

**MINUTES**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**County Government Center, Building F**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**November 13, 2019**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands Board meeting for November 13, 2019, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

**B. ROLL CALL**

**Board Members Present:**

William Apperson, Vice Chair  
David Gussman  
Charles Roadley  
Larry Waltrip  
Robert Lukens

**Board Members Absent:**

John Hughes

**Other Staff Present:**

Grace Boone, Director, General and Capital Services  
Toni Small, Director, Stormwater and Resource Protection  
Liz Parman, Assistant County Attorney  
Michael Woolson, Senior Watershed Planner, Stormwater and Resource Protection  
Trevor Long, Watershed Planner, Stormwater and Resource Protection  
Janice Petty, Stormwater Assistant, Stormwater and Resource Protection

**C. MINUTES**

1. Minutes from October 9, 2019, Regular Meeting

A motion to Approve the minutes was made by Mr. Hughes. The minutes were approved on a voice vote.

**D. PUBLIC HEARINGS**

None

**E. BOARD CONSIDERATIONS**

1. 2020 Calendar  
2020 Calendar was approved on a voice vote.
2. Election of Officers for 2020

Mr. Apperson nominated Mr. Hughes to serve as Chair.  
Mr. Gussman seconded the nomination.

The nomination was approved: 5-0  
Ayes: Gussman, Apperson, Waltrip, Roadley, Lukens  
Nays: None  
Absent: Hughes

Mr. Gussman nominated Mr. Apperson to serve as Vice Chair.  
Mr. Roadley seconded the nomination.  
The nomination was approved: 5-0

Ayes: Gussman, Apperson, Waltrip, Roadley, Lukens  
Nays: None  
Absent: Hughes

Mr. Apperson nominated Mr. Woolson to serve as Secretary.  
The nomination was approved: 5-0

Ayes: Gussman, Apperson, Waltrip, Roadley, Lukens  
Nays: None  
Absent: Hughes

**F. MATTERS OF SPECIAL PRIVILEGE**

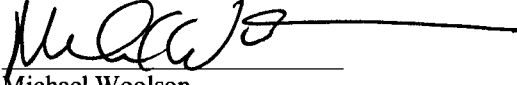
None

**G. ADJOURNMENT**

A motion to Adjourn was made by Mr. Apperson and approved on a voice vote.

The meeting adjourned at 5:03 p.m.

  
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John Hughes  
Chair, Wetlands Board

  
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Michael Woolson  
Secretary to the Board