

TWO MEETINGS OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WERE HELD ON THE TWENTIETH DAY OF SEPTEMBER, TWO-THOUSAND ELEVEN: A CAPITAL PROJECT TOUR AT 8:45 A.M. AND A REGULAR MEETING AT 3:00 P.M. IN MEETING ROOM C OF THE JAMES CITY COUNTY – WILLIAMSBURG COMMUNITY CENTER, 5301LONGHILL ROAD, JAMES CITY COUNTY, VIRGINIA..

1. ROLL CALL

Committee Members Present:

Charles Brewster, Roberts both tour & regular meeting
 Philip Doggett, Stonehouse regular meeting only
 Malcolm Martin, Jamestown both tour & regular meeting
 John Schmerfeld, Berkeley both tour & regular meeting
 Roger Schmidt, Stonehouse both tour & regular meeting
 Aaron Small, Jamestown both tour & regular meeting
 Mary Smallwood, Berkeley both tour & regular meeting
 Rich Strenkowski, Berkeley both tour & regular meeting
 Bob Winters, Powhatan both tour & regular meeting

Committee Members Absent:

Allen Ayers, Stonehouse
 Robin Bledsoe, Jamestown
 Louis Bott, Jamestown
 Nitant Desai, Powhatan
 Philip Doggett, Stonehouse tour only
 Doug Haller, Roberts
 Reed Johnson, Roberts

Staff Present:

Darryl Cook, County Engineer tour only
 Suzanne Dyba, Water Monitoring Coordinator tour only
 Frances Geissler, Stormwater Director
 Dave Greshamer, Senior Stormwater Inspector tour only
 John T.P. Horne, General Services Manager
 Barry Moses, Senior Stormwater Engineer

2. TOUR

Committee members traveled in two vans and visited the following sites. Staff described potential projects, the associated problems and answered questions.

Site	Description
Colony Square Shopping Center and WBG Office Park	East Branch Mill Creek Watershed Restoration: new BMP, channel stabilization, stream restoration
St. Martin’s Church, James Square	
Canham Road Lift Station	

LaFontaine BMP	Channel stabilization and restoration downstream of BMP (may include upgrade to BMP)
Whistle Walk	Completed Stream Stabilization & Restoration
JCC-WBG Community Center	LUNCH
Essex Court and Rockingham Dr	Stream restoration Before & After
Windsor Forest	Stream restoration
Warhill Trail Dam Decommissioning	Current Project

3. **REGULAR MEETING** – The regular meeting was called to order at 2:53 PM by the Chair, Aaron Small.

4. **PUBLIC COMMENT** – NONE

5. **APPROVAL OF MINUTES** – The July 19, 2011 minutes were approved as presented.

6. **SUB-COMMITTEE UPDATES**

a. **Outreach** – Rich Strenkowski summarized the results of the two subcommittee meetings to date. After reviewing the various drivers that influence the County’s stormwater program, subcommittee members settled on a specific story line (what citizens can do to help the County’s MS4 permit) as an effective way to get the message out about stormwater issues in the County. Particularly since the County will receive a new permit in 2013. Activities included in the MS4 permit have been sorted into categories by responsible party: County staff, citizens, volunteers, etc. Next, the subcommittee will develop a draft presentation for the full committee’s discussion in November.

b. **Capital Projects** - Barry Moses explained the process of reviewing and evaluating all of the potential projects. Many committee members were involved and provided insight specific to their districts. The projects were scored using the SPAC criteria and the Decision Support System (DSS) developed by the County’s watershed planning consultant, VHB. The results of the scoring generated a list of priority projects, which then led to the tour agenda.

7. **ORDER OF BUSINESS**

a) **Capital Project Planning** – For the newer Committee members, Aaron Small explained the Capital Improvement Program (CIP) process, the 5-year planning window and how the County prepays larger projects over time. Given the 5-year planning cycle and the fact that the CIP plan is reviewed every two years, the highest priority projects are generally included in the first two years of the 5-year plan along with any projects that need a longer development time. Staff explained that the top scoring projects were arranged by phase (design, permitting, construction, etc.) and grouped by year to sum to approximately \$1.75 M per year. Once the various components of the capital program are in place, staff can manage approximately \$2.0 M annually. Staff expects another \$250k per year to be included in the CIP plan to meet other needs before the final request is in

place. Examples of how these funds would be used include smaller scale (<\$25, 000) neighborhood drainage improvements. These will be discussed at the November meeting.

Mary Smallwood raised a concern regarding drainage conditions at Jamestown 1607 and the fact that Jamestown 1607 was not included in any of the drainage projects. Fran Geissler agreed with Mary regarding the need and explained that the type of work needed was more appropriate for neighborhood drainage improvement funds.

Several members were concerned that the LaFontaine and Riverside BMP retrofit projects scores appeared low relative to the importance of those BMPS in the Mill Creek watershed. Subcommittee members agreed and recommended increasing the priority of these projects to better reflect conditions in the watershed.

The motion to increase the priority of the two BMP retrofits and endorse the proposed CIP plan was passed unanimously.

b) **Committee Requests** – Committee members asked staff to come up with a plan for another project tour, possibly in early March (before trees leaf out) so that members will have more time to discuss potential projects. In particular, members would like to get more familiar with the Grove and Toano drainage improvement projects since these are such large scale projects. Members also asked for more training on projects in general. Staff agreed to bring this back up in January as part of the 2012 calendar.

8. **STAFF UPDATES - James City County Fair September 24** – Fran reviewed the goals of the display and outreach efforts at the Fair.

9. **ADJOURNMENT** - The meeting was adjourned at 3:39 pm.



Aaron Small, Chairman



Fran Geissler, Secretary