

MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
101 D Mounts Bay Road, Williamsburg, VA 23185
January 15, 2019
4:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

ADOPTED

FEB 19 2019

Robin Bledsoe, Chair
Michael Maddocks, Vice Chair (Arrived 4:44)
Robin Carson - Absent
Chris Odle - Absent
Carlton Stockton
Thomas Tingle
William Turner - Absent

Also Attending

Amy B. Jordan, Economic Development Authority (EDA) Secretary
Stephanie Lahr, EDA Fiscal Agent
Max Hlavin, EDA Legal Counsel
Jenni Tomes, James City County Treasurer
Scott Stevens, James City County Administrator
Kate Sipes, Assistant Director, Economic Development
Christopher Johnson, James City County Ombudsman
Jack Roberts, *The Virginia Gazette*

C. LIAISON REPORTS

Due to lack of quorum, Ms. Bledsoe started with Liaison Reports, beginning with Workforce Development.

Ms. Sipes summarized the efforts of the Workforce Development Resource Team, a collaboration between James City County Economic Development, Thomas Nelson Community College and Williamsburg-James City County (WJCC) Schools. Ms. Sipes explained the team was using ChefsGO as a model and gathering input directly from the employers in the area by sector. Beginning with healthcare, the group has a short survey scheduled to go out electronically and a meeting scheduled for March to discuss challenges and potential solutions. The intent is to follow with a similar effort aimed at the trades and manufacturing sector.

Ms. Bledsoe updated the EDA regarding Business Liaison activities, indicating she and Mr. Maddocks had met recently with members of the local Service Corps of Retired Executives (S.C.O.R.E.) chapter. She also mentioned they had provided folders with information about S.C.O.R.E. services for anyone who was interested.

Ms. Bledsoe also reported on Workforce Housing Task Force activities. She referred to information on the recommendations by the Task Force that were included in the EDA packet.

Mr. Tingle reported for GO Virginia, sharing a presentation on the RVA-Hampton Roads Collaboration Initiative. While not related directly to GO Virginia efforts, he explained the regional effort to build a case for more formal collaboration between Hampton Roads and Richmond regions. Mr. Tingle shared some of the advantages of a potential collaboration, including the shared assets and challenges of the two regions and the impact of a region that ranks 17th largest in the nation as compared to the current ranking of 43rd and 39th for Richmond and Hampton Roads respectively.

D. DIRECTOR'S REPORT

Ms. Bledsoe asked if there were any questions for Ms. Jordan, based on the report provided in the packet.

Ms. Jordan indicated Mr. Turner had submitted questions via email, which she wanted to address. Mr. Turner's first question was whether the Board of Supervisors had appointed anyone to the newly created Eastern Virginia Regional Industrial Facility Authority. Ms. Jordan indicated no appointments had yet been made.

Ms. Jordan shared Mr. Turner's second question, whether the interactions with Ft. Eustis are leveraging meaningful opportunities. Ms. Jordan responded staff is advancing that relationship and is confident future possibilities will arise.

Ms. Jordan shared Mr. Turner's last question about the work of the Hampton Roads Planning District Commission (HRPDC), specifically regional obstacles, opportunities or emerging trends. Ms. Jordan referred to Mr. Tingle's presentation earlier in the meeting.

Mr. Tingle noted the communication with Ft. Eustis was positive. He also asked if the James River Commerce Center management contract was still in place, with the change in ownership of the available land.

Ms. Jordan responded affirmatively, the same company was still providing management services.

E. OLD BUSINESS

Ms. Bledsoe summarized the efforts of the Directors at the Retreat in December by identifying areas of focus that include workforce development efforts, Opportunity Zone and the development of additional incentives.

F. FINANCIAL REPORTS

Financial Reports - December

A motion to Approve was made by Thomas Tingle; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Bledsoe, Maddocks, Stockton, Turner

Ms. Stephanie Lahr presented the Revenue and Expenditure Reports for December 2018.

Mr. Tingle asked about an apparent credit for bank fees.

Ms. Tomes responded that the County had negotiated a new contract with SunTrust Bank recently and the bank had charged fees at the previous contract rate for the first eight

months of the new contract year. She continued that the December statement showed the reimbursement to correct the overcharge.

G. APPROVAL OF MINUTES

1. Minutes Adoption – December 13, 2018, Organizational Meeting

A motion to Approve was made by Thomas Tingle; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Bledsoe, Maddocks, Stockton, Tingle

2. Minutes Adoption – December 13, 2018, Retreat

A motion to Approve was made by Michael Maddocks; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Bledsoe, Maddocks, Stockton, Turner

H. CLOSED SESSION

1. Enter Closed Session

A motion to enter Closed Session was made by Thomas Tingle; motion passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Bledsoe, Maddocks, Stockton, Turner

Mr. Tingle moved to go into closed session in accordance with the Code of Virginia for 1) the disposition of publicly held real property located at 8925 Columbia Drive and 1716 Endeavor Drive in James City County where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Va. Code Section 2.2-3711(A)(3); and 2) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); and 3) the investment of public funds for improvements at 8925 Columbia Drive and 1716 Endeavor Drive, and the renegotiation of performance grants where competition or bargaining is involved, where, if made public initially, the financial interest of the EDA and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6); and 4) Consultation with legal counsel retained by the EDA regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Va. Code Section 2.2-3711(A)(8).

2. Certify Closed Session

A motion to adopt the resolution to certify Closed Session was made by Carlton Stockton; motion passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Bledsoe, Maddocks, Stockton, Turner

I. NEW BUSINESS

Purchase of Wetland Mitigation Credits

A motion to Approve was made by Thomas Tingle; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Bledsoe, Maddocks, Stockton, Tingle

Ms. Jordan presented the recommendation by staff to proceed with the purchase of wetland credits from a wetland mitigation bank. Ms. Jordan explained the estimated costs were included in the list of needed tasks for the property at 8925 Columbia Drive, and the Purchase Agreement notes a cost of \$6,080, which is comparable to the previous estimate of \$6,000. She further noted the credits do not expire.

I. ADJOURNMENT

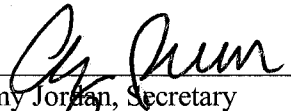
A motion to Approve was made by Michael Maddocks; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

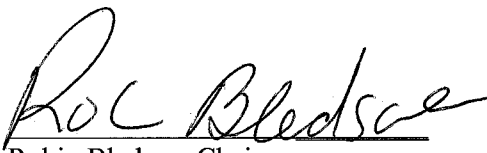
Ayes: Bledsoe, Maddocks, Stockton, Tingle

1. Adjourn until 4:00 p.m. February 19, 2019.

At approximately 5:48 p.m., Ms. Bledsoe adjourned the Authority.



Amy Jordan, Secretary
Economic Development Authority



Robin Bledsoe, Chair
Economic Development Authority

ADOPTED

JAN 15 2019

RESOLUTION

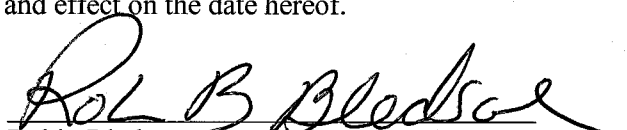
CERTIFICATION OF CLOSED MEETING

WHEREAS, the Economic Development Authority of James City County, Virginia, (the "Authority") has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and


WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and ii) only such public business matters were heard, discussed, or considered by the Authority as were identified in the motion, including: (1) the disposition of publicly held real property located at 8925 Columbia Drive and 1716 Endeavor Drive in James City County where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Va. Code Section 2.2-3711(A)(3); and (2) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); and (3) the investment of public funds for improvements at 8925 Columbia Drive and 1716 Endeavor Drive where competition or bargaining is involved, where, if made public initially, the financial interest of the EDA and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6).

The undersigned hereby certifies that the above resolution was duly adopted by the Directors of the Economic Development Authority of James City County, Virginia, at a meeting duly called and held on January 15, 2019 and that such resolution is in full force and effect on the date hereof.


Robin Bledsoe
Chairman, Economic Development Authority

ATTEST:


Amy Jordan
Secretary to the EDA

| | <u>AYE</u> | <u>NAY</u> | <u>ABSTAIN</u> |
|----------|-------------------------------------|--------------------------|-------------------------------------|
| TINGLE | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| CARSON | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ODLE | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| MADDOCKS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| STOCKTON | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TURNER | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| BLEDSON | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Adopted by the Economic Development Authority of James City County, Virginia, this 15th day of January, 2019.