

JAMES CITY COUNTY ELECTORAL BOARD

Regular meeting of Tuesday, January 9, 2024

First Floor Meeting Room A

JCC Office of Elections, 4095 Ironbound Road

Call to Order - Dot Matthews, Chair, called the meeting to order at 2 p.m. Others attending were Curt Stoldt, Electoral Board Member; Kay Cheves, newly appointed Electoral Board Member; Dianna Moorman, Director of JCC Elections/General Registrar; one staff member; and an observer from the League of Women Voters of the Williamsburg Area.

1 - Election of Electoral Board Officers and Approval of Minutes

Election of Electoral Board (EB) Officers - Mr. Stoldt moved that Dot Matthews be elected Chair; Curt Stoldt be elected Vice Chair; and Kay Cheves be elected Secretary. The motion was seconded by Mrs. Matthews and passed by a vote of 3-0.

Vote Center Name - Mrs. Matthews moved the Office of Elections Vote Center be named in memory of Shiela Lohr. The motion was seconded and passed with a unanimous vote. The group shared a moment of silence in Ms. Lohr's memory.

Minutes - The Minutes of the December 12, 2023, Regular Meeting were approved with the following correction: Item 4 -*Announcement of new **Vice Chair** for the Electoral Board* should be *Announcement of new **Member** of the Electoral Board*.

2 - Director of Elections/General Registrar Monthly Report

Staffing - The new Deputy Voter Registrar/Staffing has begun working and is doing very well. An on-call is working on the budget and has a two-year budget already set up. Advertising for the Chief Deputy Registrar Position should begin next week.

3 - 2024 Presidential Primary Election Update

Logic and Accuracy (L&A) Testing will take place on Friday, January 12. The EB members will observe at the following times: Mrs. Matthews - 8:30 - 11:30; Ms. Cheves, 11:30-2:30; Mr. Stoldt- 2:30- Finish.

Ballots - There are six names on the Republican Ballot and three names on the Democratic Ballot. The Ballots-on-Demand system is going well. Since ballots are printed straight from the printer when the voter checks in, there will be no extra ballots or counting of sets of ballots. Sample ballots will be yellow. Election workers will emphasize to voters that they can vote in only one primary and must state whether they are voting in the Republican Primary or the Democratic Primary to receive a ballot.

4 - Other Business

There was continued discussion about the options available for an additional Roberts B Precinct. The current facility is not large enough and needs to be split in time for the June Primary, if possible.

Third Party Mailers continue to use old voter lists which results in complaints by individuals no longer registered to vote in James City County.

5. Public Comment

Voter Drives have been set up in all area Senior Communities and secondary schools.

6. Executive Session

Mr. Stoldt moved the Board go into a Closed Session, as permitted by the Virginia Code 2.2-3711 (34) and 24.2-410-2 (D), to discuss security of the Virginia voter registration system regarding a Freedom of Information Act (FOIA) request. Without objection and by a vote of 3-0, the Board entered a Closed Session at 2:48 p.m. At 3:06 p.m. the Board concluded the Closed Session. In accordance with Virginia Code 2.2-3712 (D), Mr. Stoldt moved to certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business matters as were identified in the motion for the closed meeting, by which the closed meeting was convened, were heard, discussed, or considered in the closed meeting of the Electoral Board. The motion was seconded and each member voted yes (3-0). In addition to the three members of the Electoral Board, those in attendance after the Closed Session were the Director of Elections/General Registrar and one staff member.

Next Meeting - Tuesday, February 6, at 10 o'clock (Note: The time has been changed to 11 o'clock.)

Adjourn – Mr. Stoldt moved to adjourn at 3:13 p.m. The motion was seconded and unanimously approved.

Respectfully submitted,



Kay Cheves
Secretary