

JAMES CITY COUNTY ELECTORAL BOARD

Regular meeting of Tuesday, February 4, 2025

First Floor Conference Room

JCC Office of Elections, 4095 Ironbound Road

Call to Order - Dot Matthews, Chair, called the Electoral Board (EB) meeting to order at 10 a.m. Others attending were Dr. Curt Stoldt, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; the Chief Deputy Coordinator; and one observer.

1 Approval of Minutes - Dr. Stoldt moved the EB approve the Draft Minutes of the November General Election Canvass as written. Ms. Matthews seconded the motion that was approved unanimously. Dr. Stoldt moved approval of the Draft Minutes of the January 14, 2025, Regular Meeting. Ms. Matthews seconded the motion that was approved by unanimous vote.

2. New Precincts – Ms. Moorman notified the EB that the Sect. 24.2-307 of the Code requires the general registrar to “notify the governing body whenever the number of voters who voted in a precinct in an election for President of the United States exceeds 4,000.” Two James City County precincts had more than 4,000 voters in the November Presidential Election: Roberts B and Stonehouse 5.

3. Appointment of Officers of Election – Section 24.2-115 of the Virginia Code requires the EB to appoint current officers of election whose terms of office are scheduled to expire at the end of February. Dr. Stoldt moved approval of the list of Currently Active Officers of Election, as of 2/3/25. Ms. Matthews seconded the motion that was approved unanimously.

4. Director of Elections/General Registrar’s Monthly Report

- **Inactive Voters** – 1,918 voters remained inactive for the November Federal election and have been removed from the list of registered voters, in accordance with Section 2-428.2 of the Virginia Code.
- **Election Officers** – A notice of renewal of their appointment is being worked on and will be sent out soon.
- **2025 Locality Election Security Standards (LESS)** - This report is being worked on and will be discussed in closed session at the March meeting.
- **June Dual Primary** - The staff is making preliminary preparations for the dual primary elections for state and local offices in June. The filing deadline is in April.
- **Ballot Order** – The Ballot Order will be decided at the March EB meeting. Since “ballot on demand” is used in early voting, the number of ballots that need to be ordered for the June dual primary election will be less than it has been for past elections.

5. Public Comment – The observer asked a question the November General Election Canvass and requested a copy of the statement of official results for the November General Election.

6. Other Business – There was no other business.

Next Meeting – The next meeting of the Electoral Board will be on the third Tuesday, March 18, 2025, at 10 o’clock.

Adjournment – At 11:01 a.m., Dr. Stoldt moved the EB adjourn. Ms. Matthews seconded the motion that passed by unanimous vote.


Kay Cheves, Secretary