

**MINUTES**  
**JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**

**September 20, 2022**  
**4:00 PM**

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**A. CALL TO ORDER**

Mr. Campana called the meeting to order at 4:01 p.m.

**B. ROLL CALL**

Vince Campana, Chair  
Lynn Meredith, Vice Chair  
Ellen Gajda  
Rebecca Mulvain  
William Turner

**ADOPTED**  
**OCT 18 2022**

Absent:

Brandon Nice  
Joe Stanko

Also Attending:

Christopher Johnson, Economic Development Authority (EDA) Secretary  
Kate Sipes, Assistant Director, Economic Development  
Jeff Wiggins, EDA Fiscal Agent  
Sue Sadler, Board of Supervisors' Liaison to the EDA, via phone

**C. APPROVAL OF MINUTES**

1. Minutes Adoption - July 19, 2022

A motion to Approve was made by Lynn Meredith; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Campana, Gajda, Meredith, Mulvain, Turner

Absent: Nice, Stanko

**D. FINANCIAL REPORTS**

1. July Financial Reports

A motion to Approve was made by William Turner; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Campana, Gajda, Meredith, Mulvain, Turner

Absent: Nice, Stanko

Mr. Wiggins presented the revenue and expense reports and informed the EDA the cash balance was approximately \$648,000.

## 2. August Financial Reports

A motion to Approve was made by Rebecca Mulvain; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Campana, Gajda, Meredith, Mulvain, Turner

Absent: Nice, Stanko

Mr. Wiggins presented the revenue and expense reports and informed the EDA the cash balance was approximately \$652,000.

## **E. CLOSED SESSION**

There was no Closed Session.

## **F. NEW BUSINESS**

There was no New Business.

## **G. OLD BUSINESS**

### 1. Shop Local Boost Funding

Mr. Johnson reminded the EDA of a budget request made by the Greater Williamsburg Chamber of Commerce to support the Shop Local Boost Program introduced last year during the holiday season. Mr. Johnson noted the EDAs of James City County, York County, and the City of Williamsburg each contributed \$5,000 in 2021 to the program, where other dollars were leveraged to offer prepaid VISA cards valued at \$50 to be purchased for \$25. He indicated the total program funding was \$50,000 in 2021 and plans were in place to expand the program to \$80,000 in 2022, reminding the EDA of the budget request received earlier in the year for the EDA to increase its contribution to \$10,000 for 2022.

Ms. Sadler expressed her desire to have the cards redeemed locally so County dollars stay in the James City County community.

Mr. Turner noted he supports the effort as a pandemic recovery program but would not be in favor of creating a long-term program.

Ms. Gajda and Ms. Meredith concurred with Mr. Turner's statement.

Mr. Turner noted that the Williamsburg Area Restaurant Association (WARA) did not contribute funds in 2021 and would be contributing funds in 2022, a development he considered meaningful.

Mr. Johnson confirmed the addition of WARA as a contributing participant in the program.

### 2. Regional Sports Facility Update

Mr. Turner provided an update on the regional sports facility proposal, indicating a contract had been awarded to MEB.

## **H. LIAISON REPORTS**

There were no liaison reports.

**I. DIRECTOR'S REPORT**

Mr. Johnson referred to the report in the Agenda Packet.

**J. UPCOMING DATES OF INTEREST**

Mr. Johnson referred to the Director's Report, which listed the anticipated date for the annual Celebration of Business event, among other upcoming dates of interest.

**K. ADJOURNMENT**

A motion to Adjourn was made by William Turner; motion Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Campana, Gajda, Meredith, Mulvain, Turner

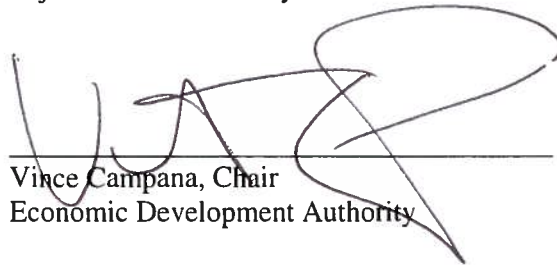
Absent: Nice, Stanko

1. Adjourn until October 18, 2022

At approximately 4:32 p.m., Mr. Campana adjourned the Authority.



Christopher Johnson, Secretary  
Economic Development Authority



Vince Campana, Chair  
Economic Development Authority