



MEMORANDUM

Date: July 2, 2015
To: Records Management
From: The Planning Commission
Subject: Planning Commission Minutes: 08/08/1995

The following minutes for the Planning Commission of James City County dated 08/08/1995 are missing an approval date and were either never voted on or never presented for approval in the year surrounding these meetings.

These minutes, to the best of my knowledge, are the official minutes for the 08/08/1995, Planning Commission meeting.

They were APPROVED by the current Planning Commission at the July 1, 2015 meeting.

Please accept these minutes as the official record for 08/08/1995.

Robin Bledsoe
Chair

Paul Holt
Secretary

AT A REGULAR MEETING OF THE PLANNING COMMISSION OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE EIGHTH DAY OF AUGUST, NINETEEN HUNDRED AND NINETY-FIVE AT 7:30 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101C MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

Mr. Alexander C. Kuras, Chairman
Ms. Willafay McKenna
Mr. Martin Garrett
Mr. Donald Hunt
Mr. Jay Everson
Mr. A. Joe Poole, III

ALSO PRESENT

Mr. O. Marvin Sowers, Jr., Director of Planning
Mr. Donald Davis, Principal Planner
Mr. Michael A. Freda, Senior Planner
Mr. Mark Bittner, Planner
Mr. Matthew Maxwell, Planner

2. MINUTES

Upon a motion by Ms. McKenna, seconded by Mr. Garrett, the minutes of the July 11, 1995 Planning Commission meeting were approved by unanimous voice vote.

3. DEVELOPMENT REVIEW COMMITTEE REPORT

Upon a motion by Mr. Garrett, seconded by Ms. McKenna, the Development Review Committee Report was approved by unanimous voice vote.

4. CASE NO. Z-10-95. MICK ZUZMA

Mr. Maxwell presented the staff report and stated that the applicant had requested that the case be deferred for a period of thirty days in order for them to address the concerns of the local residents and drainage and environmental issues. Mr. Maxwell stated staff concurred with the applicant's request for deferral.

Mr. Kuras opened the public hearing. There being no speakers, with the Commission's concurrence, the public hearing was continued to the September 12, 1995 meeting.

5. CASE NOS. Z-8-95, MP-2-94 and MP-3-93. FORD'S COLONY ADDITION AND RECREATION FACILITY MASTER PLAN AMENDMENT

Mr. Bittner presented the staff reports for the above cases and stated that the applicant

concurred with the staff's request to defer these cases for a period of thirty days in order to have additional time to work out the proffers.

Mr. Everson stated that the Commission members had received letters from Williamsburg West residents and wanted to know if they were involved in any of the procedures.

Mr. Bittner said that the residents were involved and had asked for a deferral until the November meeting. He stated that the applicant asked for only a month's deferral. He also stated that he spoke with Brenda Norwood, the contact person for Williamsburg West, and she agreed that a month was sufficient, since the staff had received proffers from the applicant.

Mr. Kuras opened the public hearing. There being no speakers, with the Commission's concurrence, the public hearing was continued to the September 12, 1995 meeting.

6. ANNUAL REPORT

Mr. Freda presented the Annual Report to the Planning Commission members summarizing the activities of both the Commission and staff during the past FY 1994-95 fiscal year.

Mr. Sowers stated that the staff would like Mr. Kuras to make a presentation of the Annual Report to the Board of Supervisors.

7. COMMISSION CONSIDERATIONS

Mr. Kuras commented on the Parks and Recreation Master Plan presented in the Reading File. He was concerned that the one and one-half miles per 1,000 people of biking and jogging trails were a requirement.

Mr. Sowers stated that it was not a requirement and that in several instances asphalt, crushed gravel or mulch had been used. He also stated that the materials used were determined by the nature of the subdivision; the desires of the development; and how it fit into the county's sidewalk or bikeway plan.

Mr. Garrett suggested that the staff identify a softball or baseball field as a "recreation field" rather than stating a specific type of playing field in future rezonings and special use permits.

8. PLANNING DIRECTOR'S REPORT

Mr. Sowers stated that the Planning staff would be presenting an educational booth at this year's County Fair which will be held on August 11 and 12.

Mr. Sowers also informed the Commission members that they were invited to attend the Board of Supervisors work session on August 21, 1995 at 4:30 in Board Room C to discuss


Archaeology along with members of the Historical Commission and archaeologists from the College of William and Mary.

Mr. Everson asked when the staff would be presenting the revised Community Appearance Book to the Commission members. He stated that he thought it was about one year since the last presentation.

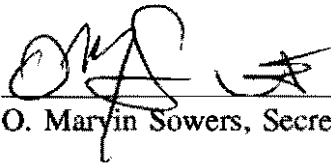
Mr. Sowers stated he would check into the matter, but thought that it was not due for review at this time.

9. ADJOURNMENT

There being no further business, the August 8, 1995 Planning Commission meeting adjourned at 7:48 p.m.



Alexander C. Kuras, Chairman



O. Maryin Sowers, Secretary