

**MINUTES**  
**JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**

**September 21, 2021**  
**4:00 PM**

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**ADOPTED**  
**OCT 19 2021**

**A. CALL TO ORDER**

Mr. Campana called the meeting to order at 4:01 p.m.

**B. ROLL CALL**

Vince Campana, Chair  
Lynn Meredith, Vice Chair  
Ellen Gajda  
Carlton Stockton

Absent:

Brandon Nice  
Joe Stanko  
William Turner

Also Attending:

Christopher Johnson, Economic Development Authority (EDA) Secretary  
Jeff Wiggins, EDA Fiscal Agent  
Adam Kinsman, EDA Counsel  
Kate Sipes, Assistant Director, Economic Development

**C. APPROVAL OF MINUTES**

1. Minutes Adoption - August 17, 2021

A motion to Approve was made by Lynn Meredith; motion Passed.  
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3  
Ayes: Campana, Gajda, Meredith, Stockton  
Absent: Nice, Stanko, Turner

**D. FINANCIAL REPORTS**

1. August 2021 Financial Reports

A motion to Approve was made by Carlton Stockton; motion Passed.  
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3  
Ayes: Campana, Gajda, Meredith, Stockton  
Absent: Nice, Stanko, Turner

Mr. Wiggins presented the revenue and expense reports for August 2021, noting the cash balance was approximately \$568,000.

**E. CLOSED SESSION**

There was no Closed Session.

**F. NEW BUSINESS**

1. Freedom of Information Act training

Mr. Kinsman, EDA Counsel, presented state requirements of the Freedom of Information Act (FOIA) as it pertains to the EDA.

**G. OLD BUSINESS**

There was no Old Business.

**H. LIAISON REPORTS**

Mr. Johnson noted that Ms. Sadler had recently received the FOIA training from Mr. Kinsman and expressed her thanks to the EDA for its time.

**I. DIRECTOR'S REPORT**

Mr. Johnson referred to the Director's Report in the packet, updating the EDA regarding the Greater Williamsburg Partnership and current discussions about potentially returning to the Hampton Roads Alliance.

**J. UPCOMING DATES OF INTEREST**

The date for the last remaining Jamestown Jams Concert in the series at Jamestown Beach Event Park is September 24 featuring J. Baxter & The SAUCE.

**K. ADJOURNMENT**

A motion to Adjourn was made by Ellen Gajda; motion Passed.


AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 3

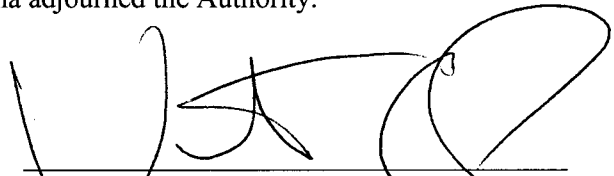
Ayes: Campana, Gajda, Meredith, Stockton

Absent: Nice, Stanko, Turner

1. Adjourn until October 19, 2021

At approximately 4:45 p.m., Mr. Campana adjourned the Authority.

  
Christopher Johnson, Secretary  
Economic Development Authority

  
Vince Campana, Chair  
Economic Development Authority