

**MINUTES**  
**JAMES CITY COUNTY WETLANDS BOARD**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**December 11, 2024**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands Board meeting for December 11, 2024, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

**B. ROLL CALL**

**Board Members Present:**

Charles Roadley  
Larry Waltrip  
Michael O'Brien, Vice Chair  
Scott Maye, Chair  
Leslie Bowie

**Board Members Absent:**

None

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Emily Grojean, Watershed Planner, Stormwater and Resource Protection  
Amanda Frazier, Watershed Planner, Stormwater and Resource Protection  
Andrew Dean, Assistant County Attorney, County Attorney's Office

**C. MINUTES**

1. Minutes from the November 14, 2024, Regular Meeting

A motion to Approve the minutes was made by Mr. Roadley.

The minutes were approved on a voice vote.

**D. PUBLIC COMMENT**

None.

**E. PUBLIC HEARING(S)**

None.

**F. BOARD CONSIDERATION(S)**

1. Election of Officers for 2025.

A motion was made by Mr. Maye to nominate Mr. Michael O'Brien to Chair of the Wetlands Board for 2025.

The nomination was approved on a voice vote.

A motion was made by Mr. Roadley to nominate Mr. Scott Maye to Vice Chair of the Wetlands Board for 2025.

The nomination was approved on a voice vote.

A motion was made by Mr. Maye to nominate Mr. Michael Woolson to be Secretary of the Wetlands Board for 2025.

The nomination was approved on a voice vote.

**G. MATTERS OF SPECIAL PRIVILEGE**

None.

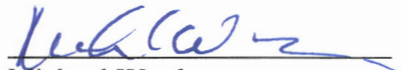
**H. ADJOURNMENT**

A motion to Adjourn was made by Mr. Roadley and approved on a voice vote.

The meeting adjourned at 5:03 p.m.



Michael O'Brien  
Chair, Wetlands Board



Michael Woolson  
Secretary to the Board