

A G E N D A
JAMES CITY COUNTY PLANNING COMMISSION
SPECIAL MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg VA 23185
March 15, 2021
6:00 PM

A. CALL TO ORDER

Mr. Rich Krapf called the meeting to order at 6:00 p.m.

B. ROLL CALL

Planning Commissioners Present:

Jack Haldeman
Rich Krapf
Frank Polster
Rob Rose

Planning Commissioners Participating Remotely:

Tim O'Connor

- Mr. Holt noted that, in accordance with the Planning Commission's adopted Policy, Mr. O'Connor is participating remotely from his home due to a medical condition that prevents physical attendance.

Julia Leverenz

- Mr. Holt noted that, in accordance with the Planning Commission's adopted Policy, Ms. Leverenz is participating remotely from her home due to a medical condition that prevents physical attendance.

Staff Present:

Paul Holt, Director of Community Development and Planning
Terry Costello, Deputy Zoning Administrator

Staff Participating Remotely:

Max Hlavin, Deputy County Attorney

C. ANNUAL ORGANIZATION MEETING

1. Election of Officers

Mr. Krapf called for nominations for Chair.

Ms. Julia Leverenz and Ms. Barbara Null simultaneously nominated Mr. Jack Haldeman for Chair.

On a voice vote, the Commission unanimously elected Mr. Haldeman as Chair.

Mr. Krapf called for nominations for Vice Chair.

Mr. Haldeman nominated Mr. Tim O'Connor for Vice Chair.

On a voice vote, the Commission unanimously elected Mr. O'Connor as Vice Chair.

2. Proposed Calendar for 2021-2022

Mr. Holt stated that he had not received any suggestions or requests for changes to the calendar that the Commission reviewed at its March 3, 2021, Regular Meeting.

Mr. Holt stated that staff recommends that the Commission adopt the Calendar.

Ms. Null made a motion to approve the Calendar.

On a voice vote, the Commission voted to adopt the 2021-2022 Calendar.

D. PUBLIC COMMENT

Mr. Krapf opened Public Comment.

As no one wished to speak, Mr. Krapf closed Public Comment.

E. PUBLIC HEARING

1. FY2022-FY2026 Capital Improvements Program Review

A motion to Approve was made by Frank Polster, the motion result was Passed.

AYES: 7 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Haldeman, Krapf, Leverenz, Null, O'Connor, Polster, Rose

Ms. Terry Costello, Deputy Zoning Administrator, stated that after a series of meetings to discuss and evaluate this year's Capital Improvements Program (CIP) requests, the Policy Committee is forwarding its recommendations for the FY2022 thru 25 CIP to the Planning Commission for consideration. Ms. Costello stated that a total of 25 projects were submitted: 19 from County departments, two from Williamsburg Regional Library (WRL), and four from Williamsburg James City County Schools (WJCC Schools). Ms. Costello stated that Of the 25 projects submitted, 16 County projects and three schools projects were included in the previous 5 year CIP budget.

Ms. Costello stated that the Committee used a standardized set of ranking criteria to prioritize each application. Ms. Costello stated that individual Committee member scores were then averaged to generate the final project score and ranking.

Ms. Costello stated that at its March 5, 2021 meeting, the Committee voted unanimously to forward the following priorities to serve as a recommendation to the Planning Commission and Board of Supervisors:

1. Stormwater neighborhood drainage improvements *
2. Transportation match *
3. Lower County Park *
4. Grove Convenience Center *
5. Open Space Match
6. Firing Range Expansion *
7. Chickahominy Riverfront Park Phase III Improvements *
8. James City County Marina Phase II
9. Covered Parking for Specialty Vehicles and Trailers
10. Chickahominy Riverfront Park new restrooms and concession building *
11. Warhill High School Auxiliary Gym/Emergency Shelter *
12. Jamestown Beach Event Park Improvements
13. General Services Administration Building

14. Baseball Field Refurbishment *
15. New James City County Library Branch
16. Upper County Park Paving and Multi-use Trail
17. Lafayette High School Renovation *
18. Upper County Park Splash Pad
19. Baseball Field Expansion
20. Freedom Park Phase IV - Active Recreation Facilities
21. Veterans Park Phase II Improvements
22. Greensprings Interpretative Trail Restrooms
23. New Playground at James City County Branch
24. Chickahominy Riverfront Park Phase IV Improvements
25. Jamestown High School Cafeteria/School Expansion

* *These projects are requesting funding in FY 2022.*

Ms. Costello stated that staff recommends that the Planning Commission recommend approval of these priorities to the Board of Supervisors for consideration during the budget process.

Mr. Haldeman noted that he concurs with the project rankings; however, he is concerned that it is not clear with the WRL project which option is preferred.

Mr. Haldeman inquired about how the costs would be shared between the City of Williamsburg and the County and whether that would depend on the location of the facility.

Ms. Costello stated that there did not seem to be a concrete answer based on the various discussions.

Mr. Krapf opened the Public Hearing.

As no one wished to speak, Mr. Krapf closed the Public Hearing.

Mr. Krapf opened the floor for discussion by the Commission.

Mr. Polster stated that the Policy Committee wanted to recommend to the Planning Commission that the clarifications in the staff report be forwarded to the Board of Supervisors to assist in understanding the implications of the various scenarios. Mr. Polster noted that it would be helpful if WRL polled its patrons on the options with no weight assigned to costs. Mr. Polster further stated that another option that should be considered are branch libraries in conjunction with the WJCC Schools.

Mr. Polster made a motion to recommend approval of the projects as ranked by the Policy Committee with the stipulation that the descriptive language in the cover memorandum be included with the WRL application.

On a roll call vote, the Commission voted to recommend approval of the list of CIP projects as ranked by the Policy Committee with the language in the staff memorandum to be included with the WRL application. (7-0)

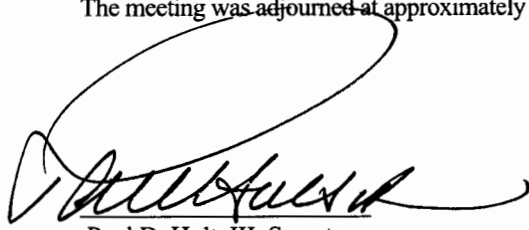
F. PLANNING COMMISSION DISCUSSION AND REQUESTS

Mr. Krapf stated that he appreciated the support from his colleagues over the past year. Mr. Krapf further stated that he appreciated the efforts of Mr. Holt, Planning staff, and IT staff to ensure that the Commission was able to conduct business as usual in unprecedented times.

G. ADJOURNMENT

Ms. Leverenz made a motion to adjourn to the Planning Commission Working Group meeting on March 22, 2021.

The meeting was adjourned at approximately 6:17 p.m.



Paul D. Holt, III, Secretary



Rich Krapf, Chair