

A MEETING OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE EIGHTEENTH DAY OF JANUARY, TWO-THOUSAND ELEVEN, AT 3:00 P.M. IN ROOM D OF THE JAMES CITY COUNTY – WILLIAMSBURG COMMUNITY CENTER, 5301 LONGHILL ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

Committee Members Present:

Doug Haller, Roberts
John Schmerfeld, Jamestown
Roger Schmidt, Stonehouse
Debra Siebers, Berkeley
Aaron Small, Berkeley
Mary Smallwood, Berkeley
Bob Winters, Powhatan

Committee Members Absent:

Robin Bledsoe, Berkeley
Kathleen Lindsay, Stonehouse

Staff Present:

Barry Moses, Senior Stormwater Engineer
Darryl Cook, County Engineer
Frances Geissler, Stormwater Director

2. PUBLIC COMMENT – None

3. APPROVAL OF MINUTES – The minutes from November 16, 2010 were approved with a correction to the date in the footer.

4. ORDER OF BUSINESS

- a) Member Update – Fran distributed an updated committee roster and explained the process for new appointments. Members were encouraged to foster other representatives from their respective districts. Fran Geissler committed to speak with Mrs. Jones, Chair of the Board of Supervisors, later in the week, at another event, regarding the need for new appointments. There was some discussion regarding what constitutes the “right” number of representatives per district. There was general agreement that two per district is beneficial.
- b) Election of Officers – By unanimous voice vote, Aaron Small was re-elected as Chair, Bob Winters was elected as Vice Chair, and Fran Geissler was elected as Secretary for 2011.
- c) Committee Meeting Agenda and Calendar – By voice vote, the Committee confirmed the existing meeting time and day, the third Tuesday of odd months from 3:00-5:00 pm. Fran was asked to secure the same meeting room for the year. Fran distributed the draft meeting calendar and explained that by posting an annual calendar, staff would not have to post separate agendas for each meeting.
- d) Subcommittees - There was discussion as to whether any separate subcommittees would be needed given the smaller size of the Committee. By consensus, the Committee decided to

hold two work sessions for the full committee to discuss the capital project evaluation criteria. The Committee decided on February 10 and March 3 as full committee work sessions. Fran will add these to the calendar and check on the dates of the County Fair and the Humane Society's Bark-in-the-Park outreach events. During the work sessions, members would like to consider the following questions with respect to capital project planning: How should projects involving reconstruction of VDOT roadways be handled? What is the difference between maintenance and an improvement? Are there special considerations for projects on JCC property versus private property? What is the relative priority between voluntary and mandated projects? Can we include criteria for timing of projects?

5. **STAFF UPDATES** – Fran reported that there was very little to report on the planning efforts and that more information would be available for the next meeting.

Upper Powhatan Flood Study – The Committee reviewed the draft presentation prepared by Williamsburg Environmental Group, the consultants preparing the flood study. While there was general appreciation of the quality of the material, Committee members had a number of suggestions to improve the presentation for the public prior to posting on the JCC website:

- Reduce the number of engineering terms
- Include a slide of a cross-section of a floodplain
- For clarity, include fewer maps and have less information on the maps
- Include definitions
- Don't show quite as much detail, too many decimal points, etc
- Emphasize and explain the calibration of the data with prior storms

6. **COMMITTEE REQUESTS** – Several Committee members asked that staff and the Committee look into ways to promote the Committee and its work with the citizens and with the Board of Supervisors.

7. **ADJOURNMENT** - The meeting was adjourned at 4:58 pm.

Aaron B. Small, Chairman

Frances C. Geissler, Secretary