

MINUTES
JAMES CITY COUNTY POLICY COMMITTEE
REGULAR MEETING
Building A Large Conference Room
101 Mounts Bay Road, Williamsburg, VA 23185
May 10, 2018
4:00 PM

A. CALL TO ORDER

Mr. Jack Haldeman called the meeting to order at approximately 4:00 p.m.

B. ROLL CALL

Present:

Jack Haldeman, Chair
Tim O'Connor
Julia Leverenz
Rich Krapf
Heath Richardson

Staff:

Paul Holt, Planning Director
Ellen Cook, Principal Planner
Tammy Rosario, Principal Planner
Roberta Sulouff, Senior Planner
Alex Baruch, Planner
Tom Leininger, Community Development Assistant

C. MINUTES

1. April 12, 2018 Meeting Minutes

Ms. Julia Leverenz made a motion to Approve the April 12, 2018 meeting minutes.

The motion passed 5-0.

D. OLD BUSINESS

1. ZO-0002-2018 and SO-0002-2018. Zoning and Subdivision Ordinance Amendments for Bicycle and Pedestrian Accommodations - Stage III, Continued

Mr. Jack Haldeman opened the discussion.

Ms. Roberta Sulouff stated that staff presented the draft language at the April Policy Committee. She presented the revised draft language. She stated that staff added bicycle accommodations as a requirement for interconnectivity. She stated staff considered the different options for construction standards. She stated that staff recommended that the current sidewalk and multi-use path widths remain five and eight feet, respectively. She stated that staff recommended that the construction standards for multi-use paths be linked the Parks and Recreation Greenways Master Plan. She stated that staff recommended the Virginia Department of Transportation (VDOT) construction standards applied to sidewalks. She

stated that staff recommended that the Committee recommend approval of the draft language to the Planning Commission (PC).

Mr. Haldeman asked how specific the construction standards are in the Parks and Recreation Greenways Master Plan.

Ms. Sulouff stated that the Master Plan does not have standards for sidewalks, just for multi-use paths. She stated that VDOT has specific construction standards for sidewalks.

Mr. Rich Krapf stated that the draft Ordinance was direct and straight forward.

Ms. Julia Leverenz asked if the construction standards were a clear subset within the VDOT standards overall.

Ms. Sulouff stated that the construction standards were a subset and that Stormwater and Resource Protection staff already referenced those standards in their current inspections.

Mr. Tim O'Connor asked if the specific material was determined to define "paved".

Ms. Sulouff stated that VDOT construction standards specify that sidewalks be poured concrete or solid pavers. She stated that the Parks and Recreation Greenways Master Plan specifies materials for paving mixed-use paths such as asphalt.

Mr. Haldeman asked if there were any further questions.

There were none.

Mr. Krapf made a motion to move the draft language to the PC.

The motion passed 5-0.

E. NEW BUSINESS

1. ZO-0004-2018 and SO-0004-2018. Amendments to the Zoning and Subdivision Ordinances to Delete References to Fees

Mr. Haldeman opened the discussion.

Mr. Paul Holt presented the amendments to the Zoning and Subdivision Ordinance to delete references to fees. He stated that there was a 5% fee increase added to the adopted budget for technology. He stated that the Board of Supervisors (BOS) adopted the new appendix to add to the County Code.

Mr. Heath Richardson asked if the amendments will go to the BOS in June.

Mr. Holt stated that the fee amendments will go to the June PC and the June BOS. He stated that the advertising will go out for both meetings.

Ms. Leverenz stated that there were a few grammatical issues that she noticed.

Mr. Holt stated that the amendments to the draft language will be incorporated. Mr. Holt stated that there is no new policy being developed. He stated that these amendments will decrease the number of steps going forward for future fee changes.

Mr. Richardson made a motion to recommend the amendments to the Zoning and Subdivision Ordinance regarding fees to the PC.

The motion passed 5-0.

2. Upcoming Joint Planning Commission and Board of Supervisors Work Session

Mr. Haldeman opened the discussion.

Ms. Tammy Rosario stated that both the Pocahontas Trail Corridor Study and the Joint Land Use Study are coming to a close. She presented a summary of the Joint Land Use Study process and recommendations. She stated that the Joint Land Use Study consultant would present more information at the joint work session.

Mr. Holt stated that there was an open conversation between the localities and Fort Eustis. He stated that Fort Eustis has about 20,000 personnel. He stated that there could be a possibility of an overlay for parcels near the base.

Mr. Richardson stated that he was in favor of a future military overlay.

Ms. Rosario and Mr. Alex Baruch presented an update on the Pocahontas Trail Corridor Study.

Ms. Rosario stated that the cost of the project was estimated using VDOT's construction standards.

Mr. Holt stated that the consultant followed the centerline of the right-of-way to impact the least amount of citizen property.

Ms. Rosario stated that the consultant not only looked at the current traffic amounts, but also the future growth of the area.

Mr. Baruch stated that the total cost of underground utilities is about \$5 million.

Mr. Holt stated that the funding that is being applied for now is for 2026 funding. He stated that a phasing approach would be the best route because of the funding amounts available.

Ms. Rosario stated that the Smart Scale funding applications are due by August 1.

Mr. Baruch presented a video from the consultant regarding the Pocahontas Trail Corridor Study.

Mr. Haldeman asked about the outdoor vending machines along Community Character Corridors.

Mr. Holt stated that Zoning Ordinance amendments would need to be made. He stated that the enforcement of the amendments would be difficult. He stated that often the site plan would not show where a vending machine is located. He stated that an amendment would only apply to new machines and not current machines.

Mr. Richardson asked if the Primary Service Area (PSA) will see any changes.

Mr. Holt stated that in FY19 there will be a study to find the true cost to adjusting the PSA.

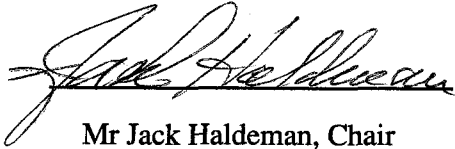
Mr. Haldeman asked if there were any questions.

There were none.

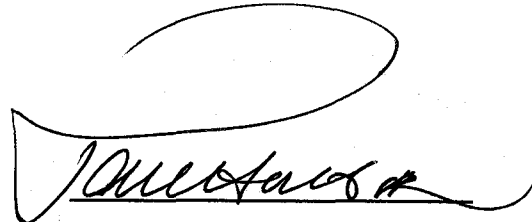
F. ADJOURNMENT

Mr. Krapf made a motion to Adjourn. The motion passed 5-0.

Mr. Haldeman adjourned the meeting at approximately 5:30 p.m.



Mr Jack Haldeman, Chair



Mr. Paul Holt, Secretary