

MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING

April 19, 2022
4:00 PM

A. CALL TO ORDER

Mr. Campana called the meeting to order at 4:01 p.m.

B. ROLL CALL

Vince Campana, Chair
Lynn Meredith, Vice Chair
Ellen Gajda
Brandon Nice
Joe Stanko
Carlton Stockton
William Turner

ADOPTED
JUL 19 2022

Also Attending:

Christopher Johnson, Economic Development Authority (EDA) Secretary
Kate Sipes, Assistant Director, Economic Development
Jeff Wiggins, EDA Fiscal Agent
Sue Sadler, Board of Supervisors' (BOS) Liaison to the EDA, via phone

C. APPROVAL OF MINUTES

1. Minutes Adoption - March 15, 2022

A motion to Approve was made by William Turner; motion Passed.
AYES: 7 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Campana, Gajda, Meredith, Nice, Stanko, Stockton, Turner

D. FINANCIAL REPORTS

1. March Financial Reports

A motion to Approve was made by Carlton Stockton; motion Passed.
AYES: 7 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Campana, Gajda, Meredith, Nice, Stanko, Stockton, Turner

Mr. Wiggins presented the revenue and expense reports and informed the EDA the cash balance was approximately \$690,000.

Mr. Campana inquired about the status of the repairs to Columbia Drive.

Mr. Johnson noted the cost proposal for the repairs came in below what had been previously estimated and the repairs were underway and being managed by General Services staff.

E. CLOSED SESSION

There was no Closed Session.

F. NEW BUSINESS

1. EDA Fiscal Year 2023 Proposed Budget

A motion to Approve as amended was made by Carlton Stockton; motion Passed.

AYES: 7 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Campana, Gajda, Meredith, Nice, Stanko, Stockton, Turner

Mr. Johnson presented the proposed budget for consideration and approval and explained the reasons for minor changes to the existing line items.

Mr. Stanko asked about the Ladies Professional Golf Association event at Kingsmill.

Mr. Johnson explained it is not yet known if there will be an event in 2023, but funds were allocated in the budget to account for the EDA's participation should the event return to James City County.

Mr. Nice noted the two requests received by the EDA for business assistance, specifically funding for promotion of the Edge District and for the Williamsburg Area Chamber of Commerce Shop Local Boost initiative. Mr. Nice suggested the EDA approve funding at this time for the Edge District promotional efforts but allow more time for consideration of the Shop Local Boost program.

Mr. Johnson indicated the draft budget could be revised to transfer \$10,000 from business assistance into contingency, which would allow the EDA to transfer those funds upon further discussion and action.

2. Enterprise Zone Grants

A motion to Approve was made by William Turner; motion Passed.

AYES: 7 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Campana, Gajda, Meredith, Nice, Stanko, Stockton, Turner

Ms. Sipes presented the list of Enterprise Zone incentive recipients, noting the program had expired and the requested payments were the last under the James City County Enterprise Zone program.

G. OLD BUSINESS

There was no Old Business.

H. LIAISON REPORTS

Ms. Sadler commended the EDA for its support of the business community through efforts like the Small Business Relief Fund.

I. DIRECTOR'S REPORT

Mr. Johnson referred to the report in the Agenda Packet.

J. UPCOMING DATES OF INTEREST

Mr. Johnson reminded the EDA the annual Business Appreciation Event was scheduled for May 19 from 4-6:30 p.m. at The Virginia Beer Company in the Edge District. This regional event is hosted by the EDAs of James City County, York County, and the City of Williamsburg. The event was cancelled in 2020 and 2021, but we are looking forward to getting business representatives together again for networking.

K. ADJOURNMENT


A motion to Adjourn was made by Brandon Nice; motion Passed.

AYES: 7 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Campana, Gajda, Meredith, Nice, Stanko, Stockton, Turner

1. Adjourn until May 17, 2022

At approximately 4:32 p.m., Mr. Campana adjourned the Authority.



Christopher Johnson, Secretary
Economic Development Authority



Vince Campana, Chair
Economic Development Authority