

ADOPTED
JUL 20 2021

**MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING**

**June 15, 2021
4:00 PM**

THE MEETING WAS HELD ELECTRONICALLY PURSUANT TO THE CONTINUITY OF GOVERNMENT ORDINANCE ADOPTED ON APRIL 14, 2020, AND READOPTED ON SEPTEMBER 8, 2020, BY THE BOARD OF SUPERVISORS OF JAMES CITY COUNTY, VIRGINIA.

THE MEETING WAS CONDUCTED VIA ZOOM WITH PUBLIC ACCESS PROVIDED THROUGH INTERNET AUDIO AND VIDEO, AS WELL AS TELEPHONIC AUDIO. COMMENTS ON AGENDA ITEMS WERE ACCEPTED BY EMAIL SUBMISSION TO THE ECONOMIC DEVELOPMENT AUTHORITY (EDA) SECRETARY.

A. CALL TO ORDER

Mr. Campana called the meeting to order at 4:00 p.m.

B. ROLL CALL

Vince Campana, Chair
Brandon Nice
Joe Stanko
Carlton Stockton
William Turner

Absent:

Lynn Meredith

Also Attending:

Christopher Johnson, EDA Secretary
Jeff Wiggins, EDA Fiscal Agent
Liz Parman, EDA Counsel
Laura Messer, Tourism and Marketing Coordinator, Economic Development
Jenni Tomes, James City County Treasurer

C. CONTINUATION OF THE ESSENTIAL FUNCTIONS OF GOVERNMENT

Resolution Adoption - EDA Electronic Meeting, June 15, 2021

A motion to Approve the Resolution was made by William Turner; motion Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Campana, Nice, Stanko, Stockton, Turner

Absent: Meredith

Mr. Campana referred to the resolution in the Agenda Packet addressing the fact that the meeting was being held in an electronic format pursuant to the Continuity of Government Ordinance adopted by the Board of Supervisors, due to social distancing guidelines issued in response to the COVID-19 outbreak. He noted that the July meeting would be in person.

D. APPROVAL OF MINUTES

1. Minutes Adoption - May 18, 2021

A motion to Approve was made by William Turner; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Campana, Nice, Stanko, Stockton, Turner

Absent: Meredith

E. FINANCIAL REPORTS

1. May 2021 Financial Reports

A motion to Approve was made by Carlton Stockton; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Campana, Nice, Stanko, Stockton, Turner

Absent: Meredith

Mr. Wiggins noted the different appearance of financial reports due to the County's new software, MUNIS. He presented the revenue and expense reports for May 2021 and noted the LPGA expenditure.

Mr. Turner reminded the group that he had inquired about a balance sheet each month.

Mr. Wiggins apologized and said he would send the May balance sheet to Mr. Johnson and would include it moving forward.

F. NEW BUSINESS

1. Election of Vice Chair

A motion to Approve was made by Carlton Stockton; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Campana, Nice, Stanko, Stockton, Turner

Absent: Meredith

Mr. Johnson said that Mr. Tingle's position as Vice Chair was vacated when his term ended and that the EDA would need to elect someone to serve through December 2021.

Mr. Campana said that Ms. Meredith had been identified as the best candidate for the position and noted that while she was absent due to a business trip, she was very enthusiastic about serving in the position if elected.

Mr. Johnson confirmed that Ms. Meredith was excited about the opportunity to further serve the EDA.

2. Proposed Billsburg Brewery Pavilion

A motion to Approve was made by Carlton Stockton; motion Passed.

AYES: 4 NAYS: 0 ABSTAIN: 1 ABSENT: 1

Ayes: Campana, Stanko, Stockton, Turner

Abstain: Nice

Absent: Meredith

Mr. Johnson stated that Billsburg Brewery was seeking preliminary approval from the EDA to construct a covered pavilion on its leased land at the James City County Marina.

Mr. Nice discussed the need to replace the temporary tent, and while there was no design yet, it would be similar to a picnic shelter. He noted the proposed structure was similar to the one approved during the Shaping Our Shores Master Plan revision. Mr. Nice noted the increased interest in event space and covered space at the brewery.

Mr. Campana asked the size of the structure.

Mr. Johnson said it is approximately 40'x50'.

Mr. Turner asked if the EDA would see the design of the structure.

Mr. Johnson responded that the structure would have to receive approvals from all County reviewing agencies, but no further approval is needed from the EDA.

Mr. Nice abstained from voting on this matter due to an existing conflict of interest.

G. CLOSED SESSION

There was no Closed Session.

H. OLD BUSINESS

There was no Old Business.

I. LIAISON REPORTS

Mr. Campana asked if any of the EDA Directors had a Liaison Report to offer.

There were no reports.

J. DIRECTOR'S REPORT

Mr. Johnson referred to the Director's Report in the packet, noting a few items that occurred after the packet was distributed including Ms. Von Gilbreath's resignation from the Greater Williamsburg Partnership due to her retirement on July 30, 2021. He also stated that the 58 acres in James River Commerce Center was under contract and that information was distributed to the prospective buyer.

Mr. Johnson noted that the Greater Williamsburg Business Council's Small Business of the Year awards would take place virtually next week. He said that between the two categories, 11 County businesses were nominated.

Mr. Turner asked for an update on the LPGA event.

Mr. Johnson said it was well received by attendees and he hoped that the event would return in 2022.

K. UPCOMING DATES OF INTEREST

There is a ribbon cutting at Pariser Dermatology in New Town Williamsburg on Thursday.

L. ADJOURNMENT

1. Adjourn until July 20, 2021

A motion to Adjourn was made by William Turner; motion Passed.

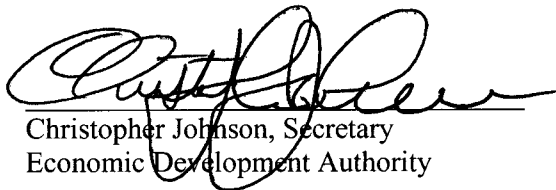
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Campana, Nice, Stockton, Turner

Absent: Meredith, Nice

Mr. Nice left at approximately 4:20 p.m. due to another meeting.

At approximately 4:21 p.m., Mr. Campana adjourned the Authority. Mr. Nice left a minute earlier due to another meeting.



Christopher Johnson, Secretary
Economic Development Authority



Vince Campana, Chair
Economic Development Authority

RESOLUTION

ECONOMIC DEVELOPMENT AUTHORITY ELECTRONIC MEETING HELD

JUNE 15, 2021

WHEREAS, on March 24, 2020 the James City County Board of Supervisors (the "Board") adopted an emergency Ordinance to ensure the continuity of government in response to the coronavirus pandemic negatively affecting the health, safety, and welfare of the citizens of James City County (the "County"); and

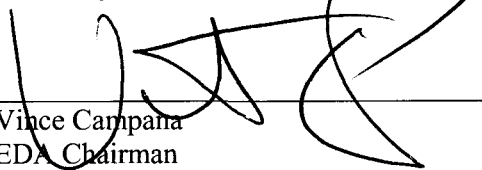
WHEREAS, on April 14, 2020 and again on September 8, 2020 and April 13, 2021, the Board readopted the continuity of government Ordinance (the "Ordinance"), which, under certain circumstances, permits the Board and its subordinate boards, committees, and commissions to conduct regularly scheduled, special, or emergency meetings solely by electronic or telephonic means without a quorum of members physically present (a "Virtual Meeting"); and

WHEREAS, the James City County Economic Development Authority is a subordinate board appointed by the Board and is therefore eligible to conduct a Virtual Meeting; and

WHEREAS, the James City County Economic Development Authority desires to conduct a Virtual Meeting on June 15, 2021 at which time those items listed on the agenda attached hereto (the "Agenda") will be considered; and

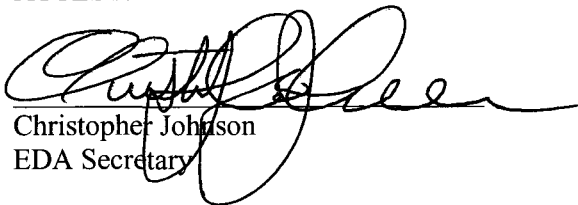
WHEREAS, each of the members of the James City County Economic Development Authority have reviewed each the items listed on the Agenda and have determined that consideration of each is necessary to ensure the continuation of the essential functions of the government during the emergency described in the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of James City County, Virginia, hereby finds and declares that immediate consideration of each of the items set forth in the Agenda is necessary to ensure the continuation of essential functions of the government during the emergency declared by the Board and further described in the Ordinance.



Vince Campana
EDA Chairman

ATTEST:



Christopher Johnson
EDA Secretary

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
CAMPANA	<u>X</u>	___	___
MEREDITH	___	___	___
NICE	<u>X</u>	___	___
STANKO	<u>X</u>	___	___
STOCKTON	<u>X</u>	___	___
TURNER	<u>X</u>	___	___

Adopted by the Economic Development Authority of James City County, Virginia, this 15th day of June, 2021.