

JAMES CITY COUNTY ELECTORAL BOARD

Regular meeting of Monday, April 13, 2026

JCC Office of Elections Meeting Room A

4095 Ironbound Road

Williamsburg, Virginia

- 1. Call to Order** - The Electoral Board (EB) meeting was called by order by Dot Matthews, Chair, at 1:31 p.m. Others attending were Lisa Ownby, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; and the Chief Deputy Director of Elections.
- 2. Approval of Minutes** - Ms. Matthews moved the EB approve the Draft Minutes of the March 10, 2026, Regular Meeting. Ms. Ownby seconded the motion that was approved unanimously.
- 3. Approval of Election Officers** – The list of new Election Officers was unavailable because the Deputy Registrar Voter Registration Coordinator had emergency surgery the end of last week and is still in the hospital
- 4. General Registrar's Report**
 - Voter Registration Statistics – There were 67,036 registered voters as of 4/13/2026. Including returned absentee ballots, 28% of the registered voters have voted in the April 21 Special Election.
 - Election Preparation/Update
 - Everything is ready for the April 21 Special Election.
 - Voting supplies will be delivered to the schools on Thursday, April 16.
 - Saturday, April 18, is the last day for early voting.
 - Staffing and Training Update
 - On-line training has been very helpful for returning Election Officers and staff.
 - The staff will be preparing an on-line session of new election laws that go into effect on July 1, 2026.
 - Office Operations
 - Things are going well in the Elections Office. They are already beginning to prepare for the August 4 Primary Election.
 - April 21 Special Election Canvass Schedule
 - Wednesday, April 22 – 2 p.m. Provisional Hearing; 2:30 Canvass begins
 - Thursday, April 23 – No meeting
 - Friday, April 24 – 10 a.m. Go over provisional votes, tentatively approve
 - Monday, April 27 – 1 p.m. (later changed to 10 a.m.) – Complete Canvass

- Dates for the August 4 Primary Election were reviewed:
 - June 12 – L & A Testing
 - June 18 – Early Voting Begins
 - June 26 – Hi-speed mini-scanner testing
 - August 4 – Election Day
- Dates for the November General Election were reviewed.
 - September 11 – L & A Testing
 - September 18 – Early Voting begins, including two Sundays, October 17 and October 25 (effective 7-1-26 for minimum of 5 hours)
 - Ms. Ownby moved Sunday voting hours be from 11 a.m. until 4 p.m., beginning with the August election. Ms. Matthews seconded the motion that was approved by unanimous vote.
 - September 25 – Hi-speed mini-scanner testing
 - November 3 – General Election Day

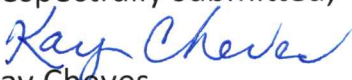
5. Additional Business/Board Member Comments

- The request for an Emergency Exit is not in the regular JCC budget yet.
- Ms. Moorman and Ms. Ownby plan to meet with the JCC Administrator and a member of the BOS to discuss the office's budget request.
- The sidewalk from the W-JCC Courthouse parking area to the Elections Office parking area needs a ramp to be ADA compliant.
- Ms. Ownby mentioned that, as far as she could see, the JCC EB is the only one that includes the party affiliation of members on the website. After a brief discussion, the EB agreed to delete the party affiliation of EB members from the website.
- Next Meeting: Ms. Matthews moved we omit the May EB meeting and have our next meet on Tuesday, June 9, at 11 a.m. Ms. Ownby seconded the motion that passed with a unanimous vote.

6. Public Comment – None

7. Adjournment – At 2:56 p.m. Ms. Ownby moved to adjourn. Ms. Matthews seconded the motion that was unanimously approved.

Respectfully submitted,


 Kay Cheves
 Secretary