

**MINUTES**  
**JAMES CITY COUNTY POLICY COMMITTEE**  
**REGULAR MEETING**  
**Building A Large Conference Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**March 9, 2023**  
**4:00 PM**

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**A. CALL TO ORDER**

Mr. Jack Haldeman called the meeting to order at approximately 4:00 p.m.

**B. ROLL CALL**

Present:

Jack Haldeman, Chair

Rich Krapf

Tim O'Connor

Frank Polster

Staff:

Ellen Cook, Principal Planner

Christy Parrish, Zoning Administrator

Andrea Case, Community Development Assistant

Liz Parman, Deputy County Attorney

**C. MINUTES**

There were no Minutes.

**D. OLD BUSINESS**

There was no Old Business.

**E. NEW BUSINESS**

1. ORD-23-0001. Amendments to the Zoning Ordinance Regarding Vape and Smoke Shops

Ms. Parrish stated the Board of Supervisors adopted an Initiating Resolution to consider possible Ordinance amendments to require vape and smoke shops to obtain a Special Use Permit. Ms. Parrish summarized the material provided in the staff report. She stated the draft Ordinance language includes vape and smoke shops and vape and smoke lounges. Ms. Parrish stated staff welcomed feedback on proposed Ordinance definitions.

Several Committee members expressed support for the Ordinance amendments and suggested adding water pipes and hookah pipes to the language to address hookah lounges or similar uses. The Committee also suggested including a condition in any Special Use Permit (SUP) to include review every three years and stating violation of any federal, state, or local regulations would result in SUP revocation. The Committee also suggested that the Planning Director coordinate with the York County Planning Director regarding this use.

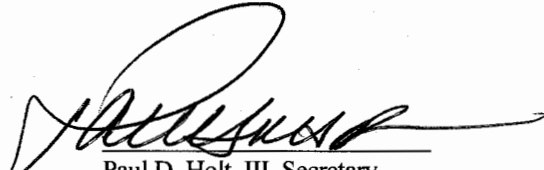
Mr. Krapf made a motion to recommend approval of the draft Ordinance language as shown

in the memorandum to the Planning Commission, with the addition of the suggested language addressing water pipes and hookah pipes. The motion passed 4-0.

**F. ADJOURNMENT**

Mr. Krapf made a motion to Adjourn.

Mr. Haldeman adjourned the meeting at approximately 4:25 p.m.



Paul D. Holt, III, Secretary



Jack Haldeman, Chair