

DRAFT MINUTES

JAMES CITY COUNTY ELECTORAL BOARD

Regular meeting of Tuesday, March 18, 2025

First Floor Conference Room

JCC Office of Elections, 4095 Ironbound Road

Call to Order - Dot Matthews, Chair, called the Electoral Board (EB) meeting to order at 10 a.m. Others attending were Dr. Curt Stoldt, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; Voter Registration/Staffing Coordinator; and two observers.

1 Approval of Minutes - Dr. Stoldt moved approval of the Draft Minutes of the February 4, 2025, Regular Meeting. Ms. Matthews seconded the motion that was approved by unanimous vote.

2. Director of Elections/General Registrar's Monthly Report

- **Registrant Counts** – As of March 1, there were 65,288 registered voters in James City County. The number of registered voters is climbing monthly.
- **June Dual Primary**
 - **Ballot Order** – Based on a voter turnout of 60% of the registered voters, 30% of the Ballot Order will be Republican Ballots and 30% of the Ballot Order will be Democratic Ballots. Dr. Stoldt moved approval of the Ballot Order of 30% Republican Ballots and 30% Democratic Ballots. Ms. Cheves seconded the motion that was approved by unanimous vote
 - **Logic and Accuracy Testing (L&A Testing)**
 - 8:30 – 11:30 – Ms. Matthews
11:30 – 2:30 – Dr. Stoldt
2:30 - conclusion – Ms. Cheves
 - Ms. Matthews volunteered to listen to the audio on the OVI machine. This task is part of L&A Testing.
- **New Precincts** – The Attorney General's Office has issued an opinion that early voters could be removed from the number of voters who voted in each precinct for President of the United States on Election Day. Since the number of voters in each James City County precinct did not exceed 4,000 on Election Day (when early voters were removed), there is no need for new precincts.
- **Voting Security Standards Program (VSSP)** – This document is being prepared and will be considered at the August EB meeting.

- **Budget** -The FY 26-27 Budget has been submitted and includes a request for an additional full-time position (currently being funded from "on-call" funds).
- **Capital Improvement Plan** – Funds to purchase 35 new OVO machines before the 2028 Presidential Election are being requested. Ms. Moorman requested the CIP be placed on the Agenda for discussion at the April meeting.
- **Officers of Election** – As of March 15th, 109 Democrats, 67 Republican, and 59 Independents have agreed to continue to serve as an Officer of Election. Nine new EO have been recruited and will be approved at the April EB meeting.

3. Public Comment - One of the observers shared information she received from the Virginia Department of Elections.

4. Other Business - Closed Session – Dr. Stoldt moved the Board enter Closed Session for the purpose of discussing voting security matters, pursuant to VA Code Sect. 24.2-410.2. Ms. Matthew seconded the motion that was passed by a vote of 3-0. The EB entered the Closed Session at 10:55 a.m. At 11:11 a.m. the EB concluded the Closed Session. Dr. Stoldt moved to certify that everything that was discussed in Closed Session was allowable under VA Code Sect. 24.2-410.2. Ms. Cheves seconded the motion that passed with a unanimous vote.

Adjournment – At 11:13 a.m., Dr. Stoldt moved the EB adjourn. Ms. Cheves seconded the motion that passed by unanimous vote.

Next Meeting – The next meeting of the Electoral Board will be on Tuesday, April 8, 2025, at 10 o'clock.



Kay Cheves, Secretary