

MINUTES
JAMES CITY COUNTY WETLANDS BOARD
REGULAR MEETING
County Government Center, Building F
101 Mounts Bay Road, Williamsburg, Virginia 23188
November 10, 2021
5:00 PM

A. CALL TO ORDER

The Wetlands Board meeting for November 10, 2021, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

B. ROLL CALL

Board Members Present:

William Apperson, Chairman
Halle Dunn
David Gussman
Charles Roadley
Larry Waltrip

Board Members Absent:

None

Other Staff Present:

Toni Small, Director, Stormwater and Resource Protection
Liz Parman, Assistant County Attorney
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection
Trevor Long, Watershed Planner, Stormwater and Resource Protection
Robin Benedict, Watershed Planner, Stormwater and Resource Protection

C. MINUTES

1. Minutes from October 13, 2021 Regular Meeting

A motion to Approve the minutes was made by Mr. Apperson.

The minutes were approved on a voice vote.

D. PUBLIC HEARINGS

1. WJPA-21-0043/VMRC-2021-1556 : 3475 Westport

Mr. Trevor Long, Watershed Planner, presented the permit request submitted by Mr. Matthew Roth, Roth Environmental, LLC, on behalf of Mr. Ryan Lee, Westport Neighborhood Association, Inc., who has applied for a wetlands permit to install a kayak/canoe launch and community pier located at 3475 Westport in the Gordons Creek watershed. This case had previously been deferred at the September 8, 2021 meeting. The property is further identified as James City County Parcel Number 3620500001A. The presentation described the current site conditions, proposed construction, and mitigation.

The Board deliberated the pros and cons of this permit.

Mr. Waltrip inquired if the property was tidal wetlands or non-tidal waters.

Mr. Long replied that a tidal study was performed. He referred to the agent to provide further explanation. The creek itself is tidal and is shown on the site plan.

Mr. Waltrip inquired about the width of the proposed walkway deck to the kayak launch area.

Mr. Long deferred to the applicant for the answer.

Mr. Apperson inquired about the ownership of the lot.

Mr. Long replied that the homeowners association, Westport Neighborhood Association, Inc., is the lotowner.

Mr. Apperson opened the Public Hearing.

A. Mr. Matthew Roth, Roth Environmental, LLC, described the current site conditions and proposed construction of the decking and pier. The decking would be 5 feet wide. He explained the limits of the tidal study that was performed.

Mr. Apperson closed the Public Hearing as no one else wished to speak.

Mr. Roadley made a motion to Adopt the Resolution to grant the permit for Wetlands Board Case No. WJPA- 21 -0043/VMRC-2021- 1556 at 3475 Westport.

The motion to Approve with Conditions was made by Mr. Roadley, the motion result:
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Apperson, Dunn, Gussman, Roadley, Waltrip
Nays: None
Absent: None

E. BOARD CONSIDERATIONS

1. 2022 Calendar

2022 Calendar was presented for approval.

Mr. Roadley made a motion to Adopt the 2022 Calendar.
The 2022 Calendar was approved: 5-0
AYES: Apperson, Dunn, Gussman, Roadley, Waltrip
NAYS: None
ABSENT: None

2. Election of Officers for 2022

Mr. Roadley nominated Mr. Apperson to serve as Chair.
The nomination was approved: 5-0
AYES: Apperson, Dunn, Gussman, Roadley, Waltrip
NAYS: None
ABSENT: None

Mr. Apperson nominated Mr. Dunn to serve as Vice Chair.
The nomination was approved: 5- 0
AYES: Apperson, Dunn, Gussman, Roadley, Waltrip
NAYS: None
ABSENT: None

Mr. Apperson nominated Mr. Long to serve as Secretary.
The nomination was approved: 5 -0
AYES: Apperson, Dunn, Gussman, Roadley, Waltrip
NAYS: None
ABSENT: None

F. MATTERS OF SPECIAL PRIVILEGE

None.


G. ADJOURNMENT

A motion to Adjourn was made by Mr. Apperson and approved on a voice vote.

The meeting adjourned at 5:21 p.m.

for 

William Apperson
Chair, Wetlands Board



Michael Woolson
Secretary to the Board