



## MEMORANDUM

DATE: September 20, 2022  
TO: Records Management  
FROM: Trevor Long, Secretary  
SUBJECT: Stormwater Program Advisory Committee: Missing Minutes

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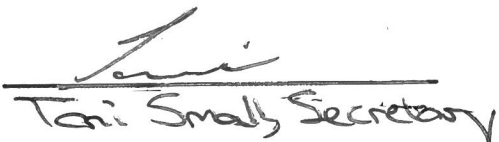
The following minutes for the Stormwater Program Advisory Committee of James City County dated as indicated below, are acknowledged to be missing signatures.

To the best of my knowledge, these minutes are the official minutes for the listed meeting dates of the Committee. The current Board voted on and APPROVED these minutes at the September 20, 2022 meeting.

Please accept these minutes as the official records for these minutes.

- 2017
  - March 21, 2017
  - May 16, 2017
  - July 18, 2017
  - September 19, 2017
  - November 28, 2017
- 2018
  - January 16, 2018
  - March 15, 2018
  - May 17, 2018
  - July 19, 2018
  - September 20, 2018
  - November 15, 2018
- 2019
  - January 17, 2019
  - March 21, 2019
  - May 16, 2019
  - July 18, 2019
  - September 19, 2019
  - November 21, 2019
- 2020
  - January 30, 2020
  - May 19, 2020
  - September 15, 2020
  - November 17, 2020
- 2021
  - January 19, 2021
  - March 16, 2021
  - May 18, 2021
  - July 13, 2021
  - November 16, 2021
- 2022
  - January 18, 2022
  - March 15, 2022
  - May 24, 2022

  
Wendy Ruffle, Chair

  
Toni Smally, Secretary

A MEETING OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE NINETEENTH DAY OF SEPTEMBER, TWO- THOUSAND SEVENTEEN, AT 4:00 P.M. IN THE FIRE STATION #1 COMMUNITY ROOM, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

**Committee Members Present:**

Allen Ayers, Stonehouse  
Glen J. Carter, Roberts  
Darren Curtis, Berkeley  
Phillip Doggett, Stonehouse  
Robert Gasink, Jamestown  
Arne Lauer, Roberts  
Frank Polster, Jamestown  
Richard Powell, Berkeley  
Wendy Ruffle, Berkeley  
Angela Whitehead, Jamestown  
Alexandra Younica, Berkeley

**Committee Members Absent:**

Gerald Hanley, Roberts  
Anthony Loubier, Stonehouse

**B. PUBLIC COMMENT - None**

**C. APPROVAL OF MINUTES** – The July 18, 2017 Meeting of the SPAC minutes were approved with corrections.

**D. ORDER OF BUSINESS**

- a. **Project Tour** –Darryl Cook gave a brief presentation on the Toano Drainage and Water Quality Improvements Project. The Committee then walked the project site, including Depot Street to observe the issues facing the Toano community regarding drainage.
- b. **Report to the Board of Supervisors** – The Advisory Committee reviewed the final presentation created by Allen Ayers in the official County PowerPoint style and with photographs provided by the Stormwater Division. County Administration has asked that the report be delayed until after the New Year.
- c. **Stormwater Infrastructure Workshops** – The Stormwater & Resource Protection Division reported excellent turnout for the workshops and noted that a wide range of County neighborhoods were represented.
- d. **Outreach Events** – Committee members Wendy Ruffle, Tony Loubier, and Allen

Ayers signed up to help September 30 at the James River Fest.

**E. STAFF UPDATES** – Grove drainage improvement projects meeting September 19 , 2017 at the Community Building in Grove.

**F. COMMITTEE REQUESTS** –.

**G. NEXT MEETING** -- The next meeting will be November 21 2017 Freedom Park.

**H. ADJOURNMENT** - The meeting was adjourned at 5:15 pm.

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Philip Doggett, Chairman

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Frances C. Geissler, Secretary