approve the order of Presidential Primary Ballots at a rate of 110% of the number of registered voters in JCC.

**Seconded:** Chair Matthews.

**Vote:** 3 yay 0 nay Passed

**3. 2023 General Election Update-**

-Early voting started at the new Vote Center on September 22<sup>nd</sup> and is open from 8am to 5pm Monday through Friday. The Early Vote Center will be open on the last Saturday in October, the 28<sup>th</sup> and the 1<sup>st</sup> Saturday in November, the 4<sup>th</sup>.

-Preprocessing dates for Absentee Mail in Ballots

Tuesday October 17<sup>th</sup>- 9:30 a.m. to 4:00 p.m.

Wednesday October 18<sup>th</sup>- 9:00 a.m. to 4:00 p.m. (tentative)

Tuesday October 24<sup>th</sup>- 9 a.m. to 4 p.m.

Tuesday October 31<sup>st</sup> – 9 a.m. to 1 p.m. (tentative)

-Post Processing dates for absentee ballots

Monday November 13<sup>th</sup>- 9 a.m. to 1 p.m.

**4. Appointment of Election Officers Pursuant to Virginia Election Code 24.2-115:**

The GR presented a list of 236 qualified Election Officers scheduled to work the November 2023 General election for approval by the board. Discussion preceding the motion to approve the list included the need for additional qualified Election Officers. The discussion also included that the current compensation for working a 16 to 17 hour election day makes recruiting very difficult. Currently, the compensation is well below minimum wage. The need to recruit new and retain experienced Elections Officers is crucial to running an election.

**Motion:** Secretary Stoldt moved to approve all 236 Election Officers on the list presented for the November Election.

**Seconded:** Chair Matthews

**Vote:** 3 yea 0 nay Passed

**5. Adjourn to Closed Session for discussion of actions of certain Officers of Election:**

**Motion:** Chair Matthews made the motion to adjourn to a closed session pursuant to Virginia Administrative Code 2.2-3711-Closed meetings authorized for certain limited purposes. The purpose of the closed session is to address actions of certain Officers of Election pursuant to Virginia Election Code 24.2-109.

**Seconded:** Vice Chair DePue

**Vote:** 3 yea 0 nay Passed

**6. Return to Open session:**

**Motion:** Vice Chair DePue moved to certify the discussions during the closed session were limited to only discussions for which the closed session was held, pursuant to VA Admin Code 2.2-3711 and VA Election Code 24.2-109.

**Second:** Chair Matthews

**Vote:** 3 yea 0 nay Passed

**Motion:** Chair Matthews moved that Jarl Christensen, Dan Ketter and Beth Black be removed from office as Election Officers in James City County Virginia pursuant to Virginia Election Code 24.2-109.

**Second:** Vice Chair DePue

**Vote:** 3 yea 0 nay Passed

**7. Public Comment:**

One public comment/ 2 questions:

Q. What is the sore loser law.

A. The sore loser law is a law prohibiting the loser in a primary election from then running as an independent or representing another political party in the general election.

Q. Restoration of Rights for Felons

A. The GR indicated there is not currently an issue with restoration of rights in JCC.

**8. Next Meeting-** Tuesday Dec 12, 2023, at 1:30 p.m.

**9. Motion** to adjourn the meeting was made by Vice Chair DePue.

**Second:** Chair Matthews.

**VOTE:** 3 Yea 0 Nay. The meeting was adjourned at 3:19 pm

Respectfully Submitted,

Curtis D. Stoldt DO, Secretary JCC Electoral Board

