

**MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING**

**February 16, 2021
4:00 PM**

**ADOPTED
MAR 16 2021**

**THE MEETING WAS HELD ELECTRONICALLY PURSUANT TO THE CONTINUITY OF
GOVERNMENT ORDINANCE ADOPTED ON APRIL 14, 2020, AND READOPTED ON
SEPTEMBER 8, 2020, BY THE BOARD OF SUPERVISORS OF JAMES CITY COUNTY,
VIRGINIA.**

**THE MEETING WAS CONDUCTED VIA ZOOM WITH PUBLIC ACCESS PROVIDED
THROUGH INTERNET AUDIO AND VIDEO, AS WELL AS TELEPHONIC AUDIO.
COMMENTS ON AGENDA ITEMS WERE ACCEPTED BY EMAIL SUBMISSION TO THE
ECONOMIC DEVELOPMENT AUTHORITY (EDA) SECRETARY.**

A. CALL TO ORDER

Mr. Campana called the meeting to order at 4:05 p.m.

B. ROLL CALL

Vince Campana, Chair
Lynn Meredith
Joe Stanko
William Turner

Absent:

Joe Stanko
Carlton Stockton
Tom Tingle, Vice Chair

Also Attending:

Sue Sadler, Board of Supervisors' Liaison to the EDA
Jenni Tomes, James City County Treasurer
Christopher Johnson, EDA Secretary
Jeff Wiggins, EDA Fiscal Agent
Liz Parman, EDA Counsel
Kate Sipes, Assistant Director, Economic Development
Laura Messer, Tourism and Marketing Coordinator, Economic Development
Rick Shippey, Billsburg Brewery

C. CONTINUATION OF THE ESSENTIAL FUNCTIONS OF GOVERNMENT

Resolution Adoption - EDA Electronic Meeting, February 16, 2021

A motion to Approve the Resolution was made by Lynn Meredith; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Campana, Meredith, Nice, Turner

Absent: Stanko, Stockton, Tingle

Mr. Campana referred to the resolution in the Agenda Packet addressing the fact that the meeting was being held in an electronic format pursuant to the Continuity of Government Ordinance adopted by the Board of Supervisors, due to social distancing guidelines issued in response to the COVID-19 outbreak.

D. APPROVAL OF MINUTES

1. Minutes Adoption - January 19, 2021

A motion to Approve was made by Brandon Nice; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Campana, Meredith, Nice, Turner

Absent: Stanko, Stockton, Tingle

E. FINANCIAL REPORTS

1. January 2021 Financial Reports

A motion to Approve was made by William Turner; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Campana, Meredith, Nice, Turner

Absent: Stanko, Stockton, Tingle

Mr. Wiggins presented the revenue and expense reports for January 2021, and noted the cash balance was approximately \$560,000.

F. CLOSED SESSION

Enter Closed Session

A motion to enter Closed Session was made by Lynn Meredith; motion Passed.

AYES: 3 NAYS: 0 ABSTAIN: 1 ABSENT: 3

Ayes: Campana, Meredith, Turner

Abstain: Nice

Absent: Stanko, Stockton, Tingle

Mr. Campana noted the next item on the agenda was the Closed Session.

Mr. Nice informed the EDA of his decision not to participate in the Closed Session discussion due to a business relationship. Mr. Nice was removed from the video discussion.

Mr. Campana led the EDA into Closed Session in accordance with the Code of Virginia for the purposes of discussion or consideration of proprietary information related to economic

development, voluntarily provided by private business pursuant to a promise of confidentiality from the Authority and used for business development and retention pursuant to Virginia Code Section 2.23711(A)(39).

Mr. Nice rejoined the meeting.

Certify Closed Session

A motion to certify the Closed Session was made by William Turner; motion Passed.

AYES: 3 NAYS: 0 ABSTAIN: 1 ABSENT: 3

Ayes: Campana, Meredith, Turner

Abstain: Nice

Absent: Stanko, Stockton, Tingle

G. NEW BUSINESS

1. Pure Silk Championship at Kingsmill Partnership Agreement

A motion to Approve authorization to the EDA Secretary to execute the partnership agreement to support the Ladies Professional Golf Association (LPGA) Pure Silk Championship at Kingsmill in the amount of \$15,000 was made by Lynn Meredith; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Campana, Meredith, Nice, Turner

Absent: Stanko, Stockton, Tingle

Mr. Johnson informed the EDA there would be no Skybox on the 18th green for the 2021 event, due to COVID restrictions. Instead, the organizers are planning to entertain guests at the Clubhouse with a 100-person limit. Mr. Johnson noted that our previous sponsorship amount was \$30,000, plus catering costs. In discussions with the organizers, a sponsorship package of \$15,000 would allow us to invite 24 guests per day to the Clubhouse where each guest would have access to continental breakfast, snack stations, and two drink tickets redeemable at the bar.

After some discussion it was agreed that the EDA should support the event, look for opportunities to promote James City County and the LPGA through virtual means, and reserve the funds budgeted for the event in case opportunities to enhance the sponsorship became available.

H. OLD BUSINESS

There were no old business items.

I. LIAISON REPORTS

Mr. Campana asked if any of the EDA Directors had a Liaison Report to offer. There were none.

J. DIRECTOR'S REPORT

Mr. Johnson referred to the Director's Report in the packet and offered to answer any questions.

There were none.

K. UPCOMING DATES OF INTEREST

The dates for the LPGA PureSilk Championship at Kingsmill Resort for 2021 are May 20-23.

L. ADJOURNMENT

1. Adjourn until March 16, 2021


A motion to Adjourn was made by Brandon Nice; motion Passed.

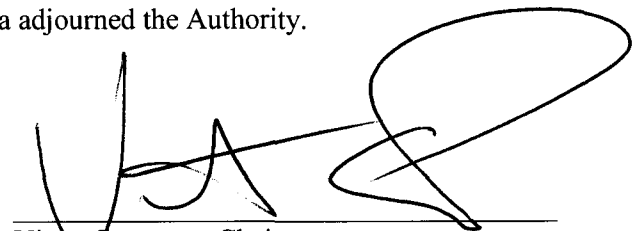
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

Ayes: Campana, Meredith, Nice, Turner

Absent: Stanko, Stockton, Tingle

At approximately 4:38 p.m., Mr. Campana adjourned the Authority.



Christopher Johnson, Secretary
Economic Development Authority

Vince Campana, Chair
Economic Development Authority

RESOLUTION

ECONOMIC DEVELOPMENT AUTHORITY ELECTRONIC MEETING HELD FEBRUARY 16, 2021

WHEREAS, on March 24, 2020 the James City County Board of Supervisors (the "Board") adopted an emergency Ordinance to ensure the continuity of government in response to the coronavirus pandemic negatively affecting the health, safety, and welfare of the citizens of James City County (the "County"); and

WHEREAS, on April 14, 2020 and again on September 8, 2020, the Board readopted the continuity of government Ordinance (the "Ordinance"), which, under certain circumstances, permits the Board and its subordinate boards, committees, and commissions to conduct regularly scheduled, special, or emergency meetings solely by electronic or telephonic means without a quorum of members physically present (a "Virtual Meeting"); and

WHEREAS, the James City County Economic Development Authority is a subordinate board appointed by the Board and is therefore eligible to conduct a Virtual Meeting; and

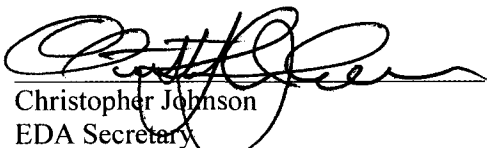
WHEREAS, the James City County Economic Development Authority desires to conduct a Virtual Meeting on February 16, 2021 at which time those items listed on the agenda attached hereto (the "Agenda") will be considered; and

WHEREAS, each of the members of the James City County Economic Development Authority have reviewed each the items listed on the Agenda and have determined that consideration of each is necessary to ensure the continuation of the essential functions of the government during the emergency described in the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of James City County, Virginia, hereby finds and declares that immediate consideration of each of the items set forth in the Agenda is necessary to ensure the continuation of essential functions of the government during the emergency declared by the Board and further described in the Ordinance.


Vince Campana
EDA Chairman

ATTEST:


Christopher Johnson
EDA Secretary

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
CAMPANA	<u>X</u>	___	___
MEREDITH	<u>X</u>	___	___
NICE	<u>X</u>	___	___
STANKO	___	___	___
STOCKTON	___	___	___
TINGLE	___	___	___
TURNER	<u>X</u>	___	___

Adopted by the Economic Development Authority of James City County, Virginia, this
16th day of February, 2021.

RESOLUTION

CERTIFICATION OF CLOSED MEETING

WHEREAS, on February 16, 2021 the Economic Development Authority of James City County, Virginia, (the "Authority") convened an electronic meeting pursuant to the Continuity of Government ordinance adopted by the James City County Board of Supervisors on April 14, 2020; and

WHEREAS, at such electronic meeting, the Authority convened a closed meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and ii) only such public business matters were heard, discussed, or considered by the Authority as were identified in the motion, including: (1) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); and (2) the investment of public funds to incentivize relocating or expanding companies where competition or bargaining is involved where, if made public initially, the financial interest of the Authority and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6); and (3) discussion or consideration of the disposition of publicly held real property located at 8295 Columbia Drive, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority pursuant to Va. Code Section 2.2-3711(A)(3); and (4) discussion or consideration of proprietary information related to economic development, voluntarily provided by private business pursuant to a promise of confidentiality from the Authority and used for business development and retention pursuant to Va. Code Section 2.2-3711(A)(39); and (5) consultation with legal counsel retained by the Authority regarding specific legal matters related to agreements and property owned by the Authority requiring the provision of legal advice by such counsel pursuant to Va. Code Section 2.2-3711(A)(8).


The undersigned hereby certifies that the above resolution was duly adopted by the Directors of the Economic Development Authority of James City County, Virginia, at an electronic meeting duly called and held on February 16, 2021 and that such resolution is in full force and effect on the date hereof.



Vince Campana
Chairman, Economic Development Authority

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
CAMPANA	<u>X</u>	_____	_____
MEREDITH	<u>X</u>	_____	_____
NICE	_____	_____	<u>X</u>

ATTEST:


Christopher Johnson
Secretary to the EDA

STANKO
STOCKTON
TINGLE
TURNER

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____X_____	_____	_____

Adopted by the Economic Development Authority of James City County, Virginia, this 16th day of February, 2021.