

JAMES CITY COUNTY ELECTORAL BOARD

Regular meeting of Tuesday, April 8, 2025

First Floor Conference Room

JCC Office of Elections, 4095 Ironbound Road

Call to Order - Dot Matthews, Chair, called the Electoral Board (EB) meeting to order at 10 a.m. Others attending were Dr. Curt Stoldt, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; the Chief Deputy Coordinator; and one observer.

1 Approval of Minutes - Dr. Stoldt moved approval of the Draft Minutes of the March 18, 2025, Regular Meeting. Ms. Matthews seconded the motion that was approved by unanimous vote.

2. Director of Elections/General Registrar's Monthly Report

- **June Primary**
 - **Ballots** – The State Board of Elections is meeting today to determine the order of candidates on the ballots.
 - **Election Officers (EO)**
 - The EO List will be available at the May meeting.
 - Training Classes for Early Voting and for Election Day have been scheduled. The schedule is included in the EB's packet of materials.
 - Five EOs will be used at the beginning of Early Voting; up to ten EOs will work, depending upon need.
 - For a Dual Primary Election, ELECT will provide the wording to use when checking in voters and asking which ballot they want.
 - Satellite Locations - Drop Boxes are not being provided in the June Primary. They are not used enough to justify the expense. Only 13 ballots were deposited in drop boxes in the November Election.
 - The Elections Office will be closed on Juneteenth (Thursday, June 19).
- **Emergency Exit** in glass side wall in the Voting Room – JCC says it must be ADA compliant and would be too expensive. Ms. Moorman has security issue concerns which she plans to discuss with the Fire Chief and the Police Chief.
- **Flagpole** – A flagpole was requested by someone (unknown) and is going up in the area outside the Elections Office.
- **Social Services Office** – Several staff members providing support services for the Courthouse are moving into the building. This office will not be open to the public.
- **L & A Testing** - Dr. Stoldt raised questions about the L & A Testing Survey. Ms. Moorman and the Infrastructure Coordinator have reviewed the form to ensure compliance. They have asked the vendor to include listening to the audio on the accessible voting device. Ms. Matthews volunteered to listen to the audio during L & A Testing.

- **Citizenship** – Dr. Stoldt expressed concerned about citizenship and voting and asked if ELECT planned to issue an advisory about citizenship and voting.

3. Public Comment One person spoke during the public comment period.

4. Adjournment – At 10:46 a.m., Dr. Stoldt moved the EB adjourn. Ms. Cheves seconded the motion which passed by unanimous vote.

Next Meeting – The next meeting of the Electoral Board will be on Tuesday, May 13, 2025, at 10 o'clock.



Kay Cheves, Secretary