



Economic Development Authority
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M E M O R A N D U M

To: Records Management
From: Economic Development Authority
Date: April 9, 2015
Re: IDA-EDA Minutes – January 8, 2008

The following minutes for the Economic Development Authority of James City County dated January 8, 2008 were not ever approved.

These minutes, to the best of my knowledge, are the official minutes for the January 8, 2008 Economic Development Authority meeting.

Please accept these minutes as the official record for January 8, 2008.

Robin D. Carson, Vice Chair

Russell C. Seymour, Secretary

JOINT WORK SESSION MINUTES

**ECONOMIC DEVELOPMENT AUTHORITY (EDA)
AND**

**BUSINESS CLIMATE TASK FORCE (BCTF)
OF JAMES CITY COUNTY**

**BUILDING C CONFERENCE ROOM, 101 MOUNTS BAY ROAD
3:00 PM, TUESDAY, JANUARY 8, 2008**

1. CALL TO ORDER

The meeting was called to order by Chairman Rinaldi at 3:05 PM.

2. ROLL CALL

A roll call identified the following members present:

Mr. Brien R. Craft
Ms. Leanne DuBois
Mr. Douglas M. Gebhardt
Ms. Virginia B. Hartmann
Mr. Mark G. Rinaldi
Mr. Thomas G. Tingle
Mr. Marshall Warner

Also Present:

Mr. Charles Buell, Citizen
Ms. Ellen Cook, Senior Planner
Mr. Tom Gillman, ESGI/BCTF
Mr. Bruce C. Goodson, Board of Supervisors (BOS) Chairman/BCTF
Mr. Chris Henderson, Citizen
Mr. Robert W. Hershberger, Executive Vice President, Greater Williamsburg Chamber and
Tourism Alliance (GWCTA)/BCTF
Mr. Steven Hicks, Acting Assistant to the County Administrator
Mr. Robert Keith, CPT
Mr. James Kennedy, BOS Liaison to EDA
Ms. C. Lott, Citizen
Mr. Michael Matthews, the Structures Group/BCTF
Ms. Marcè Hunt Musser, EDA Recording Secretary
Mr. William Porter, Assistant County Administrator/BCTF
Ms. Jody Puckett, Communications Director/BCTF
Mr. Jose Ribeiro, Planner
Mr. Keith A. Taylor, EDA Secretary
Mr. Marshall Toney, GSH Real Estate/BCTF

Mr. Sanford B. Wanner, County Administrator
Mr. Steven T. Yavorsky, Assistant EDA Secretary

3. **BCTF REPORT**

a. Background

Chairman Rinaldi welcomed Mr. Kennedy, 2008 BOS Liaison to the EDA, citizens and the BCTF Members to the meeting. He then gave the background of the BCTF formation and an overview of the history behind the BCTF appointments.

b. Presentation

Mr. Rinaldi introduced Mr. Matthews, BCTF Chairman, who began by noting Suntrust Bank in Newtown made available their conference room for all BCTF meetings at no cost, even going as far as to rearrange their company's schedules to accommodate the BCTF. He formally commended Suntrust and applauded their corporate citizenship and contribution to the work of the BCTF.

Mr. Matthews then announced/introduced each member of the BCTF.

Name/Title/Company	Representing
Mike Matthews, President, The Structures	Local Business Group, Engineering Sector
Andy Bradshaw, Stonehouse District Supervisor	James City County Board of Supervisors
David Burris, Sr. VP, Commercial Accts., Suntrust Bank	Local Business-Financial Sector
Tom Gillman, President Energy Services Group Intl.	Local Business-Technology
Bruce. Goodson, Roberts District Supervisor	James City County Board of Supervisors
Bob Hershberger, Exec. VP, Greater Williamsburg Chamber and Tourism Alliance	Chamber and Tourism Sector
John Horne, Manager of Development Mgt.	James City County (JCC) Staff
Bill Porter, Assistant County Administrator	JCC Staff
Jody Puckett, Communications Director	JCC Staff
Keith Taylor, Economic Development Director	JCC Office of Economic Development
Tom Tingle, Principal, Guernsey Tingle Architects	Economic Development Authority of JCC
Marshall Toney, Associate Broker, GSH Real Estate	Local Business - Realty Sector

Mr. Matthews commended all members for their dedication and commitment to the BCTF in its 20 month effort.

Mr. Matthews began his presentation with an overview of the process, background and procedures of the BCTF, then presented the BCTF findings (see attachments).

Mr. Rinaldi thanked the BCTF for their work, especially giving consideration to the fact that all decisions had been made by consensus. He praised their hard work and dedication, and stated the BCTF report was the beginning, not the end, of a new focus.

c. Discussion

Mr. Rinaldi began the discussion by suggesting the BCTF number their recommendations. Mr. Gillman responded that recommendations were deliberately not numbered to avoid the misconception that they were ranked in any way.

Mr. Gebhardt asked how one is to determine if enough preferred business criteria were ever satisfied. Mr. Matthews answered that the BCTF did not presume to suggest how to judge, as a "one size fits all" approach does not fit this application. These decisions will fall to County Staff as it is important to get a "buy in" from all involved so proper consideration can be given.

Mr. Gebhardt followed up by asking if the BCTF was looking for the BOS to endorse the BCTF recommendations. If not, what will give the recommendations credence? Mr. Tingle answered that the BCTF is looking for the BOS to endorse the recommendations. Mr. Matthews added that the Comprehensive (Comp) Plan Update is the perfect time for implementation of the BCTF recommendations.

Mr. Kennedy stated that there are two sides to the Comp Plan, the administrative and the legislative. Because the Comp Plan is the people's plan, buy-in from citizens, businesses and the BOS, as well as financial support, will be vital to implementing any recommendations.


A period of various questions and answers/clarifications, in addition to some discussion followed on various aspects and recommendations of the BCTF Report.

Mr. Craft expressed great appreciation for the BCTF work, stating it put into words what has been suspected for a long time by many. Mr. Gebhardt echoed Mr. Craft's praise for the BCTF work, adding that he attended a few meetings and was impressed by the work done.

Mr. Tingle thanked Mr. Yavorsky, stating Mr. Yavorsky was the sole staff support for the BCTF and did a massive amount of work on behalf of the BCTF. Mr. Matthews echoed Mr. Tingle's praise for Mr. Yavorsky on behalf of all BCTF members.

4. ADJOURNMENT

There being no further business, Mr. Rinaldi entertained a motion by Mr. Gebhardt to adjourn. The motion passed unanimously, and the meeting adjourned at 4:23 PM.



Mark G. Rinaldi, Chairman



Keith A. Taylor, Secretary