

A MEETING OF THE CRITERIA SUBCOMMITTEE OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE TENTH DAY OF FEBRUARY, TWO-THOUSAND AND NINE AT THE STORMWATER DIVISION OFFICE, 287 MCLAWS CIRCLE, SUITE 1, WILLIAMSBURG, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

**Subcommittee Members Present:**

Aaron Small, Berkeley  
Brian Noyes, CSWCD, Chair  
Mac Mestayer, Jamestown, by Phone  
Thomas Abrials, Stonehouse

**Subcommittee Members Absent:**

Charles Brewster, Jamestown  
John Schmerfeld, Jamestown

**SPAC Members Present:**

Jody Davis, Berkeley  
Debra Siebers, Berkeley

**Staff Present:**

Wayland Bass, Senior Stormwater Engineer  
Frances Geissler, Stormwater Director  
John T.P. Horne, General Services Manager

**B. PUBLIC COMMENT - None**

**C. APPROVAL OF MINUTES - None**

**D. ORDER OF BUSINESS**

1. Subcommittee Mission Statement: Brian suggested that the Subcommittee might want to consider developing a mission statement. While there was general agreement that mission statements are useful there was little interest in developing one at this time since the Subcommittee's charge seemed to be adequate and the Subcommittee is operating under the auspices of the larger SPAC.
2. Ground Rules: Brian reminded those present that while the Subcommittee meetings are open to anyone, it is the role of those appointed to the Subcommittee to vote and make decisions. It was noted that Tom Abrials has joined the Subcommittee and should be added to the distribution list.
3. Ranking & Criteria Automated Program Demonstration: Brian introduced James Wallace, Colonial Soil and Water Conservation District Water Quality Specialist, who then led the group through a demonstration of the decision tree approach that the District uses for prioritizing applications under their agricultural programs.

The Subcommittee then discussed several different approaches and their merits: the additive approach in various forms suggested by several folks including the Stormwater staff, the multiplicative approach developed by Mac, and the decision tree approach demonstrated by Mr. Wallace. The problem encountered with most of the approaches is the need to assign a relative value to specific criteria, thus introducing subjectivity into the process. Getting the relative values balanced correctly has proved difficult regardless of whether the approach is additive or multiplicative. The apparent benefit of the decision tree approach is that it does not rely on value judgments. The criteria are set up as yes/no answers.

Since the Subcommittee's final recommendation may be based on a combination of methods, it was decided to start simply and try to build a decision tree method to see if the approach can work for the types of projects the SPAC reviews.

4. Action Register: Staff will start to assemble column definitions for use in the decision tree approach. Subcommittee members should forward their suggestions and ideas to the entire Subcommittee. Staff will try to incorporate as many of the issues as they can as they assemble the criteria.
5. The Subcommittee cancelled its previously scheduled meeting on February 17, 2009 and set the next meeting date as March 5, 2009. Brian will send out an agenda in advance to everyone and Fran will distribute the Staff's draft in advance as well.

**E. REQUESTS MADE TO COUNTY STAFF - None**

**F. ADJOURNMENT**



---

Aaron Small, Chairman



---

Fran Geissler, Secretary