



MEMORANDUM

DATE: September 20, 2022
TO: Records Management
FROM: Trevor Long, Secretary
SUBJECT: Stormwater Program Advisory Committee: Missing Minutes

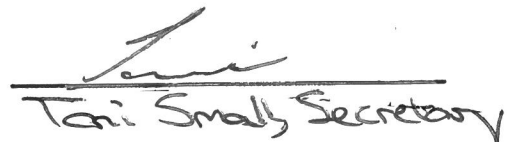
The following minutes for the Stormwater Program Advisory Committee of James City County dated as indicated below, are acknowledged to be missing signatures.

To the best of my knowledge, these minutes are the official minutes for the listed meeting dates of the Committee. The current Board voted on and APPROVED these minutes at the September 20, 2022 meeting.

Please accept these minutes as the official records for these minutes.

- 2017
 - March 21, 2017
 - May 16, 2017
 - July 18, 2017
 - September 19, 2017
 - November 28, 2017
- 2018
 - January 16, 2018
 - March 15, 2018
 - May 17, 2018
 - July 19, 2018
 - September 20, 2018
 - November 15, 2018
- 2019
 - January 17, 2019
 - March 21, 2019
 - May 16, 2019
 - July 18, 2019
 - September 19, 2019
 - November 21, 2019
- 2020
 - January 30, 2020
 - May 19, 2020
 - September 15, 2020
 - November 17, 2020
- 2021
 - January 19, 2021
 - March 16, 2021
 - May 18, 2021
 - July 13, 2021
 - November 16, 2021
- 2022
 - January 18, 2022
 - March 15, 2022
 - May 24, 2022


Wendy Ruffle, Chair


Toni Smally, Secretary

A MEETING OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE EIGHTEENTH DAY OF JULY, TWO-THOUSAND SEVENTEEN, AT 4:00 P.M. IN THE FREEDOM PARK MEETING ROOM, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Committee Members Present:

Allen Ayers, Stonehouse
Darren Curtis, Berkeley
Phillip Doggett, Stonehouse
Robert Gasink, Jamestown
Anthony Loubier, Stonehouse
Frank Polster, Jamestown
Richard Powell, Berkeley
Wendy Ruffle, Berkeley
Angela Whitehead, Jamestown

Committee Members Absent:

Glen J. Carter, Roberts
Gerald Hanley, Roberts
Arne Lauer, Roberts
Alexandra Younica, Berkeley

B. PUBLIC COMMENT – Representatives from the Colonial Soil and Water Conservation District spoke about the district’s interests in branching out from an agricultural focus to work with a more urban community. In James City County they are currently gathering data about horse farms and stables.

C. APPROVAL OF MINUTES – The May 16, 2017 Meeting of the SPAC minutes were approved with corrections.

D. ORDER OF BUSINESS

a. **New Member Introductions** – Five new members were welcomed into the committee. They represent the Berkeley, Jamestown, Roberts, and Stonehouse districts. Currently there are no representatives from Powhatan and applications for two vacant positions are still being accepted.

b. **Report to the Board of Supervisors: Tentatively Scheduled for September 26** – The Advisory Committee had a chance to look at the draft presentation created by Allen Ayers and provide some feedback. Mr. Ayers will make another draft in the County’s PowerPoint style and with photographs provided by the Stormwater Division.

- c. **Stormwater Infrastructure Workshops** – The Stormwater Division has combined the BMP workshops with the drainage grant workshops and will be putting on three combined workshops this summer: August 3, August 18, and September 9. These are intended to teach owners of stormwater infrastructure about the importance of their facilities and how to maintain them. Funding options will also be discussed at these events.
- d. **Outreach Events** – The committee members have the opportunity to provide outreach and education at the following events: August 19 at the Williamsburg Farmer’s Market, and September 30 at the James River Fest.
- e. **September 19, 2017 Tour Planning** – The annual Committee tour coming up in September was discussed. The last tour focused on Grove areas and projects, and it was agreed that this year the focus would be Toano drainage issues and projects.

E. STAFF UPDATES –

The Stormwater division and the Engineering and Resource protection Division are currently being merged into one division. There will be more discussion and planning efforts at the upcoming August 8 Board of Supervisor’s meeting.

Staff is currently working through a conversion to a software product called Tyler that will be the county-wide software management tool.

Grove drainage improvement projects: Staff is currently looking at problem areas newly discovered at the Grove Stormwater meeting. Projects are in the design phase now and staff is looking for water quality benefits.

F. COMMITTEE REQUESTS – Staff to provide committee with SLAF information.

G. NEXT MEETING -- The next meeting will be September 19 2017 TBD

H. ADJOURNMENT - The meeting was adjourned at 5:07 pm.

Philip Doggett, Chairman

Frances C. Geissler, Secretary