

A MEETING OF THE STORMWATER ADVISORY COMMITTEE CAPITAL PROJECTS SUBCOMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE FIFTH AND TENTH DAYS OF AUGUST, TWO-THOUSAND TEN, AT 2:00 P.M. IN THE STORMWATER DIVISION CONFERENCE ROOM, 5320 PALMER LANE, SUITE 2A, JAMES CITY COUNTY, VIRGINIA.

**1. ROLL CALL**

**Committee Members Present:**

Charlie Brewster, Jamestown  
Terry Elkins, Powhatan  
Roger Schmidt, Stonehouse  
Debra Siebers, Berkeley  
Aaron Small, Berkeley  
Mary Smallwood, Berkeley

**Committee Members Absent:**

Thomas Abrials, Stonehouse  
Robin Bledsoe, Berkeley  
Todd Halacy, VDOT  
Jack Haldeman, Berkeley  
Doug Haller, Roberts  
Tracy Lassiter, VDOT  
Kathleen Lindsay, Stonehouse  
Mac Mestayer, Jamestown  
Brian Noyes, CSWCD  
John Schmerfeld, Jamestown  
Bob Winters, Powhatan

**Staff Present:**

Barry Moses, Senior Stormwater Engineer  
Darryl Cook, County Engineer  
Frances Geissler, Stormwater Director

**2. ANNOUNCEMENTS – NONE**

**3. PUBLIC COMMENT – NONE**

**4. APPROVAL OF MINUTES – NONE**

**5. ORDER OF BUSINESS**

a) Review of 2009 Criteria: The subcommittee members, with staff and Charlie Brewster, representing the Criteria Subcommittee, reviewed the criteria developed and approved during 2009. The general opinion was that the criteria continue to be sufficient to rank projects in accordance with the SPAC goals. There were several suggestions for the Criteria Subcommittee to address in the future:

1. The Human Injury category should be re-worked to make both factors consistent when

there is no effect on people. A zero score for one factor should result in a zero score in the second factor

2. A better definition of "lot" is needed for the Property Damage category
3. Consider changing Living Resources to Habitat
4. Consider re-evaluating the Comprehensive Plan scoring – no project received a 0 in this category
5. "Other" should be defined in the WSMP category – it is unclear
6. Consider redefining economic development such that work for engineers, consultants and contractors is not viewed as economic development.

b)Project Scoring: The group reviewed each project by voting district, looking at available maps, photos, staff reports, and staff reports. The highest score was 180 points for watershed management planning and the lowest project scored at 60 points for an upgrade to an already adequate BMP. The complete list is attached in a separate file. Staff will use the scoring to better describe what each project will accomplish.

**6. COMMITTEE DIRECTIVES** – Charlie Brewster asked that the Criteria Subcommittee be re-established to revise and update the criteria based on the Capital Projects Subcommittee's suggestions.

**7. ADJOURNMENT** - The meeting was adjourned at 4:00 PM both days.



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, Chairman



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, Secretary