

A G E N D A
JAMES CITY COUNTY PLANNING COMMISSION
SPECIAL MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
March 18, 2019
6:00 PM

A. CALL TO ORDER

Mr. Danny Schmidt called the meeting to order at 6:00 p.m.

B. ROLL CALL

Planning Commissioners Present:

Danny Schmidt
Rich Krapf
Tim O'Connor
Frank Polster
Julia Leverenz
Odessa Dowdy

Planning Commissioners Absent:

Jack Haldeman

Staff Present:

Paul Holt, Director of Community Development and Planning
Max Hlavin, Deputy County Attorney
Tori Haynes, Planner

C. ANNUAL ORGANIZATION MEETING

1. Election of Officers

Mr. Schmidt stated that the newly elected officers would take their seats at the April meeting. Mr. Schmidt further stated that the Policy Committee and Development Review Committee (DRC) assignments will be confirmed at that meeting as well.

Mr. Schmidt called for nominations for Chair.

Mr. Rich Krapf nominated Jack Haldeman for Chair.

There were no other nominations.

Mr. Schmidt closed nominations for Chair.

Ms. Julia Leverenz inquired if Mr. Haldeman had confirmed his willingness to serve.

Mr. Schmidt confirmed that Mr. Haldeman is willing to serve as Chair.

On a voice vote, Mr. Haldeman was elected as Chair.

Mr. Schmidt called for nominations for Vice Chair.

Mr. Tim O'Connor nominated Rich Krapf for Vice Chair.

There were no other nominations.

Mr. Schmidt closed nominations for Vice Chair.

On a voice vote, Mr. Krapf was elected as Vice Chair.

2. Proposed Calendar for 2019-2020

Mr. Paul Holt, Director of Community Development and Planning, stated that the calendar is the same as the one seen by the Commission at its March 6, 2019 Regular Meeting.

Mr. Holt noted that no changes were requested and that the meeting start time remains 6 p.m. Mr. Holt further noted that the Commission is adopting the schedule for the upcoming 12 months and that the dates after the Organizational Meeting in March 2020 are placeholders.

Mr. Schmidt made a motion to approve the Calendar.

On a voice vote, the Commission approved the Calendar for 2019-2020.

Mr. Polster inquired about the DRC meeting on March 27.

Mr. Holt stated that this meeting was scheduled off-cycle to allow time to advertise the meeting once the Commission approved the Calendar.

Mr. Polster inquired if the current members of the DRC would attend the March 27 meeting.

Mr. Holt confirmed.

D. PUBLIC COMMENT

Mr. Schmidt opened Public Comment.

As no one wished to speak, Mr. Schmidt closed Public Comment.

E. PUBLIC HEARING

1. Fiscal Year 2020-2024 Capital Improvements Program

A motion to Approve was made by Rich Krapf, the motion result was Passed.

AYES: 6 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Dowdy, Krapf, Leverenz, O'Connor, Polster, Schmidt

Absent: Haldeman

Ms. Tori Haynes, Planner, stated that after a series of meetings to discuss and evaluate the Capital Improvements Program (CIP) requests, the Policy Committee is forwarding its recommendations for the FY2020-2024 CIP for Planning Commission consideration. Ms. Haynes stated that this year there was a total of 20 projects submitted for consideration by the Policy Committee: 16 from James City County departments and four from WJCC Schools. Ms. Haynes further stated that the projects total \$114.47 million, with \$13.96 million of that total identified for FY20 CIP.

Ms. Haynes stated that Policy Committee members used a standardized set of ranking criteria to prioritize the potential projects. Ms. Haynes stated that individual Committee member scores were then averaged to generate the final project score and priority number. Ms.

Haynes further stated that the priority list was:

1. Stormwater Capital Improvements Program
2. Transportation Match
3. Fire Station 6
4. Columbia Drive
5. Lower County Park
6. James City County Marina Phase I
7. Grove Convenience Center
8. Jamestown Beach Event Park Improvement
9. New Restroom and Concession Building at Chickahominy Riverfront Park
10. Warhill High School Expansion
11. Jamestown Corridor-Amblers House Utilities
12. James City County Marina Phase II
13. Chickahominy Riverfront Park Improvements Phase III
14. New Elementary School
15. Lafayette High School Expansion
15. Jamestown High School Expansion
17. Pickleball Courts at Warhill Sports Complex
18. Veterans Park Phase 2 Improvements
19. Baseball Field Expansion at Warhill Sports Complex
20. Demolition of Baby Pool and Replacement with Splashing Pad at Upper County Park

Ms. Haynes stated that staff recommends that the Planning Commission forward the priorities to the Board of Supervisors for consideration during the budget process.

Mr. Frank Polster stated that he had submitted a list of questions regarding the WJCC schools projects.

Mr. Marcellus Snipes, WJCC Schools, Senior Director for Operations, stated that he would be happy to answer any questions.

Mr. Polster stated that it appears that the current enrollment for the Bright Beginnings Program is 344 and is projected to remain flat through FY2024. Mr. Polster inquired if these figures were correct.

Mr. Snipes stated that the question would need to be answered by the Curriculum and Instruction Division.

Mr. Polster stated that he strongly supports the Bright Beginnings Program. Mr. Polster noted that this program addresses what is referred to as the Fourth-Grade Slump. Mr. Polster stated that if a child gets to the fourth grade without being able to read and do some mathematics he or she will never catch up. Mr. Polster stated that what he is concerned about is whether we have the accurate numbers of what that program needs to be and whether there is a plan to accommodate those numbers.

Mr. Polster stated that the information he had showed a wait list of 82 students with 52 more processing. Mr. Polster stated that the projections for next year showed one additional classroom. Mr. Polster inquired how the additional 134 Bright Beginnings students would be accommodated in the next fiscal year.

Mr. Snipes stated that there would be approximately 200 students transitioning out of the program.

Mr. Polster inquired where the additional classroom would be located.

Mr. Snipes stated that it has not yet been determined where the classroom will be located.

Mr. Polster stated that he had inquired why there is not a Bright Beginnings class at James River Elementary School where there is available capacity and the answer came back that there were two Project Head Start classes there. Mr. Polster inquired about how many Project Head Start students were projected for the next year.

Mr. Snipes stated that there are currently 39 students total enrolled in the Project Head Start Program.

Mr. Polster inquired if there were Project Head Start classes at other locations.

Mr. Snipes stated that there are two Head Start classes at Norge Elementary School.

Ms. Dowdy inquired about the difference between Project Head Start and Bright Beginnings.

Mr. Snipes stated that Project Head Start is for students from three to five years old. Mr. Snipes further stated that Bright Beginnings is for ages younger than three years old.

Ms. Dowdy inquired if students required an Individual Education Plan (IEP) to enroll in Bright Beginnings.

Mr. Snipes stated that he would provide that information.

Mr. Polster stated that it is necessary to have a better understanding of the Bright Beginnings Program and the Project Head Start Program and how the numbers break down for those individual programs. Mr. Polster stated that there may be a better way to accommodate the population other than building another elementary school. Mr. Polster stated that in upcoming applications he would like to have information on what the programs are, the projected enrollment and what the projection is based on.

Mr. O'Connor stated that the Warhill expansion has two components: the gym and 12 additional classrooms. Mr. O'Connor inquired if those projects could be separated and done independently.

Mr. Snipes stated that it is possible, but constructing the projects at the same time would provide certain economies of scale. Mr. Snipes further stated that by separating the projects, there would be more and longer disruption to the school.

Mr. Schmidt opened the Public Hearing.

As no one wished to speak, Mr. Schmidt closed the Public Hearing.

Mr. Schmidt opened the floor for discussion by the Commission.

Mr. Krapf made a motion to forward the list of priorities as recommended by the Policy Committee to the Board of Supervisors for consideration.

On a roll call vote, the Commission voted to forward the list of priorities as recommended by the Policy Committee to the Board of Supervisors for consideration (6-0).

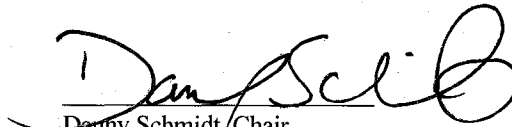
F. PLANNING COMMISSION DISCUSSION AND REQUESTS

Mr. Krapf expressed appreciation for Mr. Schmidt stepping in as Chair.

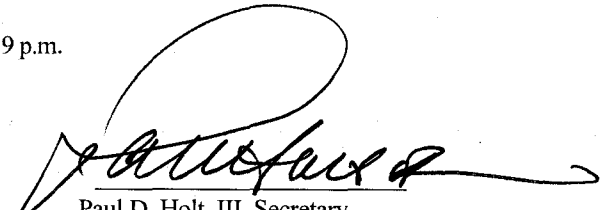
G. ADJOURNMENT

Ms. Leverenz made a motion to adjourn the meeting.

The meeting was adjourned at approximately 6:19 p.m.



Danny Schmidt, Chair



Paul D. Holt, III, Secretary