



Economic Development Authority  
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## M E M O R A N D U M


**To:** Records Management  
**From:** Economic Development Authority  
**Date:** April 9, 2015  
**Re:** IDA-EDA Minutes – January 11, 1989

The following minutes for the Industrial Development Authority of James City County dated January 11, 1989 were not ever approved.

These minutes, to the best of my knowledge, are the official minutes for the January 11, 1989 Industrial Development Authority meeting.

Please accept these minutes as the official record for January 11, 1989.

  
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Robin D. Carson, Vice Chair

  
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Russell C. Seymour, Secretary

AT A MEETING OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE ELEVENTH DAY OF JANUARY, NINETEEN HUNDRED AND EIGHTY-NINE AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101-C MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

A formal roll call was dismissed. The following members were present:

Mr. Myrl L. Hairfield, Chairman  
Mr. Kenneth Axtell  
Mr. Joseph M. Cross, Jr.  
Mr. Robert A. Whitehorne

ALSO PRESENT

Mr. Brent D. Sheffler, Secretary

2. MINUTES

The minutes from the two previous meetings dated July 6, 1988 and July 19, 1988 were distributed for review. Mr. Sheffler asked that formal action of approval take place at the next meeting.

3. DISTRIBUTION OF MATERIALS

Mr. Sheffler distributed information on the Virginia Revolving Loan Fund indicating that the IDA may tap this fund for economic development purposes. Mr. Sheffler also added that the program requirements are very similar to the Virginia CDBG program, so job creation is a priority.

Mr. Hairfield asked if non-profit hospitals are eligible. Mr. Cross responded that projects which create jobs are eligible.

Mr. Sheffler distributed recent correspondence on the Williamsburg Winery. A general discussion about the Winery followed. Mr. Whitehorne noted that the building is not yet complete, although some operations are in order. Mr. Hairfield stated that there have been some problems in meeting the BOCA code which has increased the cost of construction. Finally, Mr. Axtell reminded the members of the authority about Mr. Patrick Duffeler's promise to invite the IDA to tour the facility.

4.

DISCUSSION OF ACTIVITIES FOR 1989

Mr. Sheffler asked that 1989 be a year for more regular activities and involvement of the IDA on local economic development issues. To begin with, he proposed that the IDA have a regular meeting schedule such as the third Wednesday of each month.

Mr. Axtell asked that if meetings are to take place, they center around matters of importance; not to meet for the sake of meeting. Mr. Cross noted that a good political signal is sent to the Board of Supervisors if the IDA holds regular meetings as a formal body. Mr. Cross added that the IDA should have some input on items such as the update of the County Comprehensive Plan and an industrial targeting strategy, for example.

Mr. Whitehorne stated that the meetings need purpose, and should be described as a regularly scheduled IDA function. Mr. Whitehorne advised, however, that it may not be necessary to meet just based on a set date. He asked that the IDA be advised of only those meetings when the meeting date is kept. Mr. Hairfield agreed to this rational, and moved that a regular meeting schedule be established, seconded by Mr. Cross. Approval followed by the members present.

Mr. Sheffler explained that recent prospect activity included a prospect which was showing significant interest in about 60 acres of the Green Mount site near Skiffe's Creek. He stated that the Green Mount property is in need of on-site water, sewer, and road infrastructure improvements and may require industrial access funds to assist in the road improvements. Mr. Sheffler continued to explain that the IDA may want to involve itself in making a matching contribution for industrial access funds (up to \$150,000) and, in return, request control of property within the Green Mount site. Mr. Sheffler indicated that he would explore this in more detail.

Mr. Hairfield reiterated that the IDA's fee structure be reviewed, that we establish a more formative fee structure, and a method of collecting these fees. He asked that this be placed on the following agenda for a decision. Mr. Cross asked Mr. Sheffler to talk to Mr. Larry Wuensch, Executive Director of the Martinsville-Henry County Economic Development Corp., for creative ideas for a fee structure.

5. OTHER MATTERS

Mr. Axtell initiated discussion on the possible use of "Medical Incinerator" wording being included in the County's Special Use Permit (SUP) provision as a means to accomodate upcoming federal and state regulations for medical waste disposal. Mr. Whitehorne indicated that fly-ash, trucks and emissions are all negative emotional items. Mr. Axtell indicated that if a definition is made under the SUP that it allow for related medical facilities such as Veterinarians, Medical Offices, Dentists, etc.

On another matter, Mr. Whitehorne expressed concern that mutual cooperation needs to be enhanced between James City County and Williamsburg. He stated that a positive-cooperative image can enhance our efforts in economic development. Mr. Hairfield added that it is a good idea to extend the right hand of fellowship to the City of Williamsburg.

Other general matters followed.

6. ADJOURNMENT

There being no further business, the meeting of the IDA adjourned at 5:45 P.M.

Myrl L. Hairfield  
Myrl L. Hairfield, Chairman

Brent D. Sheffler  
Brent D. Sheffler, Secretary