



MEMORANDUM

DATE: September 20, 2022
TO: Records Management
FROM: Trevor Long, Secretary
SUBJECT: Stormwater Program Advisory Committee: Missing Minutes

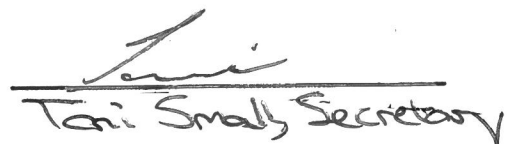
The following minutes for the Stormwater Program Advisory Committee of James City County dated as indicated below, are acknowledged to be missing signatures.

To the best of my knowledge, these minutes are the official minutes for the listed meeting dates of the Committee. The current Board voted on and APPROVED these minutes at the September 20, 2022 meeting.

Please accept these minutes as the official records for these minutes.

- 2017
 - March 21, 2017
 - May 16, 2017
 - July 18, 2017
 - September 19, 2017
 - November 28, 2017
- 2018
 - January 16, 2018
 - March 15, 2018
 - May 17, 2018
 - July 19, 2018
 - September 20, 2018
 - November 15, 2018
- 2019
 - January 17, 2019
 - March 21, 2019
 - May 16, 2019
 - July 18, 2019
 - September 19, 2019
 - November 21, 2019
- 2020
 - January 30, 2020
 - May 19, 2020
 - September 15, 2020
 - November 17, 2020
- 2021
 - January 19, 2021
 - March 16, 2021
 - May 18, 2021
 - July 13, 2021
 - November 16, 2021
- 2022
 - January 18, 2022
 - March 15, 2022
 - May 24, 2022


Wendy Ruffle, Chair


Toni Smally, Secretary

A MEETING OF THE STORMWATER ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE FIFTEENTH DAY OF MARCH, TWO-THOUSAND EIGHTEEN, AT 4:00 P.M AT THE JAMES CITY COUNTY GOVERNMENT CENTER, BUILDING D, JAMES CITY COUNTY, VIRGINIA.

1) ROLL CALL

Committee Members Present:

Allen Ayers, Stonehouse
Darren Curtis, Berkeley
Phillip Doggett, Stonehouse
Robert Gasink, Jamestown
Arne Lauer, Roberts
Anthony Loubier, Stonehouse
Bob Lund, CSWCD
Frank Polster, Jamestown
Richard Powell, Berkeley
Wendy Ruffle, Berkeley
Angela Whitehead, Jamestown
Alexandra Younica, Berkeley

Committee Members Absent:

Glen J. Carter, Roberts
Gerald Hanley, Roberts

2) PUBLIC COMMENT - None

3) APPROVAL OF MINUTES – The Minutes of the January 16, 2018 SPAC meeting were approved with corrections.

4) ORDER OF BUSINESS

a) Calendar

- i) Fran Geissler highlighted updates to the 2018 Committee calendar as well as other upcoming events of interest to SPAC. The committee reviewed the major topics of discussion for the upcoming year and the calendar was approved as revised. The approved calendar will be added to the SPAC web page.
- ii) Trevor Long updated the SPAC on the upcoming event; FIDO Fest 3/17/2018, 11:00 am-4:00 pm, Jamestown Event Park- The message of the event is pet waste and runoff. Volunteers were solicited to help with the display and demonstration.

b) Grant Programs

- i) Darryl Cook and Marion Paine, Neighborhood Development, presented on the draft Flood Mitigation Program Guidelines. The committee deliberated the contents of the guidelines and provided comments and feedback on the scoring criteria and how the program will measure success. Staff expects four measures of success: more homes will have elevation certificates, more homes will be insured, more homes will have flood proofing measures

installed, and the County will receive Community Rating System credit. A motion was passed to allow staff to continue developing the program and to keep the Committee informed of progress. Marion will continue developing the guidelines and application materials such as fliers.

ii) Darryl Cook presented the draft scorecard associated with the Flood Mitigation Program Guidelines. The committee reviewed the scorecard to better understand how the draft guidelines apply to citizens. It was suggested that criteria for elevated homes get elevated points.

c) **Report to Board of Supervisors-** Fran Geissler presented the current version of the presentation for the Board of Supervisors (June 26, 4:00 pm). Allan Ayers remarked that this is the 10th anniversary of the establishment of the Committee and that the presentation should reference that event. Additionally, it was requested that staff provide data in order to back up statements with metrics within the presentation. Staff will bring data to the next meeting.

5) Staff updates

- a) Budget - Fran Geissler updated the committee on the status of the budget and explained that a request for outfall funds was submitted.
- b) Budget Process- The committee to be updated as more information becomes available. The current timeline of events are as follows:
 - (1) Budget to be posted- 3/30
 - (2) Budget public hearing- 4/10
 - (3) Community meeting- 4/12
 - (4) Budget to be adopted- 5/17
- c) Advertising is now open for slots on the Stormwater Program Advisory Committee. Residents in the Powhatan District particularly is encouraged to apply.

6) Committee Requests– None

NEXT MEETING -- The next meeting will be May 17, 2018 at 4:00 pm at Building D Conference Room, 101 Mounts Bay Rd.

7) ADJOURNMENT - The meeting was adjourned at 5:30 pm.

Darren Curtis, Chairman

Frances C. Geissler, Secretary