



## MEMORANDUM

DATE: September 20, 2022  
TO: Records Management  
FROM: Trevor Long, Secretary  
SUBJECT: Stormwater Program Advisory Committee: Missing Minutes

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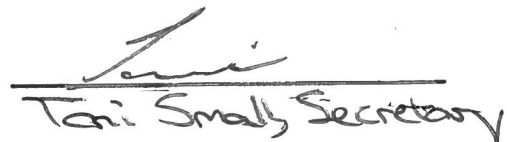
The following minutes for the Stormwater Program Advisory Committee of James City County dated as indicated below, are acknowledged to be missing signatures.

To the best of my knowledge, these minutes are the official minutes for the listed meeting dates of the Committee. The current Board voted on and APPROVED these minutes at the September 20, 2022 meeting.

Please accept these minutes as the official records for these minutes.

- 2017
  - March 21, 2017
  - May 16, 2017
  - July 18, 2017
  - September 19, 2017
  - November 28, 2017
- 2018
  - January 16, 2018
  - March 15, 2018
  - May 17, 2018
  - July 19, 2018
  - September 20, 2018
  - November 15, 2018
- 2019
  - January 17, 2019
  - March 21, 2019
  - May 16, 2019
  - July 18, 2019
  - September 19, 2019
  - November 21, 2019
- 2020
  - January 30, 2020
  - May 19, 2020
  - September 15, 2020
  - November 17, 2020
- 2021
  - January 19, 2021
  - March 16, 2021
  - May 18, 2021
  - July 13, 2021
  - November 16, 2021
- 2022
  - January 18, 2022
  - March 15, 2022
  - May 24, 2022

  
Wendy Ruffle, Chair

  
Toni Smally, Secretary

A MEETING OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE TWENTY FIRST DAY OF MARCH, TWO-THOUSAND SEVENTEEN, AT 4:00 P.M. IN THE FREEDOM PARK MEETING ROOM, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

**Committee Members Present:**

Allen Ayers, Stonehouse  
Glen J. Carter, Roberts  
Nitant Desai, Powhatan  
Phillip Doggett, Stonehouse  
Robert Gasink, Jamestown  
Gerald Hanley, Roberts  
Malcolm Martin, Jamestown  
Roger Schmidt, Stonehouse  
Richard Strenkowski, Berkeley  
Angela Whitehead, Jamestown  
Bob Winters, Powhatan  
Alexandra Younica, Berkeley

**Committee Members Absent:**

Darren Curtis, Berkeley  
Randy Taylor, Stonehouse

- 1) **PUBLIC COMMENT** – None.
- 2) **APPROVAL OF MINUTES** – The February 21, 2017 Meeting of the SPAC minutes were approved.
- 3) **ORDER OF BUSINESS**
  - a) **Clean Water Heritage and Neighborhood Drainage Grant Criteria and Conditions for FY18** – John Fuqua began a discussion about the grant categories for the 2018 Clean Water Heritage Grants. There was general discussion about defining what the grants will be for- some examples of “repair” and “maintenance” were talked about as well as a synopsis about some of the projects that have been funded in the past- to determine how best to serve the community moving forward. It was agreed that the categories for 2018 grants will be focusing on BMP and drainage system inspections, repair of facilities according to the original as-built plans, or non-routine maintenance.
  - b) **New Member Applications** – Suzanne Dyba passed out a list of the new applications for the committee, as memberships will be expiring in the summer. It was noted that there is an absence of the presence of members and new applicants from the Powhatan voting district. It was agreed that the opportunity to apply to the Stormwater Program Advisory Committee should be re-advertised for seats representing Powhatan district.

- c) **Spring Outreach Planning** – The committee members were informed that the James River Festival has been moved from April to the fall and the location will be at the Jamestown Beach Event Park. On August 19, the committee has been invited to do outreach at the Williamsburg Farmers Market.
- d) **Report to the Board of Supervisors** –There are no further updates to the report to the Board of Supervisors, but there will be an opening in the July 25, 2017 Board Work Session for the committee to present their report.
- F. **STAFF UPDATES** – Staff reported that the meeting in the Grove neighborhood to discuss flooding and drainage concerns was well attended and the participants provided helpful discussions about the issues. Staff is hoping to have a similar experience in Toano with local residents of that community in the near future.
- G. **COMMITTEE REQUESTS** – Malcolm Martin brought up the issue of private property receiving off-site water. Fran Geissler said that she would like to receive emails concerning any reports of off-site water issues so that the situations can be further analyzed.
- H. **NEXT MEETING -- The next meeting will be March 16, 2017 at 4:00 PM, at Freedom Park**
- I. **ADJOURNMENT** - The meeting was adjourned at 5:10 pm.

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Philip Doggett, Chairman

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Frances C. Geissler, Secretary