

MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
101 D Mounts Bay Road, Williamsburg, VA 23185
February 19, 2019
4:00 P.M.

A. CALL TO ORDER

Ms. Bledsoe called the meeting to order at 4:03 p.m.

ADOPTED

MAR 19 2019

B. ROLL CALL

Robin Bledsoe, Chair
Michael Maddocks, Vice Chair
Robin Carson – absent
Christopher Odle
Carlton Stockton – arrived 4:05
Tom Tingle – absent
William Turner – arrived 4:10

Also Attending:

Amy B. Jordan, EDA Secretary
Stephanie Lahr, EDA Fiscal Agent
Maxwell Hlavin, EDA Counsel
Kate Sipes, Assistant Director, Economic Development
P. Sue Sadler, Board of Supervisors Liaison
Jianyu Zhou, The College of William & Mary Law School

C. NEW BUSINESS

Due to lack of quorum, Ms. Bledsoe started with the preparation of the Fiscal Year 20 EDA Budget, indicating Mr. Maddocks is Chair of the Finance Committee, which is also comprised of Mr. Stockton and Mr. Turner. Ms. Bledsoe explained the Finance Committee will meet with members of County staff to begin preparations of the budget for the upcoming year.

D. APPROVAL OF MINUTES

1. Minutes Adoption – January 15, 2019

A motion to Approve was made by Carlton Stockton; motion Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3
Ayes: Bledsoe, Maddocks, Odle, Stockton.

E. FINANCIAL REPORTS

1. January 2019 Financial Reports

A motion to Approve was made by Carlton Stockton; motion Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2
Ayes: Bledsoe, Maddocks, Odle, Stockton, Turner.

Ms. Lahr presented the Revenue and Expenditure Reports for January 2019, noting the James River Commerce Center Association fees were paid in January for the three parcels owned by the EDA.

F. CLOSED SESSION

1. Enter Closed Session

A motion to enter Closed Session was made by Robin Bledsoe; motion passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2
Ayes: Bledsoe, Maddocks, Odle, Stockton, Turner.

Ms. Bledsoe moved to go into Closed Session in accordance with the Code of Virginia for the purposes of: (1) the disposition of publicly held real property located at 8925 Columbia Drive and 1716 Endeavor Drive in James City County where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Va. Code Section 2.2-3711(A)(3); and (2) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); and (3) the investment of public funds for improvements at 8925 Columbia Drive and 1716 Endeavor Drive where competition or bargaining is involved, where, if made public initially, the financial interest of the EDA and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6).

2. Certify Closed Session

A motion to adopt the resolution to certify Closed Session was made by Carton Stockton; motion passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2
Ayes: Bledsoe, Maddocks, Odle, Stockton, Turner.

G. OLD BUSINESS

A motion to approve the Enterprise Zone incentive payments was made by William Turner; motion passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2
Ayes: Bledsoe, Maddocks, Odle, Stockton, Turner.

Ms. Sipes presented the list of businesses qualifying for Enterprise Zone payments. Ms. Sipes explained the companies on this list have received prior payments and are in years 2-5 of the five-year program. Ms. Sipes further explained that staff is finalizing review of companies that may potentially qualify to enter the program and will determine if additional companies are eligible for the first year of payments in the coming months.

H. LIAISON REPORTS

1. Business Outreach Liaison

Mr. Maddocks reported on his meetings with members of the local S.C.O.R.E. Chapter as well as a local business he then referred to Ms. Jordan. Mr. Maddocks indicated he has remained in touch with this business, who is very pleased with the discussions and resources with which Ms. Jordan and Mr. Maddocks have connected

them. Mr. Maddocks went on to say he has also met with the owner of a local agricultural business, Tasha's Own, and the CEO of Colonial Downs, Mr. John Marshall, noting the new \$22M investment in that operation.

2. BOS Liaison

Supervisor Sadler thanked Mr. Maddocks for reaching out to businesses. Ms. Sadler added that she has received positive feedback from businesses that they like to hear from County representatives.

Ms. Sadler noted Fox Wire Farms will have their shearing event on April 6, and noted the new legislation regarding alpacas being considered livestock passed the General Assembly this session.

3. Workforce Development

Ms. Bledsoe provided an update on the upcoming Healthcare Professionals Workforce Summit to be held March 5, indicating plans were being finalized and the committee is hoping for a strong turnout.

Ms. Bledsoe noted a recent article about the Toano Station Project. She further noted the project will require rezoning and years to implement, but indicated her strong support and how exciting the results will be.

I. DIRECTOR'S REPORT

Ms. Jordan summarized the changes in progress regarding Launchpad and the Greater Williamsburg Partnership (GWP). She noted the new Business Council of the Greater Williamsburg Chamber and Tourism Alliance has the opportunity to reorganize and complement regional economic development efforts, and conversations are taking place to fit the GWP into that new organizational structure. That effort is leading to a Memorandum of Understanding between the two entities that will outline the relationship.

Ms. Jordan also reported that the Launchpad and the Entrepreneurship Center at the College of William & Mary Mason School of Business are forming a partnership. As a result, the Launchpad will have a full-time director who will report to Graham Henshaw of the Entrepreneurship Center and will relocate to Tribe Square on Richmond Road, which will also be the new home of the Entrepreneurship Center.

Ms. Jordan noted that funding from the three localities will continue for both organizations.

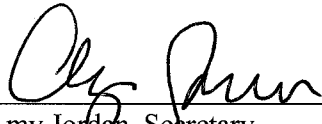
Mr. Turner asked to follow up on a discussion from a previous meeting regarding the James River Commerce Center covenants and proffers. He reminded the group of the timing of any revisions, optimally prior to the EDA selling any of the property in the industrial park.

Ms. Jordan responded the issue has been discussed by the Real Estate Committee of the EDA and is in progress.

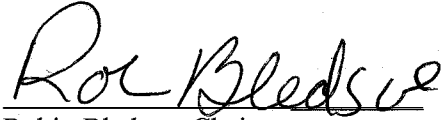
J. ADJOURNMENT

1. Adjourn until March 19, 2019 at 4:00 P.M.

At approximately 5:17 p.m., Ms. Bledsoe adjourned the Authority.



Amy Jordan, Secretary
Economic Development Authority



Robin Bledsoe, Chair
Economic Development Authority

RESOLUTION

**ADOPTED
FEB 19 2019**

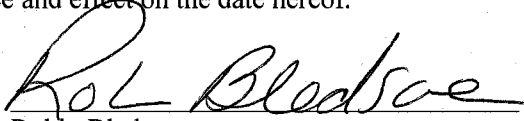
CERTIFICATION OF CLOSED MEETING

WHEREAS, the Economic Development Authority of James City County, Virginia, (the "Authority") has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and ii) only such public business matters were heard, discussed, or considered by the Authority as were identified in the motion, including: (1) the disposition of publicly held real property located at 8925 Columbia Drive and 1716 Endeavor Drive in James City County where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Va. Code Section 2.2-3711(A)(3); and (2) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); and (3) the investment of public funds for improvements at 8925 Columbia Drive and 1716 Endeavor Drive where competition or bargaining is involved, where, if made public initially, the financial interest of the EDA and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6).

The undersigned hereby certifies that the above resolution was duly adopted by the Directors of the Economic Development Authority of James City County, Virginia, at a meeting duly called and held on February 19, 2019 and that such resolution is in full force and effect on the date hereof.


Robin Bledsoe
Chairman, Economic Development Authority

ATTEST:



Amy Jordan
Secretary to the EDA

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
TINGLE	_____	_____	_____
CARSON	_____	_____	_____
ODLE	_____	_____	_____
MADDOCKS	_____	_____	_____
STOCKTON	_____	_____	_____
TURNER	_____	_____	_____
BLEDSON	_____	_____	_____

Adopted by the Economic Development Authority of James City County, Virginia, this 19th day of February, 2019.