

**MINUTES**  
**JAMES CITY COUNTY POLICY COMMITTEE**  
**REGULAR MEETING**  
**Building F Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**March 2, 2022**  
**5:00 PM**

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**A. CALL TO ORDER**

Mr. Frank Polster called the meeting to order at approximately 5:00 p.m.

**B. ROLL CALL**

Present:

Frank Polster, Chair

Jack Haldeman

Rich Krapf

Tim O'Connor

Staff:

Ellen Cook, Principal Planner

Terry Costello, Deputy Zoning Administrator

Paxton Condon, Community Development Assistant

**C. MINUTES**

There were no minutes.

**D. OLD BUSINESS**

1. FY2023 - FY2027 Capital Improvements Program Review

Ms. Terry Costello stated that this meeting is to confirm the final scoring and ranking recommendations of the Committee. She stated that these would be forwarded to the Planning Commission and Board of Supervisors (Board) as part of their budget discussions. Ms. Costello asked if there were any questions.

Mr. Jack Haldeman stated he would like to see the Open Space Match project moved up the list.

Mr. Rich Krapf stated that he agreed with moving Open Space Match up and that he had also ranked it higher.

Mr. Frank Polster stated that the Open Space Match was one of their only anomalies for the Z-score rankings. He suggested moving Open Space Match into the tenth ranking putting it into the top ten right above the Chickahominy Riverfront Park projects.

Mr. Tim O'Connor stated that without a set Open Space prioritization criteria he disagreed with utilizing funds for this project, but that he would not have an issue if the Committee decided to move it up.

The Committee agreed to move Open Space Match to the tenth spot.

Ms. Costello asked to clarify if the Committee wanted to add a note to go along with this change.

The Committee agreed they would like to add a notation for utilizing the State's green space criteria for the Open Space Match prioritization.

Mr. O'Connor asked if the library playground project's ranking mattered since it does not require County funding.

Mr. Polster stated that it needed to be included on the list because of the staff time requirement.

The Committee discussed adding a note in the memorandum explaining this project.

Mr. O'Connor asked if the Committee wanted to include a comment to the Board explaining why it was hard to score the new library project.

The Committee agreed to add a note stating that the Commissioners recognize the need for a new library, but that the decision for a location is up to the Board and other parties.

Mr. Polster stated that he was glad to see where the Williamsburg-James City County Schools projects were ranked. He also stated the Committee needed to discuss the Grove area library and that he does not see that project as a standalone project.

Mr. Haldeman stated that he sees the need for a new larger library, but that he thinks it would be too much to worry about that as well as a new standalone library in Grove. He stated that maybe if the library could build on to the Abram Frink Jr. Community Center it may be more feasible.

Mr. Polster asked Ms. Costello to ask Ms. Betsy Fowler for additional information.

Ms. Costello stated that Ms. Fowler would be attending the March 14 Planning Commission meeting.

The Committee discussed the site selection for the Economic Development project.

Ms. Costello confirmed that the only change to the rankings was the movement of the open space match and the added notes.

There was no further discussion.

Mr. Krapf made a motion to approve the Fiscal Year (FY) 2023-2027 Capital Improvements Program rankings as amended and with the notes added.

The motion passed 4-0.

**E. NEW BUSINESS**

There was no New Business.

**F. ADJOURNMENT**

Mr. Krapf made a motion to Adjourn.

The motion passed 4-0.

Mr. Polster adjourned the meeting at approximately 5:25 p.m.



Mr. Frank Polster, Chair



Mr. Paul Holt, Secretary