

MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING

November 17, 2020
4:00 PM

**THE MEETING WAS HELD ELECTRONICALLY PURSUANT TO THE CONTINUITY OF
GOVERNMENT ORDINANCE ADOPTED ON APRIL 14, 2020, BY THE BOARD OF
SUPERVISORS OF JAMES CITY COUNTY, VIRGINIA.**

**THE MEETING WAS CONDUCTED VIA ZOOM WITH PUBLIC ACCESS PROVIDED
THROUGH INTERNET AUDIO AND VIDEO, AS WELL AS TELEPHONIC AUDIO.
COMMENTS ON AGENDA ITEMS WERE ACCEPTED BY EMAIL SUBMISSION TO THE
ECONOMIC DEVELOPMENT AUTHORITY (EDA) SECRETARY.**

A. CALL TO ORDER

Mr. Campana called the meeting to order at 4:00 p.m.

B. ROLL CALL

Vince Campana, Chair
Lynn Meredith
Brandon Nice
Carlton Stockton
Tom Tingle, Vice Chair
William Turner

Absent:
Joe Stanko

Also Attending:
Christopher Johnson, EDA Secretary
Jeff Wiggins, EDA Fiscal Agent
Liz Parman, EDA Counsel
Kate Sipes, Assistant Director, Economic Development
Laura Messer, Tourism and Marketing Coordinator, Economic Development

C. CONTINUATION OF THE ESSENTIAL FUNCTIONS OF GOVERNMENT

Resolution Adoption - EDA Electronic Meeting, November 17, 2020

A motion to Approve the Resolution was made by Tom Tingle; motion Passed.
AYES: 6 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Campana, Meredith, Nice, Stockton, Tingle, Turner

ADOPTED
DEC 15 2020

Absent: Stanko

Mr. Campana referred to the resolution in the Agenda Packet addressing the fact that the meeting was being held in an electronic format pursuant to the Continuity of Government Ordinance adopted by the Board of Supervisors, due to social distancing guidelines issued in response to the COVID-19 outbreak.

D. APPROVAL OF MINUTES

1. Minutes Adoption - October 20, 2020

A motion to Approve was made by Lynn Meredith; motion Passed.

AYES: 6 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Campana, Meredith, Nice, Stockton, Tingle, Turner

Absent: Stanko

E. FINANCIAL REPORTS

1. October 2020 Financial Reports

A motion to Approve was made by Brandon Nice; motion Passed.

AYES: 6 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Campana, Meredith, Nice, Stockton, Tingle, Turner

Absent: Stanko

Mr. Wiggins presented the revenue and expense reports for October 2020, and noted the cash balance in the EDA account was approximately \$540,000 as of October 31, 2020.

F. NEW BUSINESS

There were no new business items.

G. OLD BUSINESS

There were no old business items.

H. LIAISON REPORTS

Mr. Campana asked if any of the EDA Directors had a Liaison report to offer and there were none.

I. DIRECTOR'S REPORT

Mr. Johnson referred to the report in the Agenda Packet and asked if there were any questions and there were none.

J. UPCOMING DATES OF INTEREST

Mr. Johnson noted the annual Celebration of Business was being held virtually at 4:30 p.m and he looked forward to seeing everyone in just a few minutes.

K. ADJOURNMENT

1. Adjourn until December 15, 2020


A motion to Adjourn was made by Tom Tingle; motion Passed.

AYES: 6 NAYS: 0 ABSTAIN: 0 ABSENT: 1

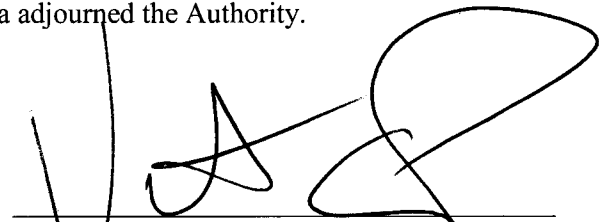
Ayes: Campana, Meredith, Nice, Stockton, Tingle, Turner

Absent: Stanko

At approximately 4:06 p.m., Mr. Campana adjourned the Authority.



Christopher Johnson, Secretary
Economic Development Authority



Vince Campana, Chair
Economic Development Authority

RESOLUTION

**ECONOMIC DEVELOPMENT AUTHORITY ELECTRONIC MEETING HELD
NOVEMBER 17, 2020**

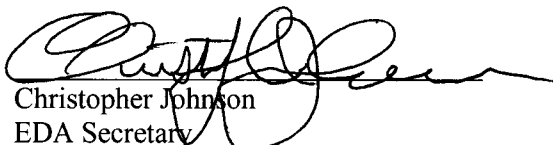
- WHEREAS, on March 24, 2020 the James City County Board of Supervisors (the “Board”) adopted an emergency Ordinance to ensure the continuity of government in response to the coronavirus pandemic negatively affecting the health, safety, and welfare of the citizens of James City County (the “County”); and
- WHEREAS, on April 14, 2020 and again on September 8, 2020, the Board readopted the continuity of government Ordinance (the “Ordinance”), which, under certain circumstances, permits the Board and its subordinate boards, committees, and commissions to conduct regularly scheduled, special, or emergency meetings solely by electronic or telephonic means without a quorum of members physically present (a “Virtual Meeting”); and
- WHEREAS, the James City County Economic Development Authority is a subordinate board appointed by the Board and is therefore eligible to conduct a Virtual Meeting; and
- WHEREAS, the James City County Economic Development Authority desires to conduct a Virtual Meeting on November 17, 2020 at which time those items listed on the agenda attached hereto (the “Agenda”) will be considered; and
- WHEREAS, each of the members of the James City County Economic Development Authority have reviewed each the items listed on the Agenda and have determined that consideration of each is necessary to ensure the continuation of the essential functions of the government during the emergency described in the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of James City County, Virginia, hereby finds and declares that immediate consideration of each of the items set forth in the Agenda is necessary to ensure the continuation of essential functions of the government during the emergency declared by the Board and further described in the Ordinance.



Vince Campana
EDA Chairman

ATTEST:


Christopher Johnson
EDA Secretary

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
CAMPANA	✓	___	___
MEREDITH	✓	___	___
NICE	✓	___	___
STANKO	✓	___	___
STOCKTON	✓	___	___
TINGLE	✓	___	___
TURNER	✓	___	___

Adopted by the Economic Development Authority of James City County, Virginia, this 17th day of November, 2020.