

**MINUTES**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**County Government Center, Building F**  
**May 10, 2023**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands Board meeting for May 10, 2023, was called to order. The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

**B. ROLL CALL**

**Board Members Present:**

Halle Dunn, Chair  
Charles Roadley  
Larry Waltrip  
Scott Maye, Vice Chair  
Leslie Bowie, Alternate

**Board Members Absent:**

Michael O'Brien

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Robin Benedict, Watershed Planner, Stormwater and Resource Protection  
Trevor Long, Watershed Planner, Stormwater and Resource Protection  
Joshua Everard, Assistant County Attorney, County Attorney's Office

**C. MINUTES**

1. Minutes for February 8, 2023 Regular Meeting

A motion to Approve the minutes was made by Mr. Dunn.

The minutes were Approved on a voice vote.

**D. PUBLIC HEARINGS**

1. WJPA-23-0007 : 3096 North Riverside Drive

A motion to Defer was made by Halle Dunn, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Bowie, Dunn, Maye, Roadley, Waltrip

Absent: O'Brien

Ms. Robin Benedict, Watershed Planner, presented the request for deferral submitted by Mr. Daniel Winall, Water's Edge Construction, on behalf of Mr. Geoffrey and Ms. Jacqueline Stephan, citing the need for further revision of the site plan. The permit request is for the installation of a living shoreline, including riprap. The property is further identified as James City County Tax Map Parcel No. 1910200017. Ms. Benedict also recommended that the

Public Hearing should be opened and remain so as a matter of procedure.

Mr. Dunn opened the Public Hearing.

**E. BOARD CONSIDERATIONS**

None.

**F. MATTERS OF SPECIAL PRIVILEGE**

None.

**G. ADJOURNMENT**

A motion to Adjourn was made by Mr. Roadley and approved on a voice vote.

The meeting adjourned at 5:03 p.m.

  
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Halle Dunn  
Chair, Wetlands Board

  
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Trevor Long  
Secretary to the Board