

A MEETING OF THE STORMWATER PROGRAM ADVISORY COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE FIFTEENTH DAY OF NOVEMBER, TWO- THOUSAND TWENTY-TWO, AT 4:00 AT 101-A MOUNTS BAY ROAD.

**A. CALL TO ORDER. ROLL CALL**

**Committee Members Present:**

Jason Knight, Roberts  
Shirley Livingston, Jamestown  
Frank Polster, Jamestown  
Wendy Ruffle, Berkeley  
Richard Powell, Berkeley  
Anthony Loubier, Stonehouse  
Leslie Bowie, Roberts  
Robyn Woolsey, CSWCD

**Committee Members Absent:**

Phillip Doggett, Stonehouse  
Glen J. Carter, Roberts  
Robert Gasink, Jamestown  
Alexandra Younica, Berkeley  
Bob Lund, CSWCD

**Special Attendees:**

None

**B. PUBLIC COMMENT – None**

**C. APPROVAL OF MINUTES –**

- a. The September 20, 2022 minutes were Approved (7-0).

**D. ORDER OF BUSINESS**

**a. Clean Water Heritage Program Update**

- i. John Fuqua informed the committee that the Clean Water Heritage Program application deadline was September 30<sup>th</sup> and 13 projects were applied for. There was also conversation about increasing the budget for maintenance and repair projects from \$25,000 to \$50,000.

**b. Powhatan Creek Watershed Management Plan Update**

- i. Michael Woolson informed the committee that the County has signed with Stantec for all 3 Watershed Management Plans and work on those projects has begun.
  - 1. Frank Polster raised a question about whether the buildout of Eastern State had been included in impervious cover projections for the WMPs.
    - a. Michael replied that he believed it was, but more information would be known after a meeting to review the draft WMP.
  - 2. Frank Polster asked if a flood study was being done for this project.

- a. Toni Small replied that no full flood study was being done for these plans. Michael clarified that the WMPs will be helpful in getting a flood study funded in the future.

**c. CIP Budget Update**

- i. Toni Small gave a presentation on changes to the CIP Budget due to the Mirror Lakes Dam repairs and actions on the paper streets/county parcel drainage and maintenance issues.
  - 1. Frank Polster raised a question about SLAF projects budgeted in FY23.
    - a. Toni responded that there are 2 SLAF projects for the FY23 fiscal year.
  - 2. Frank Polster made a motion to approve the changes to the FY24 budget as presented – Approved (7-0).

**d. BMP Inspection Database Update**

- i. Michael Woolson gave an update on the BMP Inspection database and informed the committee about the inspections from the past fiscal year.
  - 1. Frank Polster asked if the inspection data was characterized by ratings for private vs. public BMPs.
    - a. Michael Woolson stated that that information was not available at this time but could be provided later.

**E. STAFF UPDATES**

**a. CRS Award**

- i. Michael Woolson informed the SPAC that James City County was awarded the CRS Community of the Year Award.

**b. DEQ Septic Grant**

- i. Michael Woolson informed the committee that James City County was awarded \$10,000 for the Septic Grant which was used to pump out 13 tanks. It was also mentioned that the County would most likely apply for \$10,000 in the upcoming year.

**F. COMMITTEE REQUESTS**

- a. None.

**G. NEXT MEETING** – The next meeting will be January 17, 2023, at 4:00 pm in a location to be determined.

**ADJOURNMENT** - The meeting was adjourned at 5:25 p.m.



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Wendy Ruffe, Chair



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Toni Small, Secretary