

**AGENDA**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**February 14, 2024**  
**5:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. MINUTES**

1. Minutes for the December 13, 2023, Regular Meeting
2. Minutes for the January 29, 2024, Work Session

**D. PUBLIC COMMENT**

**E. PUBLIC HEARING(S)**

1. WJPA-23-0012 : 111 Shellbank Drive

**F. BOARD CONSIDERATION(S)**

1. 2024 Calendar : Amendment

**G. MATTERS OF SPECIAL PRIVILEGE**

**H. ADJOURNMENT**

**MINUTES**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**December 13, 2023**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands Board meeting for December 13, 2023, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

**B. ROLL CALL**

**Board Members Present:**

Charles Roadley  
Michael O'Brien  
Scott Maye, Vice Chair  
Leslie Bowie, Alternate

**Board Members Absent:**

Larry Waltrip

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Robin Benedict, Watershed Planner, Stormwater and Resource Protection  
Emily Grojean, Watershed Planner, Stormwater and Resource Protection  
Andrew Dean, Assistant County Attorney, County Attorney's Office

**C. MINUTES**

1. Minutes for the November 8, 2023, Regular Meeting

A motion to Approve the minutes was made by Mr. Roadley.

The minutes were Approved on a voice vote.

**D. PUBLIC COMMENT**

None.

**E. PUBLIC HEARING(S)**

None.

**F. BOARD CONSIDERATION(S)**

1. Wetlands Ordinance Update for 2024

Mr. Michael Woolson, Resource Protection Section Chief, presented an update to the Board on changes made to the Wetlands Ordinance, which were adopted by the County's Board of Supervisors on December 12, 2023, and included revisions to public notification requirements.

2. 2024 Calendar

A motion to Approve the 2024 meeting date calendar was made by Ms. Bowie and Approved on a voice vote.

**G. MATTERS OF SPECIAL PRIVILEGE**

None.

**H. ADJOURNMENT**

A motion to Adjourn was made by Mr. O'Brien and Approved on a voice vote.

The meeting adjourned at 5:04 p.m.

**MINUTES**  
**JAMES CITY COUNTY CHESAPEAKE BAY BOARD/WETLANDS BOARD**  
**WORK SESSION**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**January 29, 2024**  
**3:00 PM**

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**A. CALL TO ORDER**

The Wetlands and Chesapeake Bay Board Work Session for January 29, 2024, was called to order.

**B. ROLL CALL**

**Board Members Present:**

Charles Roadley, Chesapeake Bay Board Chair  
Scott Maye, Wetlands Board Chair  
Michael O'Brien, Chesapeake Bay Board Vice Chair, Wetlands Board Vice Chair  
Leslie Bowie

**Board Members Absent:**

Larry Waltrip

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Robin Benedict, Watershed Planner, Stormwater and Resource Protection

**C. BOARD CONSIDERATION(S)**

1. Presentation on Upcoming Projects

Mr. Michael Woolson, Resource Protection Section Chief, and Mr. Mark Boyd and Mr. Ben Swift, Kimley-Horn and Associates, Inc., 2035 Maywill Street, Suite 200, Richmond, Virginia, presented information on the Lovett 64 Commerce Center project of development.

The Board discussed the construction and overall scope of the project.

**D. MATTERS OF SPECIAL PRIVILEGE(S)**

None.

**E. ADJOURNMENT**

A motion to Adjourn was made by Mr. Roadley and approved on a voice vote.

The meeting was adjourned at 4:29 p.m.

**WETLANDS BOARD PERMIT No. WJPA-23-0012. 111 Shellbank Drive  
Staff Report for the February 14, 2024, Wetlands Board Public Hearing**

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*This staff report is prepared by the James City County Stormwater and Resource Protection to provide information to the Wetlands Board to assist them in making a recommendation on this assessment. It may be useful to members of the general public interested in this assessment.*

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**EXISTING SITE DATA AND INFORMATION**

Applicants: Mr. George and Ms. Brenda White

Agent: Mr. Daniel Winall, Water’s Edge Construction, LLC

Location: 111 Shellbank Drive

Parcel Identification No.: 4530200009

Parcel: Lot 9, Section A, Shellbank

Watershed: James River (JL30)

Floodplain: Zone VE - Base flood elevation 16 feet mean sea level

Proposed Activity: Extension of existing riprap breakwater

Wetland Impacts: 600 square feet, non-vegetated wetland impacts

Staff Contact: Robin Benedict, Watershed Planner Phone: 253-6781

**PROJECT DISCUSSION**

Mr. Daniel Winall, Water’s Edge Construction, LLC, has applied for a Wetlands permit on behalf of Mr. George and Ms. Brenda White for the extension of the existing riprap breakwater on property located at 111 Shellbank Drive within the James River watershed. The property is further identified as James City County Real Estate Tax Map Parcel No. 4530200009.

The applicants are proposing to construct a 40-linear-foot expansion on the existing riprap breakwater on the property. The existing 60-foot breakwater structure is insufficient and migration of the existing beach fill is occurring. The proposed extension will eliminate the migration of this beach fill and help combat shoreline erosion on the property. The construction of this extension will not have any impact on vegetated wetlands but will result in impacts to approximately 600 square feet of non-vegetated wetlands.

**MITIGATION DISCUSSION**

As published in *The Virginia Register* on July 11, 2005, the revised Wetland Mitigation Compensation Policy and Supplemental Guidelines, Regulation 4VAC 20-390-10 et seq., Virginia, as a Chesapeake Bay Program partner, is committed to “achieve a no-net loss of existing wetlands acreage and function in the signatories’ regulatory programs.” In order for a proposed project to be authorized to impact wetlands and compensate for the wetland loss in some prescribed manner, the following three criteria must be met:

1. All reasonable mitigative efforts, including alternative siting, which would eliminate or minimize wetland loss or disturbance must be incorporated in the proposal; and

2. The proposal must clearly be water dependent in nature; and
3. The proposal must demonstrate clearly its need to be in the wetlands and its overwhelming public and private benefits.

If the proposed project cannot meet one or more of the above criteria, the project must be denied or must occur in areas outside of wetlands. Should it satisfy all three criteria, however, compensation for the wetland loss is required. The sequence of acceptable mitigation options should be as follows: on-site, off-site within the same watershed, mitigation bank(s) in the same watershed or a payment of an in-lieu fee. If compensation is required, it should be a condition of the permit.

Staff has reviewed this application and finds that this project meets the three criteria outlined above. There are no vegetated impacts to wetlands associated with this project, therefore there is no mitigation required.

### **STAFF RECOMMENDATIONS**

Staff has reviewed the above application and recommends approval of the application as presented. Should the Board wish to approve the application, staff suggests the following conditions be incorporated into the approval:

1. The Applicants must obtain all other necessary federal, state, and local permits as required for the project. This includes the submittal of the Erosion and Sediment Control Plan outlining the construction access and all proposed upland work outside of the Wetlands Board jurisdiction. A Land Disturbing Permit and surety may be required; and
2. All development activities located in the specified flood hazard area shall comply with Article VI, Division 3, Floodplain Area Regulations of the James City County Zoning Ordinances and receive all required approval and permits prior to commencement of such activities; and
3. The Applicants must submit revised drawings clarifying the width of the extension, a revised location of the existing breakwater, and a revised cross section prior to the start of the project; and
4. The Wetlands Permit for this project shall expire on February 14, 2027, if construction has not already begun; and
5. If an extension of the permit is needed, a written request must be submitted to the Stormwater and Resource Protection Division no later than January 3, 2027, six weeks prior to the expiration date.

RB/md  
WJPA23-12\_111ShellbkDr-rev

Attachments:

1. Resolution
2. Site Plan

## RESOLUTION

CASE NO. WJPA-23-0012. 111 SHELLBANK DRIVE

### JAMES CITY COUNTY WETLANDS PERMIT

WHEREAS, Mr. Daniel Winall, Water’s Edge Construction, LLC, on behalf of Mr. George and Ms. Brenda White (the “Applicants”), has applied to the Wetlands Board of James City County (the “Board”) on February 14, 2024, to request a permit to use and develop in areas designated as wetlands on a parcel of property located at 111 Shellbank Drive (the “Property”) and further identified as James City County Real Estate Tax Map Parcel No. 4530200009, as set forth in the application WJPA-23-0012 for the purpose of extending the existing riprap breakwater; and

WHEREAS, the Board heard the arguments presented and carefully considered all evidence entered into the record.

NOW, THEREFORE, BE IT RESOLVED that the Wetlands Board of James City County, Virginia, following a public hearing, finds that the application meets all the requirements for a wetlands permit under Chapter 22 of the James City County Code and therefore **APPROVES** the request for a wetlands permit in Wetlands Board Case No. WJPA-23-0012, subject to the following conditions:

1. The Applicants must obtain all other necessary federal, state, and local permits as required for the project. This includes the submittal of the Erosion and Sediment Control Plan outlining the construction access and all proposed upland work outside of the Wetlands Board jurisdiction. A Land Disturbing Permit and surety may be required; and
2. All development activities located in the specified flood hazard area shall comply with Article VI, Division 3, Floodplain Area Regulations of the James City County Zoning Ordinances and receive all required approval and permits prior to commencement of such activities; and
3. The Applicants must submit revised drawings clarifying the width of the extension, a revised location of the existing breakwater, and a revised cross section prior to the start of the project; and
4. The Wetlands Permit for this project shall expire on February 14, 2027, if construction has not already begun; and
5. If an extension of the permit is needed, a written request must be submitted to the Stormwater and Resource Protection Division no later than January 3, 2027, six weeks prior to the expiration date.

\_\_\_\_\_  
Scott Maye  
Chair, Wetlands Board

\_\_\_\_\_  
Robin Benedict  
Secretary to the Board

Adopted by the Wetlands Board of James City County, Virginia, this 14th day of February, 2024.

**RESOLUTION**

**CASE NO. WJPA-23-0012. 111 SHELLBANK DRIVE**

**JAMES CITY COUNTY WETLANDS PERMIT**

WHEREAS, Mr. Daniel Winall, Water’s Edge Construction, LLC, on behalf of Mr. George and Ms. Brenda White (the “Applicants”), has applied to the Wetlands Board of James City County (the “Board”) on February 14, 2024, to request a permit to use and develop in areas designated as wetlands on a parcel of property located at 111 Shellbank Drive (the “Property”) and further identified as James City County Real Estate Tax Map Parcel No. 4530200009, as set forth in the application WJPA-23-0012 for the purpose of extending the existing riprap breakwater; and

WHEREAS, the Board heard the arguments presented and carefully considered all evidence entered into the record.

NOW, THEREFORE, BE IT RESOLVED that the Wetlands Board of James City County, Virginia, following a public hearing, finds that the application does not meet all the requirements for a wetlands permit under Chapter 22 of the James City County Code and therefore **DENIES** the exception request for Wetlands Board Case No. WJPA-23-0012.

\_\_\_\_\_  
Scott Maye  
Chair, Wetlands Board

\_\_\_\_\_  
Robin Benedict  
Secretary to the Board

Adopted by the Wetlands Board of James City County, Virginia, this 14th day of February, 2024.

WJPA23-12\_111ShellbkDrDny-res



**From:** [Daniel Winall](#)  
**To:** [MRC - jpa Permits](#)  
**Subject:** 111 Shellbank Drive  
**Date:** Tuesday, April 4, 2023 12:07:37 PM  
**Attachments:** [White Bluffs Colony.pdf](#)

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Thanks,

*Daniel R. Winall*  
*President*

Water's Edge Construction

P.O. Box 352

Toano, VA 23168

Phone: 757-566-0149

Email: [dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)

[www.wecmarine.com](http://www.wecmarine.com)

## Part 1 – General Information

**PLEASE PRINT OR TYPE ALL RESPONSES:** If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach 8-1/2" x 11" sheets of paper.

**County or City in which the project is located:** James City County  
**Waterway at project site:** James River

1. Applicant's name\* and complete mailing address:

George White  
 111 Shellbank Road  
 Williamsburg, Virginia 23185

Contact Information:

Home ( ) \_\_\_\_\_  
 Work ( ) \_\_\_\_\_  
 Fax ( ) \_\_\_\_\_  
 Cell/ Pager ( ) \_\_\_\_\_  
 e-mail George White <georgewhite1@

State Corporation Commission ID Number (if applicable) \_\_\_\_\_

2. Property owner(s) name\* and complete address, if different from applicant

Contact Information:

Home ( ) \_\_\_\_\_  
 Work ( ) \_\_\_\_\_  
 Fax ( ) \_\_\_\_\_  
 Cell/ Pager ( ) \_\_\_\_\_  
 e-mail \_\_\_\_\_

State Corporation Commission ID Number (if applicable) \_\_\_\_\_

3. Authorized agent name\* and complete mailing address (if applicable):

Daniel R Winall  
 P.O Box 352  
 Toano Virginia 23168

Contact Information:

Home ( ) \_\_\_\_\_  
 Work ( 757 ) 566-0149  
 Fax ( ) \_\_\_\_\_  
 Cell/ Pager ( 757 ) 880-8503  
 e-mail dwinall@wecmarine.com

State Corporation Commission ID Number (if applicable) 0322616-4

**\* If multiple applicants, property owners, and/or agents, each must be listed and each must sign the applicant signature page. If for a company, use the SCC registered name.**

4. Provide a detailed description of the project in the space below. If additional space is needed, provide a separate sheet of paper with the project description. Be sure to include how the construction site will be accessed, especially if clearing and/or grading will be required.

Repair of existing groin to include redistribution of existing riprap on downriver side of existing timber groin. Existing riprap has been segretated by storms over time and is allowing sand beach nouishment to migrate downstream out of existing embayment.

FOR AGENCY USE ONLY	
	Notes:
	JPA # <u>23-0814</u>

## Part 1 - General Information (continued)

5. Have you obtained a contractor for the project? \_\_\_ Yes\*  No. \*If your answer is "Yes" complete the remainder of this question and submit the Applicant's and Contractor's Acknowledgment Form (enclosed)

Contractor's name\* and complete mailing address:

Water's Edge Construction  
P.O Box 352  
Toano, Virginia 23168

Contact Information:

Home ( ) \_\_\_\_\_  
Work ( 757 ) 566-0149  
Fax ( ) \_\_\_\_\_  
Cell / Pager ( 757 ) 880-8503  
email dwinall@wecmarine.com

State Corporation Commission ID Number (if applicable) 0322616-4

**\* If multiple contractors, each must be listed and each must sign the applicant signature page. If for a company, use the SCC registered name.**

6. List the name, address and telephone number of the newspaper having general circulation in the area of the project. Failure to complete this question may delay local and State processing.

Name and complete mailing address:

The Virginia Gazette  
216 Ironbound Road  
Williamsburg, Virginia 23188

Telephone number

( ) \_\_\_\_\_

7. Give the following project location information:  
Street Address (911 address if available) 111 Shellbank Drive  
Lot/Block/Parcel# \_\_\_\_\_  
Subdivision First Colony  
City / County James City

If the project is located in a rural area, please provide driving directions.

**Note: if the project is in an undeveloped subdivision or property, clearly stake and identify property lines and location of the proposed project. A supplemental map showing how the property is to be subdivided should also be provided.**

## Part 1 - General Information (continued)

8. What is the primary and secondary purpose of the project? For example, the primary purpose may be "to protect property from erosion due to boat wakes" and the secondary purpose may be "to provide safer access to a pier."

Primary purpose of project is to mitigate erosion and stabilize upstream embayment area. Secondary purpose is to protect existing timber groin

9. Proposed use (check one):

Single user (private, non-commercial, residential)

Multi-user (community, commercial, industrial, government)

10. Describe the measures that will be taken to avoid and minimize impacts, to the maximum extent practicable, to wetlands, surface waters, submerged lands, and buffer areas associated with any disturbance (clearing, grading, excavating) during and after project construction.

**Please be advised that unavoidable losses of tidal wetlands and/or aquatic resources may require compensatory mitigation.**

Timber mats used in sensitive areas. All subaquatic activity done from barges. E&S measures in accordance to DEQ, VMRC and ACOE.

11. Have you previously had a site visit, applied to, or obtained a permit from any agency (Federal, State, or Local) for any portion of the project described in this application or any other project at the site?

Yes\*  No \* If you answered "Yes", provide the following information:

<u>Agency / Representative</u>	<u>Activity</u>	<u>Permit/Project No.</u>	<u>Action** &amp; Date</u>
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(\*\*Issued, Denied, Withdrawn, or Site Visit)

## Part 1 - General Information (continued)

12. Is this application being submitted for after-the-fact authorization for work which has already begun or been completed? \_\_\_ Yes  No. If yes, be sure to clearly depict the portions of the project which are already complete in the project drawings.
13. Approximate cost of the entire project (materials, labor, etc.): \$ 5000.00  
Approximate cost of that portion of the project which is below mean low water: \$ 0
14. Completion date of the proposed work: 2023. - \_\_\_\_\_
15. Adjacent Property Owner Information: List the name and complete mailing address, including zip code, of each adjacent property owner to the project. (NOTE: a property owner/applicant cannot be their own adjacent property owner. You must give the next owner down the river, creek, etc).

Stephen and Katherine Shield  
109-A Shellbank Drive  
Williamsburg, Virginia 23185

Roger Guemsey  
113 Shellbank Drive  
Williamsburg, Virginia 23185

## Part 2 - Signatures

### 1. Applicants and property owners (if different from applicant).

**NOTE: REQUIRED FOR ALL PROJECTS**

**PRIVACY ACT STATEMENT:** The Department of the Army permit program is authorized by Section 10 of the Rivers and Harbors Act of 1899, Section 404 of the Clean Water Act, and Section 103 of the Marine Protection Research and Sanctuaries Act of 1972. These laws require that individuals obtain permits that authorize structures and work in or affecting navigable waters of the United States, the discharge of dredged or fill material into waters of the United States, and the transportation of dredged material for the purpose of dumping it into ocean waters prior to undertaking the activity. Information provided in the Joint Permit Application will be used in the permit review process and is a matter of public record once the application is filed. Disclosure of the requested information is voluntary, but it may not be possible to evaluate the permit application or to issue a permit if the information requested is not provided.

**CERTIFICATION:** I am hereby applying for all permits typically issued by the DEQ, VMRC, U.S. Army Corps of Engineers, and/or Local Wetlands Boards for the activities I have described herein. I agree to allow the duly authorized representatives of any regulatory or advisory agency to enter upon the premises of the project site at reasonable times to inspect and photograph site conditions, both in reviewing a proposal to issue a permit and after permit issuance to determine compliance with the permit.

In addition, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

George White

Applicant's Name (printed/typed)

(Use if more than one applicant)

  
Applicant's Signature

(Use if more than one applicant)

4/4/23  
Date

Property Owner's Name (printed/typed)  
(If different from Applicant)

(Use if more than one owner)

Property Owner's Signature

(Use if more than one owner)

Date

## Part 2 – Signatures (continued)

### 2. Applicants having agents (if applicable)

#### CERTIFICATION OF AUTHORIZATION

I (we), George White, hereby certify that I (we) have authorized Daniel R Winall  
(Applicant's name(s)) (Agent's name(s))  
to act on my behalf and take all actions necessary to the processing, issuance and acceptance of this permit and any and all standard and special conditions attached.  
We hereby certify that the information submitted in this application is true and accurate to the best of our knowledge.

Daniel R Winall  
(Agent's Signature) (Use if more than one agent)

4/4/23  
(Date)  
George White  
(Applicant's Signature) (Use if more than one applicant)

4/4/23  
(Date)

### 3. Applicant's having contractors (if applicable)

#### CONTRACTOR ACKNOWLEDGEMENT

I (we), George White, have contracted Water's Edge Construction  
(Applicant's Name(s)) (Contractor's Name(s))  
to perform the work described in this Joint Permit Application, signed and dated \_\_\_\_\_.

We will read and abide by all conditions set forth in all Federal, State and Local permits as required for this project. We understand that failure to follow the conditions of the permits may constitute a violation of applicable Federal, state and local statutes and that we will be liable for any civil and/or criminal penalties imposed by these statutes. In addition, we agree to make available a copy of any permit to any regulatory representative visiting the project to ensure permit compliance. If we fail to provide the applicable permit upon request, we understand that the representative will have the option of stopping our operation until it has been determined that we have a properly signed and executed permit and are in full compliance with all terms and conditions.

Water's Edge Construction P.O Box 352  
Contractor's name or name of firm Toano, Virginia 23168

Daniel R Winall Resident  
Contractor's signature and title  
George White  
Contractor's or firms address  
P.O Box 352 Toano Virginia 23168

George White  
Applicant's signature  
Contractor's License Number  
2705029454A

4/4/23  
Date  
(use if more than one applicant)

## Part 3 – Appendices

Please complete and submit the appendix questions applicable to your project, and attach the required vicinity map(s) and drawings to your application. If an item does not apply to your project, please write “N/A” in the space provided.

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**Appendix A: Projects for Access** to the water (private and community piers, boathouses, marinas, moorings, boat ramps, aquaculture facilities, etc). Answer all questions that apply.

**1. Briefly describe your proposed project.**

Repair of existing groin to include redistribution of existing riprap on downriver side of existing timber groin. Existing riprap has been segregated by storms over time and is allowing sand beach nourishment to migrate downstream out of existing embayment

**2. For private, noncommercial piers:**

What is the overall length of the structure? \_\_\_\_\_ feet.

channelward of Mean High Water? \_\_\_\_\_ feet.

channelward of Mean Low Water? \_\_\_\_\_ feet

What is the total size of any and all L- or T-head platforms? \_\_\_\_\_ sq. ft.

For boathouses, what is the overall size of the roof structure? \_\_\_\_\_ sq. ft.

Will your boathouse have sides? \_\_\_\_\_ Yes \_\_\_\_\_ No.

NOTE: All proposals for piers, boathouses and shelter roofs must be reviewed by VMRC, however, pursuant to § 28.2-1203(5) of the Code of Virginia a VMRC permit may not be required for such structures (except as required by subsection D of § 28.2-1205 for piers greater than 100 feet in length involving commercially productive leased oyster or clam grounds), provided that (i) the piers do not extend beyond the navigation line or private pier lines established by the Commission or the United States Army Corps of Engineers, (ii) the piers do not exceed six feet in width and finger piers do not exceed five feet in width, (iii) any L or T head platforms and appurtenant floating docking platforms do not exceed, in the aggregate, 400 square feet, (iv) if prohibited by local ordinance open-sided shelter roofs or gazebo-type structures shall not be placed on platforms as described in clause (iii), but may be placed on such platforms if not prohibited by local ordinance, and (v) the piers are determined not to be a navigational hazard by the Commission. Subject to any applicable local ordinances, such piers may include an attached boat lift and an open-sided roof designed to shelter a single boat slip or boat lift. In cases in which open-sided roofs designed to shelter a single boat, boat slip or boat lift will exceed 700 square feet in coverage or the open-sided shelter roofs or gazebo structures exceed 400 square feet, and in cases in which an adjoining property owner objects to a proposed roof structure, permits shall be required as provided in § 28.2-1204.

**3. For Corps permits**, in cases where the proposed pier will encroach beyond one fourth the waterway width (as determined by measuring mean high water to mean high water or ordinary high water mark to ordinary high water mark), the following information should be included:

- a. Written justification as to purpose if the proposed work would extend a pier greater than one-fourth of the distance across the open water measured from mean high water or the channelward edge of the wetlands
- b. Written justification if the proposed work would involve the construction of a pier greater than five feet wide or less than four feet above any wetland substrate.
- c. Depth soundings across the waterway at increments designated by the Corps project manager. Typically 10-foot increments for waterways less than 200 feet wide and 20-foot increments for waterways greater than 200 feet wide with the date and time the measurements were taken and how they were taken (e.g., tape, range finder, etc.).  
Inclusion of depth sounding data is recommended in order to expedite permit evaluation.





### Part 3 – Appendices (continued)

**Appendix B: Projects for Shoreline Stabilization** in tidal wetlands, tidal waters and dunes/beaches (including riprap revetments and associated backfill, marsh toe stabilization, bulkheads and associated backfill, breakwaters, beach nourishment, groins, jetties, etc). Answer all questions that apply. Please provide any reports provided from the Shoreline Erosion Advisory Service.

**NOTE: Information on non-structural, vegetative alternatives (i.e. Living Shoreline) for shoreline stabilization is available at [http://ccrm.vims.edu/coastal\\_zone/living\\_shorelines/index.html](http://ccrm.vims.edu/coastal_zone/living_shorelines/index.html).**

1. For **riprap, bulkheads, marsh toe, breakwaters, groins, jetties**: What is the overall length of the structure(s)? 20 linear feet. If applicable, what is the volume of the associated backfill? \_\_\_\_\_ cubic yards.
2. What is the maximum encroachment channelward of mean high water? 10 feet.  
channelward of mean low water? 1 feet.  
channelward of the back edge of the dune or beach? \_\_\_\_\_ feet.
3. Please calculate the square footage of encroachment over:
  - Vegetated wetlands \_\_\_\_\_ square feet
  - Nonvegetated wetlands 200 square feet
  - Subaqueous bottom \_\_\_\_\_ square feet
  - Dune and/or beach \_\_\_\_\_ square feet
4. For bulkheads, is any part of the project maintenance or replacement of a previously authorized, currently serviceable, existing structure? \_\_\_ Yes \_\_\_ No.

If yes, will the construction of the new bulkhead be no further than two (2) feet channelward of the existing bulkhead? \_\_\_ Yes \_\_\_ No.

If no, please provide an explanation for the purpose and need for the additional encroachment.

5. Describe the type of construction and **all** materials to be used, including source of backfill material, if applicable (e.g. vinyl sheet-pile bulkhead, timber stringers and butt piles, 100% sand backfill from upland source; broken concrete core material with Class II quarry stone armor over filter cloth).

**NOTE: Drawings must include construction details, including dimensions, design and all materials, including fittings if used.**

existing Class 1 armor stone,

6. If using stone, broken concrete, etc., for your structure(s), what is the average weight of the:  
Core (inner layer) material 150 pounds per stone    Class size 1  
Armor (outer layer) material 150 pounds per stone    Class size 1

### Part 3 – Appendices (continued)

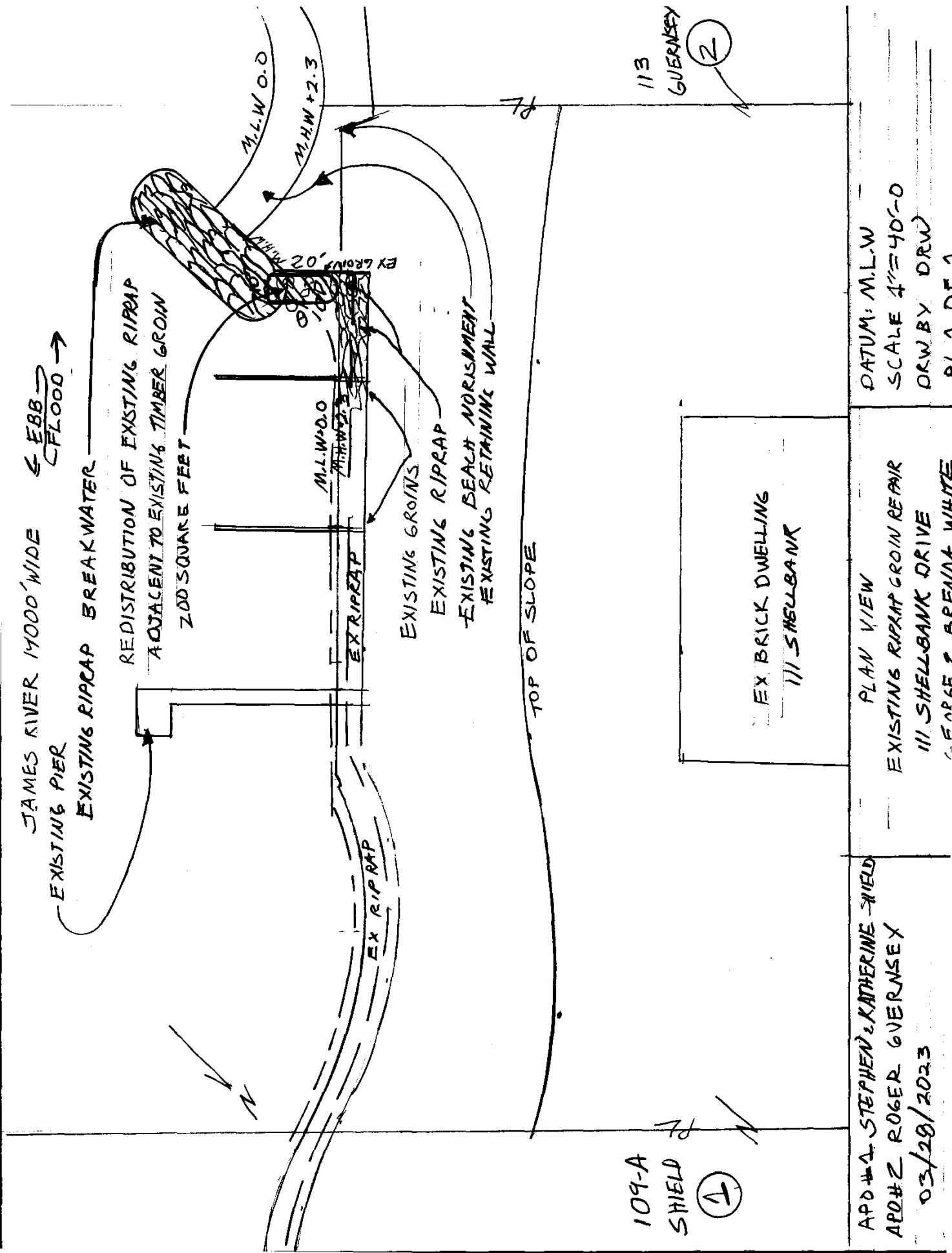
7. For **beach nourishment**, including that associated with breakwaters, groins or other structures, provide the following:

- Volume of material \_\_\_\_\_ cubic yards channelward of mean low water  
\_\_\_\_\_ cubic yards landward of mean low water
- Area to be covered \_\_\_\_\_ square feet channelward of mean low water  
\_\_\_\_\_ square feet landward of mean low water
- Source of material, composition (e.g. 90% sand, 10% clay): \_\_\_\_\_
- Method of transportation and placement: \_\_\_\_\_
- Describe any proposed vegetative stabilization measures to be used, including planting schedule, spacing, monitoring, etc.:

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113  
GUERNSEY  
②

109-A  
SHIELD  
①

APD # 4 STEPHEN & KATHERINE SHIELD  
APD # 2 ROGER GUERNSEY  
03/28/2023

PLAN VIEW  
EXISTING RIPRAP GROIN REPAIR  
111 SHELLBANK DRIVE  
CAROL & ARIANNA WHITE

DATUM: M.L.W  
SCALE 1" = 40'-0  
DRAWN BY DRW  
PLA OF 1

**From:** [Daniel Winall](#)  
**To:** [MRC - jpa Permits](#); [George White](#)  
**Cc:** [Long, Trevor](#); [McLaughlin, Sayward A CIV USARMY CENAO \(USA\)](#)  
**Subject:** 23-0814  
**Date:** Thursday, October 12, 2023 6:04:00 PM  
**Attachments:** [George White Revisions.pdf](#)

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Project VMRC #23-0814 revisions to include existing breakwater extension.

Thanks,

*Daniel R. Winall*  
*President*  
Water's Edge Construction  
P.O. Box 352  
Toano, VA 23168  
Phone: 757-566-0149  
Email: [dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)  
[www.wecmarine.com](http://www.wecmarine.com)

## Part 1 – General Information

**PLEASE PRINT OR TYPE ALL RESPONSES:** If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach 8-1/2" x 11" sheets of paper.

<b>County or City in which the project is located:</b> <u>James City County</u> <b>Waterway at project site:</b> <u>James River</u>
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<p>1. Applicant's name* and complete mailing address:                  George White                  111 Shellbank Road                  Williamsburg, Virginia 23185</p>	<p>Contact Information:                  Home ( ) _____                  Work ( ) _____                  Fax ( ) _____                  Cell/ Pager ( 757 ) 3372287                  e-mail <u>georgewhite1@cox.net</u></p> <p style="text-align: center;">State Corporation Commission ID Number (if applicable) _____</p>
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<p>2. Property owner(s) name* and complete address, if different from applicant</p>	<p>Contact Information:                  Home ( ) _____                  Work ( ) _____                  Fax ( ) _____                  Cell/ Pager ( ) _____                  e-mail _____</p> <p style="text-align: center;">State Corporation Commission ID Number (if applicable) _____</p>
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<p>3. Authorized agent name* and complete mailing address (if applicable):                  Daniel R Winall                  P.O Box 352                  Toano Virginia 23168</p>	<p>Contact Information:                  Home ( ) _____                  Work ( 757 ) 566-0149                  Fax ( ) _____                  Cell/ Pager ( 757 ) 880-8503                  e-mail <u>dwinall@wecmarine.com</u></p> <p style="text-align: center;">State Corporation Commission ID Number (if applicable) <u>0322616-4</u></p>
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**\* If multiple applicants, property owners, and/or agents, each must be listed and each must sign the applicant signature page. If for a company, use the SCC registered name.**

4. Provide a detailed description of the project in the space below. If additional space is needed, provide a separate sheet of paper with the project description. Be sure to include how the construction site will be accessed, especially if clearing and/or grading will be required.

Extend inboard end of existing riprap breakwater 40 linear feet into existing riprap revetment. Breakwater extension is required to stop migration of existing beach fill upriver of existing and proposed breakwater.

FOR AGENCY USE ONLY	
	Notes:
	JPA #

## Part 1 - General Information (continued)

5. Have you obtained a contractor for the project? \_\_\_ Yes\*  No. \*If your answer is "Yes" complete the remainder of this question and submit the Applicant's and Contractor's Acknowledgment Form (enclosed)

Contractor's name\* and complete mailing address:

Water's Edge Construction  
P.O Box 352  
Toano, Virginia 23168

Contact Information:

Home ( ) \_\_\_\_\_  
Work ( 757 ) 566-0149  
Fax ( ) \_\_\_\_\_  
Cell / Pager ( 757 ) 880-8503  
email dwinall@wecmarine.com

State Corporation Commission ID Number (if applicable) 0322616-4

**\* If multiple contractors, each must be listed and each must sign the applicant signature page. If for a company, use the SCC registered name.**

6. List the name, address and telephone number of the newspaper having general circulation in the area of the project. Failure to complete this question may delay local and State processing.

Name and complete mailing address:

The Virginia Gazette  
216 Ironbound Road  
Williamsburg, Virginia 23188

Telephone number

( ) \_\_\_\_\_

7. Give the following project location information:

Street Address (911 address if available) 11 Shellbank Drive

Lot/Block/Parcel# \_\_\_\_\_

Subdivision First colony

City / County James City

If the project is located in a rural area, please provide driving directions.

**Note: if the project is in an undeveloped subdivision or property, clearly stake and identify property lines and location of the proposed project. A supplemental map showing how the property is to be subdivided should also be provided.**

## Part 1 - General Information (continued)

8. What is the primary and secondary purpose of the project? For example, the primary purpose may be “to protect property from erosion due to boat wakes” and the secondary purpose may be “to provide safer access to a pier.”

Primary purpose of project is to mitigate erosion and stabilize upstream embayment area. Secondary purpose is to protect existing timber groin

9. Proposed use (check one):

Single user (private, non-commercial, residential)  
 Multi-user (community, commercial, industrial, government)

10. Describe the measures that will be taken to avoid and minimize impacts, to the maximum extent practicable, to wetlands, surface waters, submerged lands, and buffer areas associated with any disturbance (clearing, grading, excavating) during and after project construction.

**Please be advised that unavoidable losses of tidal wetlands and/or aquatic resources may require compensatory mitigation.**

Timber mats used in sensitive areas. All subaquatic activity done from barges. E&S measures in accordance to DEQ, VMRC and ACOE.

11. Have you previously had a site visit, applied to, or obtained a permit from any agency (Federal, State, or Local) for any portion of the project described in this application or any other project at the site?

Yes\*  No \* If you answered “Yes”, provide the following information:

<u>Agency / Representative</u>	<u>Activity</u>	<u>Permit/Project No.</u>	<u>Action** &amp; Date</u>
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(\*\*Issued, Denied, Withdrawn, or Site Visit)



## Part 1 - General Information (continued)

12. Is this application being submitted for after-the-fact authorization for work which has already begun or been completed? \_\_\_ Yes  No. If yes, be sure to clearly depict the portions of the project which are already complete in the project drawings.
13. Approximate cost of the entire project (materials, labor, etc.): \$ 45000.00  
Approximate cost of that portion of the project which is below mean low water: \$ 10000.00
14. Completion date of the proposed work: 2024. - \_\_\_\_\_
15. Adjacent Property Owner Information: List the name and complete mailing address, including zip code, of each adjacent property owner to the project. (NOTE: a property owner/applicant cannot be their own adjacent property owner. You must give the next owner down the river, creek, etc).

Stephen and Katherine Shield  
109-A Shellbank Drive  
Williamsburg, Virginia 23185

Roger Guernsey  
113 Shellbank Drive  
Williamsburg, Virginia 23185



### Part 3 – Appendices (continued)

**Appendix B: Projects for Shoreline Stabilization** in tidal wetlands, tidal waters and dunes/beaches (including riprap revetments and associated backfill, marsh toe stabilization, bulkheads and associated backfill, breakwaters, beach nourishment, groins, jetties, etc). Answer all questions that apply. Please provide any reports provided from the Shoreline Erosion Advisory Service.

**NOTE: Information on non-structural, vegetative alternatives (i.e. Living Shoreline) for shoreline stabilization is available at [http://ccrm.vims.edu/coastal\\_zone/living\\_shorelines/index.html](http://ccrm.vims.edu/coastal_zone/living_shorelines/index.html) .**

1. For **riprap, bulkheads, marsh toe, breakwaters, groins, jetties**: What is the overall length of the structure(s)? 40 linear feet. If applicable, what is the volume of the associated backfill? \_\_\_\_\_ cubic yards.
2. What is the maximum encroachment channelward of mean high water? 42 feet.  
channelward of mean low water? ~~40~~ 70 feet.  
channelward of the back edge of the dune or beach? \_\_\_\_\_ feet.
3. Please calculate the square footage of encroachment over:
  - Vegetated wetlands \_\_\_\_\_ square feet
  - Nonvegetated wetlands 600 square feet
  - Subaqueous bottom 200 square feet
  - Dune and/or beach \_\_\_\_\_ square feet
4. For bulkheads, is any part of the project maintenance or replacement of a previously authorized, currently serviceable, existing structure? \_\_\_ Yes \_\_\_ No.

If yes, will the construction of the new bulkhead be no further than two (2) feet channelward of the existing bulkhead? \_\_\_ Yes \_\_\_ No.

If no, please provide an explanation for the purpose and need for the additional encroachment.

5. Describe the type of construction and **all materials** to be used, including source of backfill material, if applicable (e.g. vinyl sheet-pile bulkhead, timber stringers and butt piles, 100% sand backfill from upland source; broken concrete core material with Class II quarry stone armor over filter cloth).

**NOTE: Drawings must include construction details, including dimensions, design and all materials, including fittings if used.**

geotextile fabric, #1VDOT Bedding stone. Class II Armor stone

6. If using stone, broken concrete, etc., for your structure(s), what is the average weight of the:  
Core (inner layer) material 5 pounds per stone    Class size #1  
Armor (outer layer) material 400 pounds per stone    Class size 2

### Part 3 – Appendices (continued)

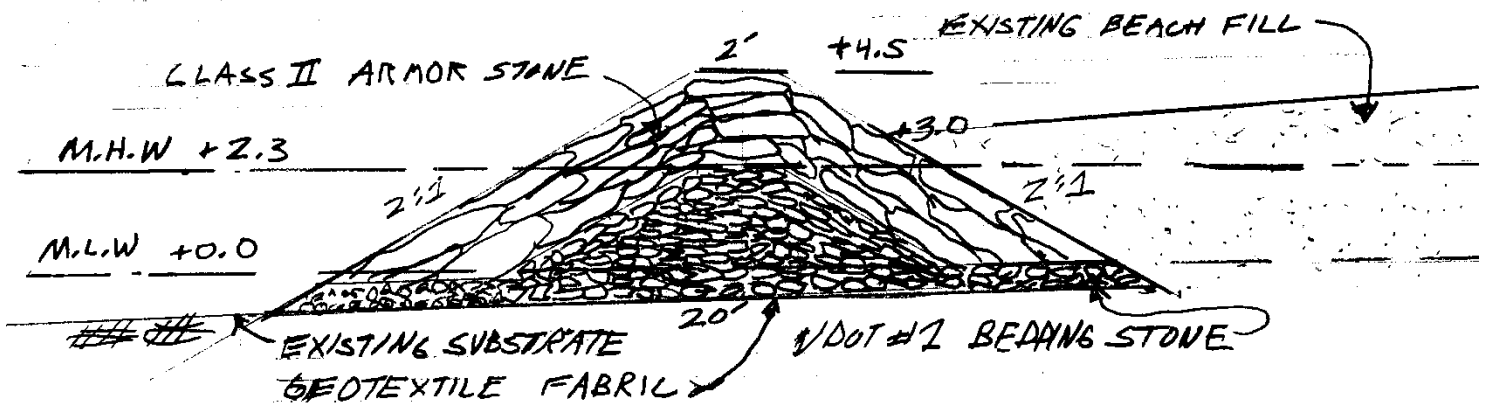
7. For **beach nourishment**, including that associated with breakwaters, groins or other structures, provide the following:

- Volume of material      10      cubic yards channelward of mean low water  
   0      cubic yards landward of mean low water
- Area to be covered      200      square feet channelward of mean low water  
   0      square feet landward of mean low water
- Source of material, composition (e.g. 90% sand, 10% clay): Class A beach fill 100% sand
- Method of transportation and placement: brought in thru uplands with hydraulic equipment
  
- Describe any proposed vegetative stabilization measures to be used, including planting schedule, spacing, monitoring, etc.:

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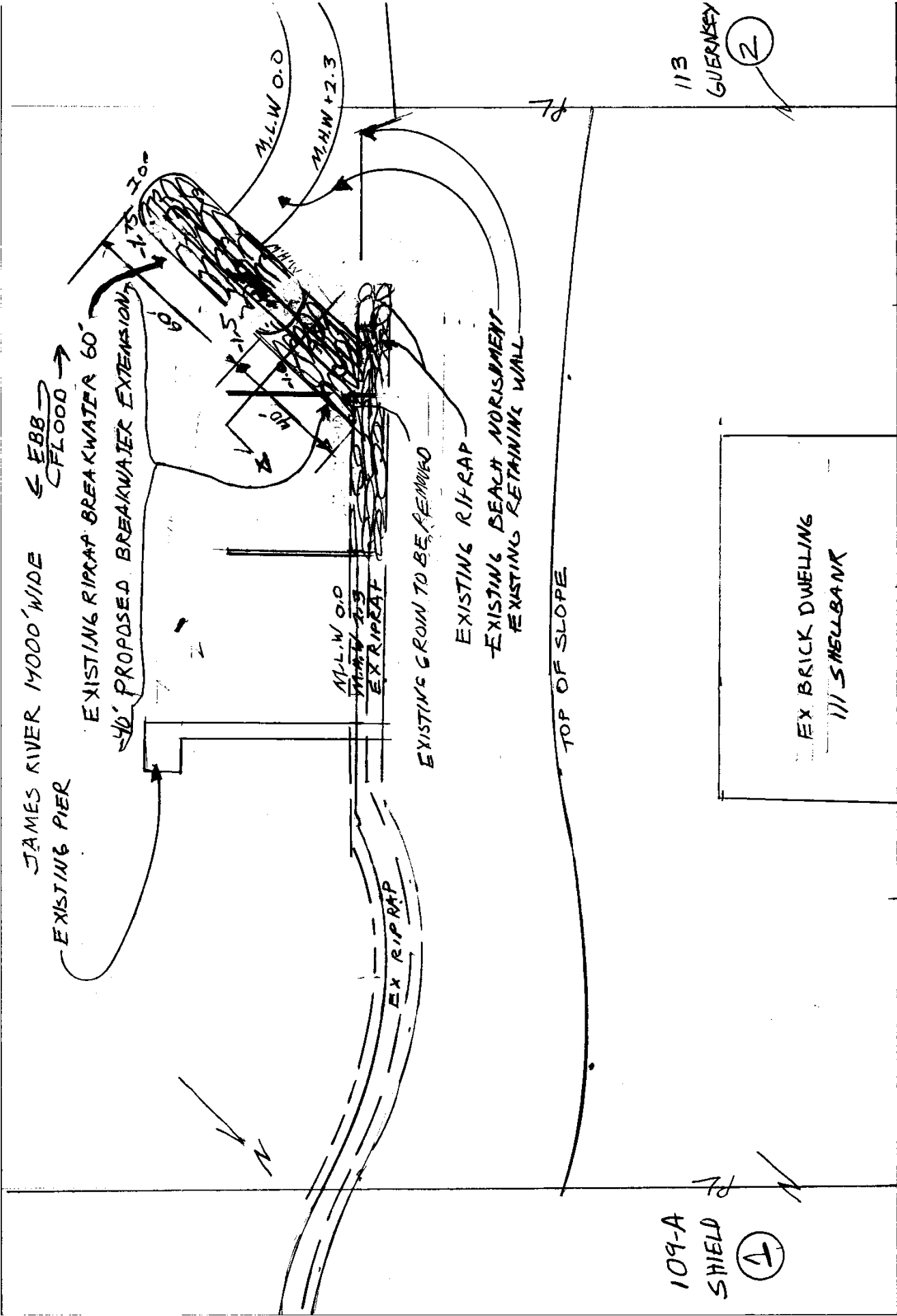
APO SHIELD  
GUERNSEY

10/12/23

Additional Info/Revision Received by VMRC October 12, 2023 / Ira

SECTION VIEW  
BREAKWATER EXTENSION  
111 SHELBANK DRIVE  
GEORGE & BRENDA WHITE

DATUM: M.L.W.  
SCALE  $1/4" = 2'-0"$   
PG 2 OF 2



113  
GUERNSEY  
②

109-A  
SHIELD  
①

APD # 4 STEPHEN & KATHERINE SHIELD ARD # 2 ROGER GUERNSEY 03/28/2023 PUBLISHED 10/12/23	PLAN VIEW EXISTING RIF RAP BREAKWATER EXTENSION III SHELLBANK DRIVE GARAGE & REFRIG WHITE	DATUM: M.L.W SCALE 4" = 40'-0 DRW BY DRW D I A D P O
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**From:** [Chartrand, Lauren \(MRC\)](#)  
**To:** [MRC - jpa Permits](#)  
**Subject:** FW: [External]RE: VMRC 2023-0841  
**Date:** Monday, January 8, 2024 1:39:19 PM

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Please add to the file as a revision. Thanks!

—  
Lauren Chartrand  
Environmental Engineer, Habitat Management

Virginia Marine Resources Commission  
Building 96, 380 Fenwick Road  
Ft. Monroe, VA 23651

[Lauren.Chartrand@mrc.virginia.gov](mailto:Lauren.Chartrand@mrc.virginia.gov); 757-247-2250

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**From:** Daniel Winall <[dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)>  
**Sent:** Friday, January 5, 2024 1:53 PM  
**To:** Robin Benedict <[Robin.Benedict@jamescitycountyva.gov](mailto:Robin.Benedict@jamescitycountyva.gov)>; Chartrand, Lauren (MRC) <[lauren.chartrand@mrc.virginia.gov](mailto:lauren.chartrand@mrc.virginia.gov)>  
**Subject:** RE: [External]RE: VMRC 2023-0841

Robin,  
If my memory serves and it has been a while I would still need a permit from the state so we have decided to extend the existing breakwater to resolve our problem. I submitted that revision in October so yes we will need to have a hearing. Please get on agenda. Thanks!

Thanks,

*Daniel R. Winall*  
*President*  
Water's Edge Construction  
P.O. Box 352  
Toano, VA 23168  
Phone: 757-566-0149  
Email: [dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)  
[www.wecmarine.com](http://www.wecmarine.com)

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**From:** Robin Benedict <[Robin.Benedict@jamescitycountyva.gov](mailto:Robin.Benedict@jamescitycountyva.gov)>  
**Sent:** Friday, January 5, 2024 1:48 PM  
**To:** Daniel Winall <[dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)>; Chartrand, Lauren (MRC) <[lauren.chartrand@mrc.virginia.gov](mailto:lauren.chartrand@mrc.virginia.gov)>  
**Subject:** Re: [External]RE: VMRC 2023-0841

Danny,

Perhaps I misunderstood during our last site visit. My understanding was that you were going to submit revised drawings showing the project outside of the Board's jurisdiction, that way we did not need to hold a hearing for this project. If I was mistaken, please let me know and I will get you on the agenda for February.

Best,

**Robin Benedict**

**Watershed Planner**



**Stormwater and Resource Protection Division**

**General Services Department**

**101 Mounts Bay Road, Building E**

**Williamsburg, VA 23185**

**P: 757-253-6781**

**C: 757-532-1043**

**[jamescitycountyva.gov](http://jamescitycountyva.gov)**

Most permit requests and inquiries can now be handled online.

Visit JCC **Permitlink**: <http://www.jamescitycountyva.gov/permitlink>

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**From:** Daniel Winall <[dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)>

**Sent:** Friday, January 5, 2024 1:26 PM

**To:** Chartrand, Lauren (MRC) <[lauren.chartrand@mrc.virginia.gov](mailto:lauren.chartrand@mrc.virginia.gov)>

**Cc:** Robin Benedict <[Robin.Benedict@jamescitycountyva.gov](mailto:Robin.Benedict@jamescitycountyva.gov)>

**Subject:** [External]RE: VMRC 2023-0841

Lauren,

I do want to proceed as currently designed. I have not heard from the county which is odd. I would think they would schedule a hearing at some point? Thanks.

Thanks,



*Daniel R. Winall*  
*President*  
Water's Edge Construction  
P.O. Box 352  
Toano, VA 23168  
Phone: 757-566-0149  
Email: [dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)  
[www.wecmarine.com](http://www.wecmarine.com)

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**From:** Chartrand, Lauren (MRC) <[lauren.chartrand@mrc.virginia.gov](mailto:lauren.chartrand@mrc.virginia.gov)>  
**Sent:** Wednesday, December 20, 2023 9:05 AM  
**To:** Daniel Winall <[dwinall@wecmarine.com](mailto:dwinall@wecmarine.com)>  
**Cc:** Robin Benedict ([robin.benedict@jamescitycountyva.gov](mailto:robin.benedict@jamescitycountyva.gov))  
<[robin.benedict@jamescitycountyva.gov](mailto:robin.benedict@jamescitycountyva.gov)>  
**Subject:** VMRC 2023-0841

Hi Danny,

I do have a note in the file that we spoke and you were going to pull the project out of the WB jurisdiction; however, the revisions submitted in October still look jurisdictional to the board. Did you want to proceed with the project as it is currently designed? Thanks!

—

Lauren Chartrand  
Environmental Engineer, Habitat Management

Virginia Marine Resources Commission  
Building 96, 380 Fenwick Road  
Ft. Monroe, VA 23651

[Lauren.Chartrand@mrc.virginia.gov](mailto:Lauren.Chartrand@mrc.virginia.gov); 757-247-2250



**General Services**  
107 Tewning Road  
Williamsburg, VA 23188  
P: 757-259-4080  
General.Services@jamescitycountyva.gov  
jamescitycountyva.gov

**Capital Projects**  
107 Tewning Road  
Williamsburg, VA 23188  
757-259-4080

**Fleet**  
103 Tewning Road  
Williamsburg, VA 23188  
757-259-4122

**Stormwater and  
Resource Protection**  
101-E Mounts Bay Road  
Williamsburg, VA 23185  
757-259-6670

**Facilities & Grounds**  
113 Tewning Road  
Williamsburg, VA 23188  
757-259-4080

**Solid Waste**  
1204 Jolly Pond Road  
Williamsburg, VA 23188  
757-565-0971

«Last\_Name»  
«Address\_Line\_1»  
«City», «State» «Zip\_Code»

RE: WJPA-23-0012  
111 Shellbank Drive  
Repair of groin

January 24, 2024

Dear Adjacent Property Owner:

In accordance with State and County Codes, this letter is to notify you that a request has been filed with the James City County Wetlands Board by Mr. Daniel Winall, Waters Edge Construction, on behalf of Mr. George and Ms. Brenda White, for encroachments into the tidal wetlands associated with the repair of a groin. The project is located at 111 Shellbank Drive, JCC Tax Map Parcel No. 4530200009.

A complete description, plan and other information are on file in the Stormwater and Resource Protection Division and are available for inspection during normal business hours, should anyone desire to review them.

The Wetlands Board will hold an advertised public hearing on **Wednesday, February 14, 2024, at 5:00 p.m.**, in the Board Room of Building F, 101 Mounts Bay Road, James City County, Virginia, at which time you may request to speak on the above referenced project.

Sincerely,

*Robin Benedict*

Robin Benedict  
Wetlands Board Secretary  
757-253-6781  
Robin.Benedict@jamescitycountyva.gov

Case Number: WJPA-23-0012

<b>PIN</b>	<b>Last Name</b>	<b>Address Line 1</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
	Center for Coastal Resources Management	PO Box 1346	Gloucester Point	VA	23062
	Department of Wildlife Resources	PO Box 11104	Richmond	VA	23230
	DEQ TRO VWP	5636 Souther Boulevard	Virginia Beach	VA	23462
4510200007C	FRANCK, PAMELA D TRUSTEE &	108 SHELLBANK DR	WILLIAMSBURG	VA	23185-1421
4530200008	GUERNSEY, ROGER S & MERRY FEYOCK	113 SHELLBANK DR	WILLIAMSBURG	VA	23185-1420
	Lauren Chartrand Virginia Marine Resources Commission	380 Fenwick Rd	Fort Monroe	VA	23651
	Mr. Daniel Winall Waters Edge Construction	PO Box 352	Toano	VA	23168
4510200007B	PALUZSAY, REBECCA S TRUSTEE	P O BOX 325	WILLIAMSBURG	VA	23187-0325
	Regulatory Branch US Army Corps of Engineers	803 Front Street	Norfolk	VA	23508
	Virginia Department of Transportation	4451 Ironbound Road	Williamsburg	VA	23188
4530200011	WHITE, GEORGE K TRUSTEE & BRENDA N T	111 SHELLBANK DR	WILLIAMSBURG	VA	23185-1420



### **PUBLIC HEARING NOTICE**

THE WETLANDS BOARD AND CHESAPEAKE BAY BOARD OF JAMES CITY COUNTY, VIRGINIA, WILL HOLD PUBLIC HEARINGS ON **WEDNESDAY, FEBRUARY 14, 2024 AT 5:00 P.M.** IN THE COUNTY GOVERNMENT CONFERENCE ROOM OF BUILDING F, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

THE WETLANDS BOARD WILL CONSIDER THE FOLLOWING CASES:

WJPA-23-0012: Mr. Daniel Winall, Waters Edge Construction, on behalf of Mr. George and Ms. Brenda White, has applied for a Wetlands Permit for the repair of a groin on property located at 111 Shellbank Drive, JCC Real Estate Tax Map Parcel No. 4530200009.

THE CHESAPEAKE BAY BOARD WILL CONSIDER THE FOLLOWING CASES:

CBPA-23-0167: Mr. Chase Grogg, LandTech Resources, Inc., on behalf of Mr. Paul Koscak and Ms. Karen Savage, has applied for a Chesapeake Bay Exception for the construction of a single-family dwelling on property located at 112 Sugar Bush, JCC Tax Map Parcel No. 3131000015.

CBPA-23-0174: Mr. Mark Boyd, Kimley-Horn, on behalf of LI Hazelwood Farms VA Investor LP, has applied for a Chesapeake Bay Exception for the construction of a building on property located at 9400 Barnes Road, JCC Tax Map Parcel No. 430100017.

CBPA-23-0182: Mr. Paul and Ms. Cynthia Puglia, have applied for a Chesapeake Bay Exception for the extension of a driveway and the installation of a walkway and seating area on property located at 9935 Walnut Creek, JCC Tax Map Parcel No. 0520300014.

Appeals from decisions under the Chesapeake Bay Preservation Ordinance may also be heard.

The applications and plans are on file and may be viewed during normal office hours in the Stormwater and Resource Protection Division, 101 Mounts Bay Road, Building E, James City County, Virginia.

### **NOT FOR PUBLICATION**

DISPLAY: WEDNESDAY – January 31, 2024 and February 7, 2024  
ACCOUNT NO. CU00015112  
VIRGINIA GAZETTE  
1/8 PAGE, VERTICAL, B/W

# James City County Wetlands & Chesapeake Bay Boards 2024 Meeting Dates

Quarter 1							Quarter 2							Quarter 3							Quarter 4						
January							April							July							October						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6		1	2	3	4	5	6		1	2	3	4	5	6			1	2	3	4	5
7	8	9	10	11	12	13	7	8	9	10	11	12	13	7	8	9	10	11	12	13	6	7	8	9	10	11	12
14	15	16	17	18	19	20	14	15	16	17	18	19	20	14	15	16	17	18	19	20	13	14	15	16	17	18	19
21	22	23	24	25	26	27	21	22	23	24	25	26	27	21	22	23	24	25	26	27	20	21	22	23	24	25	26
28	29	30	31				28	29	30					28	29	30	31				27	28	29	30	31		
February							May							August							November						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10	5	6	7	8	9	10	11	4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	12	13	14	15	16	17	18	11	12	13	14	15	16	17	10	11	12	13	*14	15	16
18	19	20	21	22	23	24	19	20	21	22	23	24	25	18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29			26	27	28	29	30	31		25	26	27	28	29	30	31	24	25	26	27	28	29	30
March							June							September							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2							1							1							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8	8	9	10	11	12	13	14	8	9	10	11	12	13	14
10	11	12	13	14	15	16	9	10	11	12	13	14	15	15	16	17	18	19	20	21	15	16	17	18	19	20	21
17	18	19	20	21	22	23	16	17	18	19	20	21	22	22	23	24	25	26	27	28	22	23	24	25	26	27	28
24	25	26	27	28	29	30	23	24	25	26	27	28	29	29	30						29	30	31				
31							30																				

\* The November meeting date has been adjusted to accommodate a conflict with the JCC Board of Supervisors' meeting that month.

**James City County Wetlands & Chesapeake Bay Boards  
2024 Meeting Dates & Deadlines**

<b>Meeting Date</b>	<b>Application Deadline</b>	<b>Payment Deadline</b>	<b>APOs and Gazette Ad Submittal</b>	<b>Preliminary Agenda &amp; 1st Ad Publication</b>	<b>Send Docs to Publications Management</b>	<b>Novus Board Packages &amp; 2nd Ad Publication</b>
<i>2nd Wednesday of the month</i>	<i>6 weeks</i>	<i>20 days (Thurs)</i>	<i>19 days (Fri)</i>	<i>2 weeks (Wed)</i>	<i>9 days (Mon)</i>	<i>1 week (Wed)</i>
January 10, 2024	Nov-29 (2023)	Dec-21 (2023)	Dec-22 (2023)	Dec-27 (2023)	Jan-1 (2024)	Jan-3
February 14, 2024	Jan-3	Jan-25	Jan-26	Jan-31	Feb-5	Feb-7
March 13, 2024	Jan-31	Feb-22	Feb-23	Feb-28	Mar-4	Mar-6
April 10, 2024	Feb-28	Mar-21	Mar-22	Mar-27	Apr-1	Apr-3
May 8, 2024	Mar-27	Apr-18	Apr-19	Apr-24	Apr-29	May-1
June 12, 2024	May-1	May-23	May-24	May-29	Jun-3	Jun-5
July 10, 2024	May-29	Jun-20	Jun-21	Jun-26	Jul-1	Jul-3
August 14, 2024	Jul-3	Jul-25	Jul-26	Jul-31	Aug-5	Aug-7
September 11, 2024	Jul-31	Aug-22	Aug-23	Aug-28	Sep-2	Sep-4
October 9, 2024	Aug-28	Sep-19	Sep-20	Sep-25	Sep-30	Oct-2
November 14, 2024 *	Oct-2	Oct-24	Oct-25	Oct-30	Nov-4	Nov-6
December 11, 2024	Oct-30	Nov-21	Nov-22	Nov-27	Dec-2	Dec-4
January 8, 2025	Nov-27 (2024)	Dec-19 (2024)	Dec-20 (2024)	Dec-25 (2024)	Nov-6 (2024)	Jan-1 (2025)

\* The November meeting date has been adjusted to accommodate a conflict with the JCC Board of Supervisors' meeting that month.