



MEMORANDUM

DATE: September 20, 2022
TO: Records Management
FROM: Trevor Long, Secretary
SUBJECT: Stormwater Program Advisory Committee: Missing Minutes

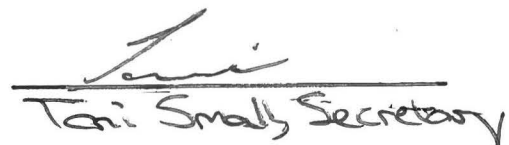
The following minutes for the Stormwater Program Advisory Committee of James City County dated as indicated below, are acknowledged to be missing signatures.

To the best of my knowledge, these minutes are the official minutes for the listed meeting dates of the Committee. The current Board voted on and APPROVED these minutes at the September 20, 2022 meeting.

Please accept these minutes as the official records for these minutes.

- 2017
 - March 21, 2017
 - May 16, 2017
 - July 18, 2017
 - September 19, 2017
 - November 28, 2017
- 2018
 - January 16, 2018
 - March 15, 2018
 - May 17, 2018
 - July 19, 2018
 - September 20, 2018
 - November 15, 2018
- 2019
 - January 17, 2019
 - March 21, 2019
 - May 16, 2019
 - July 18, 2019
 - September 19, 2019
 - November 21, 2019
- 2020
 - January 30, 2020
 - May 19, 2020
 - September 15, 2020
 - November 17, 2020
- 2021
 - January 19, 2021
 - March 16, 2021
 - May 18, 2021
 - July 13, 2021
 - November 16, 2021
- 2022
 - January 18, 2022
 - March 15, 2022
 - May 24, 2022


Wendy Ruffle, Chair


Toni Smally, Secretary

A MEETING OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE SIXTEENTH DAY OF JANUARY, TWO-THOUSAND EIGHTEEN, AT 4:00 P.M AT THE GENERAL SERVICES ADMINISTRATIVE BUILDING, 109 TEWNING ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Committee Members Present:

Allen Ayers, Stonehouse
Glen J. Carter, Roberts
Darren Curtis, Berkeley
Phillip Doggett, Stonehouse
Anthony Loubier, Stonehouse
Frank Polster, Jamestown
Richard Powell, Berkeley
Wendy Ruffle, Berkeley
Angela Whitehead, Jamestown
Alexandra Younica, Berkeley

Committee Members Absent:

Robert Gasink, Jamestown
Gerald Hanley, Roberts
Arne Lauer, Roberts

B. PUBLIC COMMENT - None

C. APPROVAL OF MINUTES – The November 28, 2017 Meeting of the SPAC minutes were approved with corrections.

D. ORDER OF BUSINESS

- a. **2018 Organization** – Fran Geissler lead the Committee in electing officers for the upcoming year.
 - a. Elections for Chair and Vice Chair
 - i. Chair: Darren Curtis. Motion- Approved
 - ii. Vice Chair: Wendy Ruffle. Motion- Approved
 - b. Open Applications and New Members- On hold until next meeting
 - c. Calendar:
 - i. The board deliberated scheduling and location of meetings. A motion was made and approved to move meeting times to the third Thursday of odd months in Building D conference room, Mounts Bay Rd.
 - ii. FIDO Fest 3/17/2018, 11:00 am- 4:00 pm, Jamestown Event Park- There will be an event which JCC Stormwater will be soliciting volunteers to help with the display and demonstration. The message is pet waste and runoff.

- iii. The issues of sea level rise and RPA program distinctions were brought to the board's attention.
- d. Grant Programs- Darryl Cook explained the proposed draft of the Flood Insurance Program. The Board asked questions and deliberated the pros and cons of the proposed draft.

It was suggested that once the Committee establishes the criteria and guidelines, staff could move forward with approving grants as long as the grants met the established criteria. This would keep the Committee from the appearance of 'rubber stamping' staff decisions. After some discussion, a motion to review and approve assistance for all requests for the Flood Mitigation Program applicants was put forth. After discussion, the motion to approve was tabled until the next meeting.

E. Staff updates

- b. Outfall Program- To be discussed at the March meeting
- c. Budget Process- The committee to be updated as more information becomes available
- d. There will be a Board retreat at the Government Center January 23, 2018 at 4:00 pm

F. Committee Requests– None

G. NEXT MEETING -- The next meeting will be March 15, 2018 at 4:00 pm at Building D Government Center, Mounts Bay Rd.

H. ADJOURNMENT - The meeting was adjourned at 5:34 pm.

Darren Curtis, Chairman

Frances C. Geissler, Secretary