

A REGULAR MEETING OF THE PLANNING COMMISSION OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE FIRST DAY OF AUGUST, TWO-THOUSAND AND TWELVE, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101-F MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

Planning Commissioners

Present:

George Drummond

Rich Krapf

Al Woods

Tim O'Connor

Absent:

Chris Basic

Robin Bledsoe

Mike Maddocks

Staff Present:

Chris Johnson, Acting Planning Director

Adam Kinsman, Deputy County Attorney

Mr. Tim O'Connor called the meeting to order at 7:00 p.m.

2. PUBLIC COMMENT

Mr. O'Connor opened the public comment.

There being none, Mr. O'Connor closed the public comment.

3. MINUTES

A. July 11, 2012 Regular Meeting

Mr. Woods noted that on Page 6 it was recorded that he had made the comment that he had met with Mr. Davis. He noted that it was Mr. O'Connor who made that comment and stated that he had not met with the applicant.

Mr. O'Connor noted that his comment acknowledging that he had spoken with the applicant was recorded earlier in the minutes.

Mr. O'Connor stated that the comment should be struck from the minutes.

Mr. O'Connor read in two corrections from Mr. Basic who was unable to attend the meeting:

Mr. Basic requested that his comment on Page 19 regarding the Treasurer's office sharing information be amended to add "so that the County can internally verify that Condition #9 is being met."

Mr. Basic also requested that his comment on Page 25 be amended to add "as well as being seen from the highly visible Community Character Corridor of Rt. 199."

Mr. Krapf moved to approve the minutes as amended.

In a unanimous voice vote, the minutes were approved as amended.

4. Committee and Commission Reports

Mr. O'Connor noted that there was no Development Review Committee or Policy Committee meeting in July and thus no reports.

Mr. O'Connor noted that Mr. Maddocks is not in attendance and that the report on the Regional Issues Committee would be held until next month.

5. Public Hearings

A. ZO-0005-2012, Section 24-24, Additional Requirements for Submittal

Mr. Kinsman stated that at its meeting last month, the Planning Commission considered proposed changes to section 24-24 of the County Code which clarify which land use applicants must verify through the Treasurer's office that their accounts with the County are paid in full prior to submitting a land use application. The Planning Commission did not have the proposed Ordinance in its packet last month for review. The Ordinance has been provided and staff recommends that the Planning Commission make a recommendation approval of the Ordinance to the Board of Supervisors.

Mr. O'Connor requested clarification on the 30 day validity of the certification.

Mr. Kinsman explained that the certification was valid to be submitted with a land use application 30 days from the time it was issued. The certification would be valid even if the review process then took more than 30 days.

Mr. O'Connor opened the Public Hearing.

As no one wished to speak, Mr. O'Connor closed the Public Hearing.

Mr. Krapf noted that the matter seemed fairly straightforward and moved for approval.

On a roll call vote the ordinance amendment was unanimously approved (4-0)

B. Z-0007-2012/SUP-0002-2011, Greensprings Mobile Home Park Sanitary Sewer Force Main Extension

Mr. Johnson stated that the applicant has submitted a request to defer this case until the September 5th Planning Commission meeting. He further noted that staff supports the applicant's request.

Mr. O'Connor inquired if there were any questions for staff or the applicant.

As there were none Mr. O'Connor opened the Public Hearing.

As no one wished to speak, Mr. O'Connor continued the Public Hearing to September 2012.

6. PLANNING DIRECTOR'S REPORT

Mr. Johnson made note of the two awards received by the Planning Division in the past several months.

The first award was from the National Association of Counties (NACo) selecting the *2009 Comprehensive Plan: Historic Past, Sustainable Future*, as an Achievement Award winner. The Plan also selected as Best in Category for Best Rural Program award, which is selected from localities with a population of fewer than 75,000. There were almost 600 NACo award applications submitted and only 16 programs were as Best of Category. The award was presented on July 15 at the annual conference in Pittsburgh, PA.

The Planning Division was also selected by the APA-VA for a Planning Innovation Award for Technology for the Comprehensive Plan Implementation Tracking Tool. The tool was developed by Planning and Information Technology staff to enable better tracking of the progress made on the goals, strategies and actions of the 2009 Comprehensive Plan and to make it easier to collect updates from staff County-wide. The award was presented on July 19 at the annual conference in Wintergreen, VA.

Mr. Krapf offered congratulations on the awards and noted that they were well deserved.

Mr. Johnson noted that he would pass along those sentiments to staff.

Mr. O'Connor also noted that staff did an excellent job preparing for the July Planning Commission meeting.

7. PLANNING COMMISSION DISCUSSION AND REQUESTS

There were no items for discussion.

8. ADJOURNMENT

Mr. Drummond moved to adjourn.

The meeting was adjourned at 7:10 p.m.



Tim O'Connor, Chairman



Chris Johnson, Acting Secretary