



MEMORANDUM

DATE: September 20, 2022
TO: Records Management
FROM: Trevor Long, Secretary
SUBJECT: Stormwater Program Advisory Committee: Missing Minutes

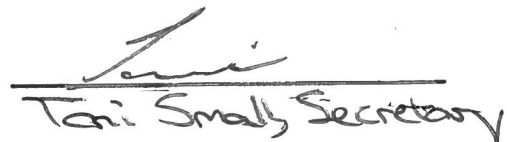
The following minutes for the Stormwater Program Advisory Committee of James City County dated as indicated below, are acknowledged to be missing signatures.

To the best of my knowledge, these minutes are the official minutes for the listed meeting dates of the Committee. The current Board voted on and APPROVED these minutes at the September 20, 2022 meeting.

Please accept these minutes as the official records for these minutes.

- 2017
 - March 21, 2017
 - May 16, 2017
 - July 18, 2017
 - September 19, 2017
 - November 28, 2017
- 2018
 - January 16, 2018
 - March 15, 2018
 - May 17, 2018
 - July 19, 2018
 - September 20, 2018
 - November 15, 2018
- 2019
 - January 17, 2019
 - March 21, 2019
 - May 16, 2019
 - July 18, 2019
 - September 19, 2019
 - November 21, 2019
- 2020
 - January 30, 2020
 - May 19, 2020
 - September 15, 2020
 - November 17, 2020
- 2021
 - January 19, 2021
 - March 16, 2021
 - May 18, 2021
 - July 13, 2021
 - November 16, 2021
- 2022
 - January 18, 2022
 - March 15, 2022
 - May 24, 2022


Wendy Ruffle, Chair


Toni Smally, Secretary

A MEETING OF THE STORMWATER PROGRAM ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE TWENTY FIRST DAY OF MARCH, TWO- THOUSAND NINETEEN, AT 4:00 P.M AT THE JAMES CITY COUNTY GOVERNMENT CENTER, BUILDING D, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER. ROLL CALL

Committee Members Present:

Glen J. Carter, Roberts
Darren Curtis, Berkeley
Phillip Doggett, Stonehouse
Tom Hitchens, Powhatan
Arne Lauer, Roberts
Anthony Loubier, Stonehouse
Frank Polster, Jamestown
Richard Powell, Berkeley
Wendy Ruffle, Berkeley
Alexandra Younica, Berkeley
Richard Powell, Berkeley

Committee Members Absent:

Erin Smith, Jamestown
Robert Gasink, Jamestown

Special Guests:

Robin Goad, CSWCD

B. PUBLIC COMMENT – Toni Small was introduced as the secretary of the Stormwater Program Advisory Committee.

C. APPROVAL OF MINUTES – The January 17, 2019 minutes were approved with corrections.

D. ORDER OF BUSINESS

- a. Clean Water Heritage Grant FY19 Update-** John Fuqua updated the SPAC on the FY19 grant program stating that several projects have saved money.
- i.** Frank Polster asked questions on the cost sharing of the grant program and expressed enthusiasm over the program suggesting that an overview of the program be brought before a Board of Supervisors Work session.
 - 1.** Inspections: 75/25 (6k max), Drainage: 50/50 (50k max), BMP 50/50 (7500 max).
 - ii.** Frank Polster suggested that staff bring an update of the 5 year inspections to the next SPAC meeting.
 - iii.** John Fuqua answered questions that the committee had regarding various projects within the Colonial Water Heritage Program
 - iv.** Rick Powell asked a question regarding the status and nature of the project in Kingsmill.

1. John Fuqua updated the Committee of the project and Arne Lauer went further in depth to the description, need, and intent of the project.
- v. Phil Doggett inquired whether there had been quotes developed for the FY 19 projects.
 1. John Fuqua stated that quotes were not complete however, it is anticipated that pricing will be complete by the end of April, 2019.
- b. APWA Award – Cooley Road Stream Restoration Project** – Toni Small updated the SPAC that the James City County stream restoration project located at Cooley Road received an award from the American Public Works Association.
- c. Turf Love- transition to CSWCD-** Toni Small updated the SPAC on the recent transition of the Turf Love program from the Virginia Tech Cooperative Extension to the Colonial Soil and Water Conservation District as of February 1, 2019.
 - i. Robin Goad updated the SPAC on the transition voicing that the CSWCD has been working with Bob Winters for this transition.
 - ii. James City County Stormwater Division to update website on Turf Love.
- d. MS4 Permit Update-** Toni Small updated the SPAC on the changes found within the new MS4 permit cycle concluding that there were not a tremendous amount of changes however, county staff will reflect the new permit language.
 - i. Frank Polster indicated concern that there was no mention of sediment loads in WIP III and questioned if there was a way to partner with VDOT on ditch maintenance.
 - ii. Frank Polster indicated concern of the lack of credit towards forested lands in Upper James City County.
 1. Toni Small suggested this topic be addressed at a future meeting.
 - iii. Tom Hitchens raised concern about the amount of development within James City County and asked if there was a way to limit future development in otherwise rural lands.
 1. Toni Small responded to this relaying that there are new stormwater requirements for new development.
 - a. Staff to bring a presentation on staff review and implementation process of stormwater requirements in new development.
 2. Frank Polster provided input on various Planning Commission procedures that address development plans and uphold county policies.
- e. Skimino Creek- York River Watershed Management Plan Strategic Actions-** Mike Woolson updated the committee on the progress of the advancement of the Watershed Plan Strategic Actions with the help of VHB.

E. STAFF UPDATES –

- a. Fido Fest Recap -** Trevor Long provided the SPAC an update on the outreach event Fido Fest, March 16. Two SPAC members accompanied staff to engage the public during this event.
- b. Rain Barrel Workshop- April 20-** Trevor Long updated the committee on the upcoming rain barrel workshop that would be held on April 20th. 15 attendees will receive a rain barrel and native tree along with instruction on the most efficient way to capture roof runoff.

F. COMMITTEE REQUESTS- None

G. NEXT MEETING - The next meeting will be May 16, 2019 at 4:00 pm at Building D Conference Room, 101 Mounts Bay Rd.

H. ADJOURNMENT - The meeting was adjourned at 5:15 p.m.

Wendy Ruffle, Vice- Chair

Toni Small, Secretary