

**MINUTES**  
**JAMES CITY COUNTY PLANNING COMMISSION**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**January 4, 2017**  
**7:00 PM**

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**A. CALL TO ORDER**

Mr. Tim O'Connor called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

**Planning Commissioners**

**Present:**

Tim O'Connor  
John Wright  
Rich Krapf  
Chris Basic  
Robin Bledsoe  
Heath Richardson

**Absent:**

Danny Schmidt

**Staff Present:**

Paul Holt, Planning Director  
Maxwell Hlavin, Assistant County Attorney

**C. PUBLIC COMMENT**

Mr. O'Connor opened Public Comment.

As no one wished to speak, Mr. O'Connor closed Public Comment.

**D. CONSENT AGENDA**

1. Minutes Adoption - December 7, 2016 Regular Meeting

Mr. Rich Krapf made a motion to approve the Consent Agenda.

The Consent Agenda was approved by voice vote (6-0).

**E. REPORTS OF THE COMMISSION**

Mr. Krapf stated that the Policy Committee did not meet in December but would meet in January.

**F. PUBLIC HEARINGS**

1. SUP-0012-2016, Chickahominy Summerplace

Mr. O'Connor stated that the applicant has requested deferral to the February 1, 2017 meeting. Mr. O'Connor stated that the matter was continued from the December 7, 2016 meeting and opened the Public Hearing.

Mr. O'Connor inquired if any of the Commissioners opposed the deferral.

Mr. Krapf made a motion to approve the deferral.

Ms. Robin Bledsoe inquired about the purpose of the deferral.

Mr. Paul Holt, Director of Community Development and Planning, stated that it was due to a scheduling conflict.

The request for deferral was approved by voice vote (6-0).

As no one wished to speak, Mr. O'Connor continued the Public Hearing to February 1, 2017.

**G. PLANNING COMMISSION CONSIDERATIONS**

There were no items for consideration.

**H. PLANNING DIRECTOR'S REPORT**

1. Planning Director's Report - January 2017

Mr. Holt stated that there was nothing more to add other than what was submitted in the Planning Commission packet.

**I. PLANNING COMMISSION DISCUSSION AND REQUESTS**

Ms. Bledsoe stated that she appreciated the quality of the presentation on the Parks & Recreation Master Plan update provided at the Development Review Committee meeting. Ms. Bledsoe stated that it provided all the detail that the Committee needed to consider the proposal. Ms. Bledsoe stated that the County should be very proud of its park system and the Parks & Recreation staff.

Mr. O'Connor stated that the Board of Supervisors adopted a 5:00 p.m. start time for its 2017 meetings and requested that the Commissioners consider whether the Commission should amend its start time when the 2017 calendar is adopted.

Mr. O'Connor stated that Mr. Chris Basic's term on the Commission will expire at the end of January and that Mr. Basic has not requested reappointment. Mr. O'Connor expressed appreciation for Mr. Basic's service on the Commission and the DRC.

Mr. Chris Basic stated that he has enjoyed his time of service and expressed appreciation for his fellow Commissioners and staff.

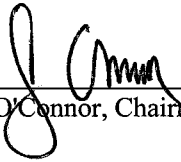
Ms. Bledsoe inquired about Board of Supervisors coverage for the month of January.

Mr. O'Connor stated that Mr. Basic would cover the month of January.

**J. ADJOURNMENT**

Ms. Bledsoe made a motion to adjourn.

The meeting was adjourned at approximately 7:09 p.m.

  
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Tim O'Connor, Chairman

  
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Paul D. Holt, III, Secretary