

**MINUTES**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**November 8, 2023**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands Board meeting for November 8, 2023, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

**B. ROLL CALL**

**Board Members Present:**

Larry Waltrip  
Michael O'Brien  
Scott Maye, Vice Chair  
Leslie Bowie

**Board Members Absent:**

Charles Roadley

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Robin Benedict, Watershed Planner, Stormwater and Resource Protection  
Emily Grojean, Watershed Planner, Stormwater and Resource Protection  
Liz Parman, Deputy County Attorney, County Attorney's Office  
Andrew Dean, Assistant County Attorney, County Attorney's Office

**C. MINUTES**

1. Minutes from the October 11, 2023, Regular Meeting

A motion to Approve the minutes was made by Ms. Bowie.

The minutes were Approved on a voice vote.

**D. PUBLIC COMMENT**

None.

**E. PUBLIC HEARING(S)**

None.

**F. BOARD CONSIDERATION(S)**

1. Election of Officers for 2024

A motion to Appoint Mr. Scott Maye as Chair of the Wetlands Board was made by Mr. O'Brien and Approved by a unanimous voice vote.

A motion to Appoint Mr. Michael O'Brien as Vice Chair of the Wetlands Board was made by Mr. Maye and Approved by a unanimous voice vote.

A motion to Appoint Ms. Robin Benedict as Secretary of the Wetlands Board was made by Ms. Bowie and Approved by a unanimous voice vote.

2. WJPA-23-0040 : Colonial Parkway Bridge Repairs - Update

Ms. Robin Benedict, Watershed Planner, provided information about the bridge maintenance on Jamestown Island and along certain sections of the Colonial Parkway.

3. Wetlands Ordinance Update for 2024

Mr. Michael Woolson, Section Chief, provided information about the upcoming changes made by the Virginia General Assembly to the Wetlands Ordinance that will take effect on January 1, 2024, pending approval by the James City County Board of Supervisors.

Mr. Woolson also introduced Ms. Emily Grojean, Watershed Planner, and Mr. Andrew Dean, Assistant County Attorney, to the Board.


**G. MATTERS OF SPECIAL PRIVILEGE**

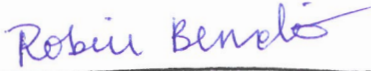
None.

**H. ADJOURNMENT**

A motion to Adjourn was made by Mr. O'Brien and Approved on a voice vote.

The meeting adjourned at 5:11 p.m.

 12-13-23  
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Scott Maye,  
Chair, Wetlands Board

  
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Robin Benedict  
Secretary to the Board