

**AGENDA**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**December 11, 2024**  
**5:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. MINUTES**

1. Minutes from the November 14, 2024, Regular Meeting

**D. PUBLIC COMMENT**

**E. PUBLIC HEARING(S)**

**F. BOARD CONSIDERATION(S)**

1. Election of Officers for 2025.

**G. MATTERS OF SPECIAL PRIVILEGE**

**H. ADJOURNMENT**

**MINUTES**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**November 14, 2024**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands Board meeting for November 14, 2024, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

**B. ROLL CALL**

**Board Members Present:**

Charles Roadley, Chair  
Michael O'Brien, Vice Chair  
Scott Maye  
Leslie Bowie

**Board Members Absent:**

Larry Waltrip

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Emily Grojean, Watershed Planner, Stormwater and Resource Protection  
Amanda Frazier, Watershed Planner, Stormwater and Resource Protection  
Andrew Dean, Assistant County Attorney, County Attorney's Office

**C. MINUTES**

1. Minutes from the October 9, 2024, Regular Meeting

A motion to Approve the minutes was made by Mr. Roadley.

The minutes were approved on a voice vote.

**D. PUBLIC COMMENT**

None.

**E. PUBLIC HEARING(S)**

1. WJPA-24-0023 : 5034 River Drive

A motion to Approve w/ Conditions was made by Mr. Roadley, the motion result was Passed.  
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1  
Ayes: O'Brien, Maye, Bowie, Roadley  
Absent: Waltrip

Ms. Emily Grojean, Watershed Planner, presented the permit request submitted by Mr. Rich Calvert, Calvert Marine, on behalf of Mr. Richard and Ms. Jaime Labianco, for the construction of a bulkhead and pier. The property is further identified as James City County Real Estate Tax Map Parcel No. 930300008. The presentation described the current and proposed site conditions. If the Board approved the request, staff asked that the suggested conditions be incorporated into the approval.

Mr. Maye opened the Public Hearing.

A. Mr. Rich Calvert, Calvert Marine, 3132 Riveredge Drive, Portsmouth, VA stated that the neighboring bulkhead had already been approved by the Board. He further stated that there are discussions with the Virginia Marine Resources Commission regarding the current wetlands.

Mr. Roadley asked if the pier would be replaced or repaired and whether the alignment of the pylons would be upwards.

A. Mr. Calvert confirmed the pier would be repaired and confirmed that the pylons would be 8 to 10 feet behind the bulkhead.

Mr. Maye closed the Public Hearing.

#### **F. BOARD CONSIDERATION(S)**

##### **1. Election of Officers for 2025**

A motion to Postpone the Election to the December meeting was made by Mr. Roadley.

The motion was approved on a voice vote.

##### **2. Adoption of 2025 Calendar**

A motion to Approve the 2025 calendar was made by Mr. Roadley

The motion was approved on a voice vote.

#### **G. MATTERS OF SPECIAL PRIVILEGE**

None.

#### **H. ADJOURNMENT**

A motion to Adjourn was made by Mr. Roadley and approved on a voice vote.

The meeting adjourned at 5:16 p.m.