

JAMES CITY COUNTY ELECTORAL BOARD

Regular meeting of Tuesday, January 14, 2025

First Floor Conference Room

JCC Office of Elections, 4095 Ironbound Road

Call to Order - Dot Matthews, Chair, called the Electoral Board (EB) meeting to order at 10 a.m. Others attending were Dr. Curt Stoldt, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; and the Chief Deputy Coordinator. One observer, who arrived after the election of officers, was present.

1. Election of Electoral Board Officers - Dr. Stoldt moved that Dot Matthews be elected Chair; Ms. Cheves seconded the motion that was approved by unanimous vote. Ms. Matthews moved that Curt Stoldt be elected Vice Chair; and Kay Cheves be elected Secretary. The motion was seconded and passed by a vote of 3-0.

2. Approval of Minutes - Ms. Matthews moved the EB approve the Draft Minutes of the October 8th Regular Meeting. Dr. Stoldt seconded the motion that was approved unanimously. Approval of the Draft Minutes of the November 5th General Election Canvass will be on the February Agenda.

3. Director of Elections/General Registrar Monthly Report

- Logic and Accuracy (L&A) Testing Dates - This information is being sent to the party chairs. Each party may have one representative observe L&A Testing.
 - June Election:
 - Voting Machines - Friday, April 25, 9 a.m. until finished
 - High Speed Optical Scanner – Friday, May 9, 9 a.m. until finished
 - November Election:
 - Voting Machines - Friday, September 12, 9 a.m. until finished
 - High Speed Optical Scanners – Friday, September 26, 9 a.m. until finished
- Early Voting Beginning Dates
 - June Election – Friday, May 2, 8 a.m. – 5 p.m.
 - November Election – Friday, September 19, 8 a.m.-5 p.m.
- Campaign Finance Packets for candidates will be available this week. The materials that will be in the packets are also available on the Virginia Department of Elections website.
- Election Timeline – Information about training classes and deadlines for the June Election will be available in the coming weeks.
- Election Officers – Prior to the February EB meeting, Ms. Matthews would like to receive a copy of the election officers that will be presented for approval at the February meeting in order to review them and to share them with the local party chairs for their review. She also requested a copy of the list of new officers in April and August, so they can be reviewed before they are presented for approval at the May and September EB meetings.

- Budget
 - Additional funds are needed for the June Election.
 - The staff is working on the two-year budget that will begin July 1, 2025.
- Space - James City County Social Services will occupy the empty office space on the second floor of the building. The Social Services Director assured Ms. Moorman that the office will not be open to the general public.

4. Other Business

- Shiela Lohr Vote Center - Following a brief discussion about the Vote Center, Ms. Moorman mentioned Ms. Lohr's son had visited the Vote Center and was happy when he saw the plaque identifying the room as the Shiela Lohr Vote Center. He was very touched by this honor in memory of his mother.
- Ballot Order – The ballot order will be decided at the February meeting.

5. Public Comment - The observer asked about the election of officers (item 2 on the agenda) and was informed the election of officers had been moved to the first item on the agenda and had occurred before her arrival.

6. Next Meeting - Tuesday, February 4th, at 10 o'clock

7. Adjourn – Dr. Stoldt moved to adjourn at 10:32 a.m. Ms. Cheves seconded the motion that was unanimously approved.

Respectfully submitted,



Kay Cheves
Secretary